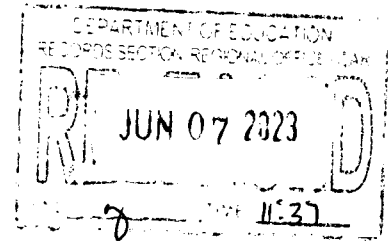




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



05 June 2023

REGIONAL MEMORANDUM

No. 259-2023

**PLANNING MEETING OF TRAINERS ON THE IMPLEMENTATION
OF SPECIAL EDUCATION (SPED) ACTIVITIES/PROGRAMS**

To: Assistant Regional Director
Schools Division Superintendents
CID Chiefs
All Schools Division Offices
All Others Concerned

1. The Department of Education–Cordillera Administrative Region through the Curriculum and Learning Management Division (CLMD) in coordination with HRDD-NEAPR will be conducting a **Planning Meeting of Trainers on the Implementation of Special Education (SPED) Activities/Programs** at SNC Hall, DepEd-CAR Compound, Wangal, La Trinidad, Benguet on June 9 and 10, 2023 from 8:00 AM to 4:00 PM.
2. The activity aims to:
 - a. present and discuss the upcoming activities for SPED;
 - b. plan sessions/topics for the capacity building;
 - b. assign sessions/topics to resource speakers; and
 - c. finalize training matrix for the activity.
3. Enclosed with this Memorandum are Enclosures 1 and 2 or List of Participants and Activity Matrix, for guidance.
4. SPED Focals in each Schools Division Office shall facilitate in informing the identified participants.
5. Accommodation and meals of participants shall be charged to the downloaded 2023 SPED Program Support Fund while travel and incidental expenses shall be charged to School MOOE/Local Funds subject to usual budgeting accounting and auditing rules and regulations.
6. Participants shall be granted COCs/CTOs or Service Credits subject to existing DepEd and CSC rules and regulations by their respective Schools Division Offices and Regional Office as the case may be.
7. Check – in of Batch 1 participants will start at 2 PM of June 8, 2023 while Check-out will be at 12NN of June 9, 2023. Check-in of Batch 2 participants will start at 2 PM of June 9, 2023 and Check-out will be at 12 NN of June 10, 2023.



8. For more details and/or queries kindly contact Rosita C. Agnasi, OIC of CLMD, Jennifer P. Ande, Chief, HRDD-NEAPR, or Denia O. Tarnate, Regional SPED Focal through their e-mail addresses: rosita.agnasi@deped.gov.ph, jennifer.and@deped.gov.ph or denia.tarnate@deped.gov.ph.

9. Immediate and widest dissemination of and compliance with this Memorandum is directed.



ESTELA P. LEON-CARIÑO EDD, CESO III
Director IV/ Regional Director *fwl*

CLMD/RCA/dot-Planning Meeting
06/05/2023

Enclosure 1 to RM No. 259-2023

**List of Participants for the Planning Meeting of Trainers on the
Implementation of SPED Activities/Programs**

Station	Name	Designation	Expected Number
Batch 1: June 9, 2023 (Friday)			
A. Trainers for the Different Difficulties			
Regional Office	RD/ARD, OIC-CLMD, RO SPED Focal, HRDD-NEAPR Personnel-Dexter B. Andres		4
SDO Abra	Pedro Talingdan Jr.	EPS, SPED Focal	1
SDO Apayao	Ma. Teresa Bermudez	School Head	1
SDO Benguet	Nancy Rosado	School Head	2
	Remedios Lamsis	School head	
SDO Ifugao	Margaret Dulnoan	School Head	1
SDO Tabuk City	Melchor Langbisan	School Head	1
B. Trainers for Multi-Factored Assessment			
SDO Apayao	Leila De San Jose	School Head	1
SDO Baguio City	Jovita T. Caldito	SPET III	1
SDO Benguet	Joan Culbengan	School Head	1
	Gary Tamiking	MT 3	1
TOTAL			14
Batch 2: June 10, 2023 (Saturday)			
A. Filipino Sign Language			
Regional Office	SPED Focal		1
SDO Baguio City	Arlene Compay	MT 1	1
SDO Benguet	Clyde Praille Burgos	SPET III	1
	Joy Fernandez	SPET I	1
	Cherryl Garcia	Teacher III	1
SDO Ifugao	Flordeliza Ellag	SPET I	1
SDO Mt. Province	Purita Tudlong	SPET II	1
	Joyce Marie Engeg	MT 1	1
SDO Tabuk City	Lasinda Pangsiw	SPET I	1
	Lilnette Godinez	SPET I	1
B. Workshop on the Preparation of Learning Resources for the Blind/Visual Impairment			
SDO Apayao	King Irol Espanol	Teacher III	1
SDO Baguio City	Jeffrey Munar	SPET III	1
	Isabel Tanawe	SPET II	1
TOTAL			13

Activity Matrix

National Anthem	AVP
Prayer	AVP
Cordillera Hymn	AVP
DepEd Quality Policy	Denia O. Tarnate EPS, SPED Focal
Checking of Attendance	c/o NEAP
Statement of Purpose	Rosita C. Agnasi OIC-CLMD
Opening Remarks/Message	Estela P. Leon-Cariño EdD, CESO III Regional Director
Planning Meeting Proper	Facilitators: Denia O. Tarnate, EPS, CLMD Dexter B. Andres, HRDD-NEAPR
a. Presentation and discussion on the upcoming activities for SPED	
b. Planning sessions/topics for the capacity building activities	
c. Identification of sessions/topics for the Trainers	
d. Assigning of topics to possible resource speakers	
e. Finalization of Training Matrix	
f. Presentation of Matrix per group and giving of input	Lead Trainer per Activity
Ways Forward and Acknowledgement	Denia O. Tarnate
Closing Prayer	From the Participant