



September 25, 2017

Regional Memorandum
No. 288.2017

CONDUCT OF THE 2017 REGIONAL IPEd CONGRESS

To: Regional Office Chiefs and Unit Heads
Schools Division Superintendents
All Others Concerned
All Divisions

RELEASED
OCT 08 2017
DEPED-CAR Time: _____

1. The Department of Education-Cordillera Administrative Region announces the conduct of the **2017 Regional IPEd Congress** with the theme, *“Sustaining Partnerships for Indigenous Peoples Education”* on **October 23 to 25, 2017** at the **NEAP, DepEd-CAR, Wangal, La Trinidad, Benguet**.
2. The objectives of this congress are for the participants to present initiatives, research findings, and theoretical knowledge in the implementation of IPEd; showcase activities done by stakeholders through an exhibit; and discuss issues, challenges, and interventions done by field implementers.
3. Activities for this significant undertaking are the Panel and Parallel Sessions highlighting the initiatives of the field implementers relative to IPEd; revisiting contextualization in CAR with the Elders; exhibit of Division endeavors in the implementation of K to 12; and a recognition of stakeholders’ efforts for the continuous improvement of K to 12 and IPEd implementation in CAR.
4. Expected participants are the following:


OFFICES	PERSONNEL	NUMBER
Regional Office Divisions	RD	1
	All Divisions and Units (Chiefs and personnel)	110
	<i>Sub-Total</i>	111
Schools Division Offices	SDS x 8	8
	ASDS x 8	8
	SGOD Chiefs x 8	8
	CID Chiefs x 8	8
	IPEd Focal Persons and Alternate	16
	EPS /PSDS/CID/SGOD: 5 x 8	40
	Elders: 3 x 8 (including Regional Executive Council of Elders)	24
	President of Private Schools Association	8
	District Focal Coordinator: 2 x 8	16
	<i>Sub-Total</i>	136
Schools (public and private schools)	Presenters (public and private schools)	16
	School Heads: 15 per Division	120
	Teachers: 15 per Division	120
	<i>Sub-Total</i>	256
TOTAL, OFFICIAL PARTICIPANTS		503
Speakers/Guests		10

5. Schools Division Offices are advised to submit the following on or before **October 13, 2017**:
 - a) final list of all their participants through this link: <http://deped.in/2017CARIPEDCONGRESS>; and
 - b) brief profile of their **presenters** following the template in *Enclosure No. 3* through email address clmd.depedcar@gmail.com.ph
6. Presenters must submit PDF files of their presentation through the email address stated in paragraph 5 on or before **October 13, 2017**
7. Accommodation and meals (breakfast, lunch, dinner, morning and afternoon snacks) for 3 days will be charged to Regional Office and Downloaded IPEd Funds. First meal will be dinner of October 22 and last meal will be PM snacks of October 25. Lodging of field participants will be coordinated with the Schools Division Offices by the Regional Human Resource Development Division.
8. Travel expenses, and other meals not covered within the duration of the conference will be charged to local funds subject to the usual accounting and auditing rules and regulations. Transportation of participants to and from the Regional Office within the 3-day conference duration will likewise be charged to local funds.
9. Travel expenses to and from DepEd-CAR and honoraria for 3 days of the Elders will be charged to Downloaded IPEd Funds subject to the usual accounting and auditing rules and regulations. Lodging for Elders will be at the NEAP Dormitory. SDOs are requested to remind the elders to bring their bus tickets and relevant documents necessary to facilitate reimbursement of travel expenses.
10. Attached with this Memorandum are the following:
 - Enclosure No. 1: Matrix of Activities*
 - Enclosure No. 2: Presenter's Profile*
 - Enclosure No. 3: Guidelines for Presentation and Panel/Parallel Sessions*
 - Enclosure No. 4: Working Committees*
 - Enclosure No. 5: Opening and Closing Program*
11. To ensure facilitation of activities during the Congress, a pre-activity meeting and finalization of session proceedings of working committees will be convened on **October 22, 2:00 PM** at the NEAP Conference Hall. Moreover, a post-activity evaluation will be conducted on **October 25, 2:00 PM** in the same hall. Participants for both activities are specified below:

Participants during Pre-Planning Activity (Oct. 22, 2017)		Number
OFFICES	PERSONNEL	
Regional Office	RD	1
	Chiefs and Unit Heads	11
	Focal Persons	2
	All Moderators, Session Managers, Documenters, ICT In-charge	14
	Documenter	1
Schools Division Offices	SDS/ASDS	8
	IPEd Focal Persons	8
	TOTAL	45

Participants during Post Activity Evaluation (Oct. 25, 2017)		Number
OFFICES	PERSONNEL	
Regional Office	RD	1
	Chiefs and Unit Heads	11
	Focal Persons	2
	Documenter	1
Schools Division Offices	SDS/ASDS	8
	IPEd Focal Persons	8
	TOTAL	31

12. Teacher participants will be granted service credits in lieu of October 22 (Sunday) while non-teaching personnel involved in the conduct of this activity on the same date will be granted CTOs/COCs in accordance with DO. 53, s. 2003.
13. Please be advised that for Day 1, October 23, all participants must wear their Ethnic attires and on Day 3, October 25, participants are to wear their color coded shirts as agreed upon during the planning meeting in September.
14. Immediate dissemination of and strict compliance to this Memorandum is directed.


MAY B. ECLAR, PhD, CESO V
 Officer In-charge
 Office of the Regional Director

Enclosure No. 1 to RM on the 2017 Regional IPed Congress

**2017 REGIONAL IPED CONGRESS
MATRIX OF ACTIVITIES
OCT. 23 TO 25, 2017**

DAY 1, OCTOBER 23			
MORNING	PLENARY		
6:30 – 7:30	Arrival/Registration		
7:30 – 8:00	Opening Ritual (Dap-ay and outside NEAP)		
8:00 – 12:00	Opening Program (NEAP Conference Hall)		
AFTERNOON			
Activities	PANEL SESSIONS	PANEL SESSIONS	ELDERS' CONFERENCE
Venue	NEAP Conference Hall	SNC Conference Hall	
Expected Participants	Presenters, EPS, PSDS, CID, SGOD, School Heads, Teachers	Presenters, EPS, PSDS, CID, SGOD, School Heads, Teachers	24 Elders (including Regional Council of Elders)
1:30 – 3:00	Topic: "How far do we contextualize lesson plans and instructional resources?"	Topic: "How do we apply contextualization in multicultural areas?"	Elders will participate in the Panel Discussions as audience
	Discussants: Lourie Victor, Juliet Ragojos, Gloria Buya-ao	Discussants: Belmer Yano, Ronald Castillo, Federico Martin	
	Moderator: Sasha Joseph Daganos	Moderator: Silverio Tawatao	
	Documenter: Atty. Vanessa Flora	Documenter: Ethielyn Taqued	
3:00 – 5:00	Viewing of Exhibits (Booths)		Kumustahan among Elders – story telling session among elders: (Venue: NEAP) Facilitator: Sir Belmer Yano Documenter: Carmel Meris Pax: 24 elders (including Regional Council of Elders)

TIME	DAY 2, OCTOBER 24			
	PARALLEL SESSIONS (Overseer: Pio D. Ecuán)	PARALLEL SESSIONS (Overseer: Lilia Goc-oban)	MEETING WITH ELDERS	
Venue	NEAP Conference Hall	SNC Conference Hall	NIA Conference Hall	
Expected Participants	Presenters, EPS, PSDS, CID, SGOD, School Heads, Teachers	Presenters, EPS, PSDS, CID, SGOD, School Heads, Teachers	24 Elders (including Regional Council of Elders) RO CLMD Chief, IPEd Focal Person and Alternate, SDOs CID and SGOD Chiefs, Division IPEd Focals	
Morning Activities				
7:45 – 8:00	Synthesis of Day 1: SDS Federico Martin	Synthesis of Day 1: SDS Sally Ullalim	Synthesis of Day 1 (Engr. Ngao-i)	
Main Topic and Guide Questions	<ul style="list-style-type: none"> Indigenous knowledge and values relevant to education Guide Questions: What indigenous knowledge and values may be imparted to the present generation of learners? What impact will these have on them? 	<ul style="list-style-type: none"> Learning Resources Development Guide Questions: What learning resources have been developed to support teaching and learning? 	<p>Agenda:</p> <ol style="list-style-type: none"> Key outcomes and key outputs in the contextualization process; Concerns of contextualizing City Divisions; <p>Concerns in focus areas.</p>	
8:00 – 9:00	<p>Presenter 1: Abra</p> <p>Reactor: Sylvia Rimban</p> <p>Synthesizer: Benilda Daytaca</p> <p>Documenter: Janelle Dogao</p>	<p>Presenter 1: Mountain Province</p> <p>Reactor: Amador Garcia</p> <p>Synthesizer: Sonia Dupagan</p> <p>Documenter: Rogelia Rique</p>	<p>Dialogue of Regional IPEd Council of Elders Officers with DepEd CAR management</p> <p>Pax:</p> <ol style="list-style-type: none"> Elders (3 representatives of SDO Elders to the Regional Council inclusive of the Officers of the Regional Council) DepEd CAR Regional Officials and Chiefs, SGOD Chief and Division IPEd focal persons of all Schools Divisions <p>Theme: Dialogue for a rights-based and culture-responsive contextualized education in CAR.</p>	
9:00 – 10:00	<p>Presenter 2: Apayao</p> <p>Reactor: Flor Langgas</p> <p>Synthesizer: Nestor Bolayo</p> <p>Documenter: Cyrill Gaye Miranda</p>	<p>Presenter 2: Abra</p> <p>Reactor: Marie Carol Verano</p> <p>Synthesizer: Arnold Tomas</p> <p>Documenter: Edralyn Ganga</p>		
10:00 – 11:00	<p>Presenter 3: Ifugao</p> <p>Reactor: Ramonchito Soriano</p> <p>Synthesizer: Federico Martin</p> <p>Documenter: Janelle Dogao</p>	<p>Presenter 3: Baguio City</p> <p>Reactor: Alfonso Estolas</p> <p>Synthesizer: Ifugao/Jennifer Ande</p> <p>Documenter: Rogelia Rique</p>		
11:00 – 12:00	<p>Presenter 4: Kalinga</p> <p>Reactor: Susana Aliping</p> <p>Synthesizer: Virginia Batan</p> <p>Documenter: Cyrill Gaye Miranda</p>	<p>Presenter 4: Tabuk City</p> <p>Reactor: Geraldine Gawi</p> <p>Synthesizer: Kalinga/</p> <p>Documenter: Edralyn Ganga</p>		
Moderator	Edgar Madlaing	Romulo Basa		
ICT	Glenn Papa	Vandolph Flora		
Session Manager	Pat Dawaton	Sabado Oayet		
Photo Documenter	Jeremy Kermit Padilla	Jeremy Kermit Padilla		

Afternoon Activities	Overseer: Agustin Gumuwang	Overseer: Aida Payang	Moderators: Belmer Yano, Emilia Faustino Documenters: Carmel Meris, Thelma Dalay-on
Main Topic and Guide Questions	<ul style="list-style-type: none"> Curriculum Contextualization Efforts Guide Questions: What activities have been undertaken relevant to curriculum contextualization?	<ul style="list-style-type: none"> Partnership Initiatives Guide Questions: How were partnerships with community stakeholders initiated and maintained?	
1:00 – 2:00	Presenter 1: Baguio City	Presenter 1: Ifugao	
	Reactor: Irene Angway	Reactor: Abra	
	Synthesizer: Gilbert Villanueva	Synthesizer: Christopher Benigno	
	Documenter: Vangie Malag	Documenter: Marvin Flores	
2:00 – 3:00	Presenter 2: Benguet	Presenter 2: Benguet	
	Reactor: Ronald Castillo	Reactor: Baguio City	
	Synthesizer: Abra	Synthesizer: Gloria Buya-ao	
	Documenter: Dumas Aban	Documenter: Jolo Cobarrubias	
3:00 – 4:00	Presenter 3: Tabuk City	Presenter 3: Mountain Province	
	Reactor: Benedicta Gamatero	Reactor: Kalinga	
	Synthesizer: Ifugao	Synthesizer: Soraya Faculo	
	Documenter: Vangie Malag	Documenter: Marvin Flores	
4:00 – 5:00	Presenter 4: Kalinga	Presenter 4: Apayao	
	Reactor: Felipe Ballitoc	Reactor: Tabuk City	
	Synthesizer: Dorothy Chakiwag	Synthesizer: Sally Ullalim	
	Documenter: Dumas Aban	Documenter: Jolo Cobarrubias	
Moderator	Edgar Madlaing	Romulo Basa	
ICT	Glenn Papa	Vandolph Flora	
Session Manager	Pat Dawaton	Sabado Oayet	
Photo Documenter	Jeremy Kermit Padilla	Jeremy Kermit Padilla	Jeremy Kermit Padilla

TIME	DAY 3, OCTOBER 25 Venue: NEAP conference Hall
8:30 to 9:45	Thanksgiving Mass
9:45 – 10:00	Synthesis of Day 2 (ASDS Amador Garcia)
10:00 – 11:00	Awarding Ceremonies
	<ul style="list-style-type: none"> Best IPEd Learning Resource Center Most Functional LRMDC Stakeholders who supported DepEd-CAR Initiatives <ul style="list-style-type: none"> -Elders through the RCOE -RMHC
11:00 – 12:00	Closing Program

Enclosure No. 2 to RM on the 2017 Regional IPed Congress

PRESENTER'S PROFILE

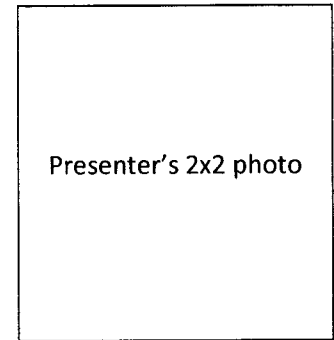
Name of Presenter: _____

Division: _____

School: _____

Designation: _____

Title of Presentation: _____



I. Endorsement by SDS

This is to endorse the participation of _____
as PRESENTER during the 2017 Regional IPed Congress to be held at the DepEd-CAR
Compound, Wangal, La Trinidad on October 23 to 25, 2017.

(Name and Signature of SDS)

II. Bio-note (Brief description of oneself. How would you like to be introduced before your presentation?) (Use a separate sheet if necessary)

III. Abstract of Presentation (Summary or key points of your presentation)
(Please use this page for the abstract)

Enclosure No. 3 to RM on 2017 Regional IPed Congress

GUIDELINES FOR PRESENTATION DURING PARALLEL SESSIONS

1. Each presenter is strictly given 30 minutes for his/her presentation. Please observe time limit so as not to delay the activities that follow.
2. Adhere to the assigned topic.
3. There should only be 7 to 9 lines per slide. Use Arial font style, at least 32 points.
4. Make the powerpoint presentation simple. Refrain from very colorful background, decorations, and other effects which may distract the attention of the participants.
5. Avoid using pixelated pictures and graphics with many curves.
6. Submit pdf files of presentations to email address clmd.depedcar@gmail.com on or before **October 13, 2017** to give time for the reactors to prepare their papers.
7. Save files in a flash drive for backup in case there will be problems during presentation. RO management will provide only one laptop to be used for presentations to avoid problems on mismatch of equipment with projectors.

GUIDELINES FOR PANEL AND PARALLEL SESSIONS

A. Panel Discussions: (60 minutes)

5 min.- introduction of the topic and panelists (moderator)

10 min. each-uninterrupted sharing of panelist's perspective

20 min.-Questions from moderator, audience, or from panelists to one another

5 min.-summary and acknowledgment (moderator)

B. Parallel Sessions (60 min)

5 min – introduction of presenters, synthesizers, reactors by moderator

30 min – presentation

5 min – reaction

5 min – synthesis

10 min – Q and A/open forum (facilitated by moderator)

5 min – summary and acknowledgment (facilitated by moderator)

(Topics are enclosed in the matrix of activities)

Enclosure No. 4 to RM on the 2017 Regional IPEd Congress

WORKING COMMITTEES

COMMITTEES	OFFICE IN-CHARGE	ROLES/RESPONSIBILITIES
Program and Invitation	<p>ORD and CLMD</p> <p>Chairperson: Emilia Faustino</p> <p>Members: Carmel, Thelma, Edgar Madlaing, Georaloy, Daisy</p> <p>Ushers: Edralyn, Chit, Marvin, Charlene, Vangie, Yves</p>	<ul style="list-style-type: none"> -Layout overall mechanics of the Conference -Program Paper -Coordination with stakeholders, discussants, guests -Preparation of Invitation letter to stakeholders, discussants, guests -Mobilization of different committees -PAU to prepare invitation letters to stakeholders, discussants, guests and distribute these including the program paper (list to be provided by CLMD) -Other ORD personnel to be in-charge of ushering guests
Documentation	<p>Chairperson: Ethielyn Taqued</p> <p>Members: Daisy, Janelle, Cyrille Gaye, Marvin, Edralyn, Jolo, Vangie, Rogelia, Kermit</p>	<ul style="list-style-type: none"> -Provision of assistance to moderator -Provision of notes for synthesis -Accomplishment of templates to be submitted to the Chair of the documentation committee -Prepares narrative and photo documentation
Sound System and Stage Decoration	<p>ESSD with ICT unit</p> <p>Chairperson: Agustin Gumuwang</p> <p>Members: Jeanie Claire, Marjory, Florence, Jumar, Glen, Vandolph, Engr. Hadsan, Engr. Cullen, Michelle, Joseph, Cris</p>	<ul style="list-style-type: none"> -Preparation of conference hall -Decoration of stage -Seeing to it that sound system is in good condition and that all needed equipment are at hand during the conference -Presence in the conference hall during proceedings to assist during presentations
Booth Preparation and Exhibition Mechanics Lodging Concerns at NEAP	<p>HRDD</p> <p>Chairperson: Jennifer Ande</p> <p>Members: Mar, Emma, Margie, Charlene, Cynthia</p>	<ul style="list-style-type: none"> -Preparation of booths for the exhibit -Provision of mechanics for exhibition -Coordination with SDOs and Dorm Manager on lodging at NEAP
Registration and Attendance; Monitoring and Evaluation *for registration and attendance, Division IPEd Focals will help	<p>QAD with ICT</p> <p>Chairperson: Aida Payang</p> <p>Members: Pat Dawaton, Fely Badival, Yves, Florence, Daniel, Maksim, Clemente, ICT</p>	<ul style="list-style-type: none"> -Preparation of registration and attendance sheets -Facilitation of daily attendance of participants -In-charge of first day registration of participants and distribution of conference kits <p>M and E:</p> <ul style="list-style-type: none"> -Provision of end-of-the activity monitoring and evaluation questionnaires to participants -Collation of results

	Personnel to be identified by Chairperson	-Reporting results of M and E to focal person of the activity
Awards	FTAD Chairperson: Lilia Gocoban Members: Sabado Oayet, Jumar, Warly, Laureen, Marjory, Elfred, Jeffrey	-Preparation of plaques of appreciation/recognition, certificates of appearance and participation -Coordination on provision of tokens for guests and honoraria of elders and in-charge of giving these tokens and honoraria to identified recipients -Organization of awarding ceremony
Mess	FINANCE Chairperson: Atty. Seb Tayaban Members: Finance Personnel to be identified by Chairperson	-Coordination with caterer on menu -Coordination with SDOs in-charge of snacks on particular schedules -Determination of mess needs during the conference and seeing to it that these are available
Opening Ritual and Thanksgiving Mass	ADMIN DIVISION Chairperson: Edgardo Alos Members: Angela; Admin personnel to be identified by Chairperson; drivers	-Coordination with Ritual in-charge -Preparation of needs for the opening ritual -Coordination with Priest for the Mass -Preparation of needs for the thanksgiving mass
Parallel Sessions/Panel Discussions	CLMD, PPRD, Legal Unit Chairperson: Pio Ecuán Members: Carmel, Thelma, Edgar Madlaing, Romulo Basa, Atty. Flora, PPRD personnel to be identified by Chairperson	-Preparation of mechanics and matrix for the parallel sessions -Facilitation of parallel sessions with assigned personnel (RO and SDO chiefs/SDS/ASDS) -Coordination with session presenters
Transportation	Chairperson: Lilia Banawe Members: Edwin Balingawan, Peter Lidayan, Eric San Jose, Tony Bagano	-Mobilization of transportation units when necessary

Enclosure No. 5 to RM on the 2017 Regional IPed Congress

Opening Program

(October 23, 8:30 AM, NEAPR Conference Hall)

Pambansang Awit:	Benguet NHS
Prayer:	Benguet NHS
Cordillera Hymn:	Baguio City
Presentation of Participants:	Aida Payang
Opening Remarks and Introduction of Keynote Speaker:	RD May B. Eclar, CESO V
Keynote Speech:	Asec. Revsee A. Escobedo, DepEd
Intermission:	Mountain Province; Ifugao
State of IPed in CAR:	RD May B. Eclar
Intermission:	Kalinga; Tabuk City
Stakeholders' Hour:	1. IPsEO; 2. NCIP
Intermission:	Apayao; Abra
Stakeholders' Hour (cont'n):	1. LGU; 2. Reg'l Council of Elders
Closing with Audience:	Benguet and Baguio City

Closing Program

(October 25, 11:00 AM, NEAPR Conference Hall)

Nationalistic Song:	Marcelo Talamayan
Prayer:	Angela Apopot
Synthesis:	Atty. Vanessa Flora
Awarding of Certificates:	RD May Eclar
Acknowledgment:	Emilia Faustino

Master of Ceremony: Sasha Joseph Daganos

Enclosure No. 6 to RM on the 2017 Regional IPEd Congress

Opening Program

(October 23, 8:30 AM, NEAPR Conference Hall)

Pambansang Awit:	Benguet NHS
Prayer:	Benguet NHS
Cordillera Hymn:	Baguio City
Presentation of Participants:	Aida Payang
Opening Remarks and Introduction of Keynote Speaker:	RD May B. Eclar, CESO V
Keynote Speech:	Asec. Revsee A. Escobedo, DepEd
Intermission:	Mountain Province; Ifugao
State of IPEd in CAR:	RD May B. Eclar
Intermission:	Kalinga; Tabuk City
Stakeholders' Hour:	1. IPsEO; 2. NCIP
Intermission:	Apayao; Abra
Stakeholders' Hour (cont'n):	1. LGU; 2. Reg'l Council of Elders
Closing with Audience:	Benguet and Baguio City

Masters of Ceremony: Val Accad and Jennifer Ande

Closing Program

(October 25, 11:00 AM, NEAPR Conference Hall)

Nationalistic Song:	Marcelo Talamayan
Prayer:	Angela Apopot
Synthesis:	Atty. Vanessa Flora
Awarding of Certificates:	RD May Eclar
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