Republic of the Philippines
Department of Education
Cordillera Administrative Region

JUN 01 2023

May 31, 2023

REGIONAL MEMORANDUM
No. 251-2023

PARTICIPATION IN THE 1ST DEPED NATIONAL MONITORING AND EVALUATION (M&E) CONFERENCE 2023

To: Assistant Regional Director
Schools Division Superintendents
All Schools Division Offices
All Others Concerned

1. Relative to Memorandum 2023-OD PS-1546-0508, the Planning Service-Policy Research and Development Division (PS-PRDD) will conduct the **Monitoring and Evaluation (M&E) Conference** with DepEd technical personnel involved in the M&E activities in their respective divisions/units from the Central Office, Regions, and Schools Division Offices on **June 19-23, 2023**. The venue for the M&E conference will be disseminated in a separate Advisory.

2. With regard to this, the following personnel from the regional and division offices are expected to participate:

Office	Expected Participants
Regional Office	Chief, Quality Assurance Division (QAD)
Regional Office	1 Education Program Supervisor (M&E focal), QAD
SDOs	8 Chiefs, SGOD
SDOs	8 Senior Education Program Specialists (SEPS), SGOD-SMME
Total expected participants for DepEd-CAR	18

3. This M&E conference aims to support the implementation of BEMEF. Specifically, it aims to:

a) set the direction of DepEd's M&E system;
b) provide updates on the global and national M&E practices;
c) discuss the principles and standards of M&E;
d) discuss the M&E strategies and mechanisms of DepEd (e.g. BEIS, LIS, PMIS) as mechanisms of doing M&E in DepEd
e) promote cooperation among DepEd program managers and staff to support M&E initiatives across governance levels.

QAD/CDBJr/elg

4. All participants shall accomplish the online registration through the link https://bit.ly/MEConference2023 on or before June 01, 2023.

5. Enclosed is the DepEd Memorandum for your reference.

6. For details or queries, kindly contact the Quality Assurance Division (QAD) at Tel. No. 422-1381 (local 1201) or email at car.qad@deped.gov.ph.

7. Widest dissemination of this memorandum is earnestly desired.

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/ Regional Director

For the Office of the Regional Director:

RONALD B. CASTILLO, CESO V
Director III/Assistant Regional Director

Republic of the Philippines
Department of Education
PLANNING SERVICE

MEMORANDUM
2023-OD PS-1546-0508

TO : **REGIONAL DIRECTORS**
BUREAU/SERVICE DIRECTORS
DIVISION CHIEFS

FROM : **ROGER B. MASAPOL**
Director IV, Planning Service

SUBJECT : **INVITATION TO THE 1ST DEPED NATIONAL MONITORING AND EVALUATION (M&E) CONFERENCE 2023**

DATE : 22 May 2023

Consistent with the institutionalization of the Basic Education Monitoring and Evaluation Framework (BEMEF) in the Department of Education (DepEd) and in support to the Basic Education Development Plan (BEDP) and MATATAG Agenda, the Planning Service-Policy Research and Development Division (PS-PRDD) will conduct the Monitoring and Evaluation (M&E) Conference with DepEd technical personnel involved in the M&E activities in their respective divisions/units from the Central Office, Regions and Schools Division Offices. The M&E conference aims to support the implementation of BEMEF. Specifically, it aims to: (a) Set the direction of DepEd's M&E system; (b) Provide updates on the global and national M&E practices; (c) Discuss the principles and standards of M&E; (d) Discuss the M&E strategies and mechanisms of DepEd (e.g., BEIS, LIS, PMIS) as mechanisms of doing M&E in DepEd; and (d) Promote cooperation among DepEd program managers and staff to support M&E initiatives across governance levels. It will serve as a platform for dialogue on how the community of practice could fully support the implementation of the MATATAG Agenda. It will allow the participants to gain insights and learnings on M&E concepts. approaches and strategies to be discussed in the conference sessions.

The M&E Conference will be held in-person from **19-23 June 2023** *(including travel dates)* at **REGION XII** *(final venue will be announced later)* with the theme, **"M&E For Improved Basic Education Governance"**. Expected participants are the following:

Office	Expected Participants
Central Office	DepEd Officials and Program Owners
Regional Office	*Chief, Quality Assurance Division QAD *Education Program Supervisor (M&E focal), QAD

Schools Division Office (SDO)	**Chief, School Governance Operations Division (SGOD) **Senior Education Program Specialist, School Management Monitoring and Evaluation Section (SMME)
BARMM Regional Office and Minister of Basic, Higher and Technical Education (MBHTE)	***Minister, BARMM ***Quality Assurance Division (QAD) Chief ***QAD Technical Staff **SDO M&E focal/officer
Select DepEd Partners will be invited as resource persons and participants	

**one per region; **one per SDO; ***one staff*

In this regard, we would like to invite the DepEd personnel involved in the M&E activities from the Central Office, Regions, and Schools Division Offices listed in **Annex B** to participate in this activity.

All participants shall accomplish the online registration through https://bit.ly/MEConference2023 on or before June 01, 2023. Attached are the following documents for your reference:

1. Annex A: Indicative program of M&E Conference
2. Annex B: Target Participants

Traveling expenses of participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations. An information note shall be issued for further details on administrative and logistical arrangements regarding this conference. For more information regarding the activity, you may contact the Planning Service-Policy Research and Development Division (PS-PRDD) through email ps.prd@deped.gov.ph or telephone number (02) 8635-3976.

Annex A: Indicative Program

1st DepEd National M&E Conference
Theme: M&E for Improved Basic Education Governance
June 19-23, 2023

Day/Time	Activity
Day 1: 19 June 2023: Technical dry run and arrival of participants	
Day 2: 20 June 2023: Importance of M&E in the Basic Education Governance	
7:30 AM – 8:30 AM	Registration of Participants
8:30 AM – 9:30 AM	Opening Program National Anthem Ecumenical Prayer Introduction of Participants Welcome Remarks Inspirational Message Conference Objectives
9:30 AM – 10:30 AM	Keynote Message
10:30 AM – 10:45 AM	MORNING BREAK
10:45 AM – 12:00 NN	*MATATAG Agenda* *BEMEF* *Measuring Learning Proficiency amid the Learning Crisis* *Plenary Q&A*
12:00 NN – 1:00 PM	**LUNCH BREAK**
1:00 PM – 1:45 PM	*National Evaluation Policy Framework (NEPF) and National Practices on M&E*
1:45 PM - 2:30 PM	*Global Practices on M&E*
2:30 PM - 3:15 PM	*Ethics in Monitoring and Evaluation*
3:15 PM - 3:30 PM	AFTERNOON BREAK
3:30 PM – 4:15 PM	*Utilization of Evaluation Findings in Policy Formulation*
4:15 PM – 4:45 PM	*Plenary Q&A*
4:45 PM – 5:00 PM	Wrap-up of Day 1
Day 3: 21 June 2023: Learning from M&E Initiatives of Development and Government Partners (Simultaneous Break-out Sessions)	
9:00 AM - 4:00 PM	Breakout Room A: Establishing the Purpose and Scope in M&E and Sample Cases Breakout Room B: Gathering the Right Information and Sample Cases Breakout Room C: Analyzing Data and Sample Cases Breakout Room D: Communicating Findings and Sample Cases
Day 4: 22 June 2023: M&E Application to DepEd	
8:30 AM – 8:45 AM	Session Opening and Recap
8:45 AM - 9:45 AM	Basic Education Statistics and DepEd's Information and Data Management System
9:45 AM - 10:00 PM	MORNING BREAK
10:00 AM - 11:00 AM	Program Management Information System (PMIS)

11:00 AM - 11:15 AM	Plenary Q&A
11:15 AM - 12:00 NN	Closing Ceremonies Ways Forward Photo Op
12:00 NN – 1:00 PM	**LUNCH BREAK**
1:00 PM - 5:00 PM	Processing of documentation
Day 5: 23 June 2023: Wrap-up activity and Check-out of participants from the venue	

Annex B: Detailed List of Target Participants from EXECOM and CO Program/Policy Owners

Office	No. of Participants
Office of the Vice President and Secretary (OSEC)	1
Usec and Chief of Staff, Office of the Secretary (OSEC)	1
OSEC - Head Executive Assistant	1
Usec., Office of the Undersecretary for Curriculum and Teaching	1
USec., Office of the Undersecretary for Administration	1
ASec., Office of the Undersecretary for Administration	1
Bureau/Service/Office	
Bureau of Curriculum Development (BCD)	2
Bureau of Education Assessment (BEA)	2
Bureau of Learning Delivery (BLD)	2
BLD- Indigenous Peoples' Education Office (BLD-IPsEO)	1
Bureau of Learning Resources (BLR)	2
Bureau of Alternative Education (BAE)	2
Bureau of Human Resource and Organizational Development (BHROD)	2
National Education Academy of the Philippines (NEAP)	2
Literacy Coordinating Council Secretariat (LCCS)	1
Teacher Education Council Secretariat (TECS)	1
Disaster Risk Reduction and Management Service (DRRMS)	2

Bureau of Learner Support Services (BLSS)	2
Project Management Service (PMS)	2
Education Program Management Office (EPMO)	1
Learner Rights and Protection Office	1
Information and Communications Technology Service (ICTS)	2
Legal Service	2
Field Operations (inc. RO, SDO, Schools and LCs)	1
Palarong Pambansa Secretariat	1
Education Facilities Division	1
School Infrastructure Program Management Office	1
Sites Titling Office	1
Legislative Liaison Office	1
Alternative Dispute Resolution Office	1
Administrative Service	2
Finance Service	2
Voucher Program Management Office	1
Procurement Management Service	2
Public Affairs Service	2
External Partnership Service	2
Internal Audit Service	2