



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION

March 13, 2024

**REGIONAL MEMORANDUM**

No. 165-2024

**COMPOSITION OF THE REGIONAL MONITORING AND EVALUATION TEAM  
(RMET) FOR THE CONDUCT OF THE REGIONAL TRAINING OF  
TRAINERS ON THE MATATAG CURRICULUM**

To: Schools Division Superintendents  
Functional Division Chiefs Concerned  
All Others Concerned

1. Relative to the conduct of the Regional Training of Trainers (RTOT) on the MATATAG Curriculum for Teachers and School Leaders, and to ensure the proper cascading of the quality-assured training resource package and efficient utilization of the HRD Fund for the said training, a Regional Monitoring and Evaluation Team (RMET) is hereby created.
2. Enclosed is the composition of the Regional Monitoring and Evaluation Team (RMET).
3. A virtual orientation for the RMET will be scheduled on March 22, 2024 at 9:00 AM through the Microsoft Team platform using the link: <https://bit.ly/RTOTMETeam>.
4. For details or queries, kindly contact the Quality Assurance Division (QAD) email at [car.qad@deped.gov.ph](mailto:car.qad@deped.gov.ph).
5. Widest dissemination of this Memorandum is desired.


  
**ESTELA P. LEON-CARIÑO, EdD, CESO III**  
Director IV/ Regional Director

QAD/EET/elg



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422 – 1318  
Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)

 DepEd Tayo Cordillera

 <https://depedcar.ph>

Enclosure to RM No. ~~165~~ 2024

**Composition of the Regional Monitoring and Evaluation Team (RMET) for the Regional Training of Trainers on MATATAG Curriculum**

<b>Role</b>	<b>Name</b>	<b>Office</b>	<b>Function</b>
Overall Lead	Ethielyn E. Taqued	RO-QAD	<ul style="list-style-type: none"> <li>• Attend the NTOT/CapB of M&amp;E on MATATAG Curriculum Training</li> <li>• Review, and implement the M&amp;E Plan in collaboration with the PMT</li> <li>• Ensure the proper cascading of the quality-assured training resource package and efficient utilization of the HRD Fund for the MATATAG Curriculum Training</li> <li>• Lead in the monitoring of the Regional Training of Core Trainers</li> <li>• Lead the daily debriefing throughout the conduct of the training</li> <li>• Monitor the overall conduct of M&amp;E activities of the Training on the MATATAG Curriculum to all governance level</li> <li>• Submit consolidated data on evaluation results to ORD and then to NEAP CO</li> </ul>
M&E Leaders	Ester L. Gallotan	RO-QAD	<ul style="list-style-type: none"> <li>• Attend the NTOT/CapB of M&amp;E on MATATAG Curriculum Training</li> <li>• Craft the M&amp;E Plan to ensure the monitoring of the MATATAG Curriculum Training in all governance levels</li> <li>• Monitor the Regional Training of Core Trainers</li> <li>• Prepare the monitoring tools to be used before the conduct of the training</li> <li>• Lead the M&amp;E Focal Persons</li> <li>• In-charge for the monitoring of the plenary sessions</li> </ul>
	Dexter Andres	RO-HRDD	
	Asuncion Saguid	SDO Baguio City	

<b>Role</b>	<b>Name</b>	<b>Office</b>	<b>Function</b>
M&E Leaders	Ester L. Gallotan	RO-QAD	<ul style="list-style-type: none"> <li>• Prepare the MATATAG Training RO M&amp;E Report, sample SDOs, and schools</li> <li>• Gather the monitoring notes, and summary of results of the accomplished PD Compliance Monitoring Tool, Daily/End of the Program Evaluation</li> <li>• Consolidate the results from the M&amp;E Focal Person</li> <li>• Submit consolidated data on evaluation results from SDO (Levels 1 and 2) to the overall lead</li> </ul>
	Dexter Andres	RO-HRDD	
	Asuncion Saguid	SDO Baguio City	
M&E Focals	Leonardo Aquino	RO-QAD	<ul style="list-style-type: none"> <li>• Monitor the assigned Learning Area during the conduct of the training using the following tools: PD Compliance Monitoring Tool, Standards Checklist for PD Compliance, Resource Speaker Checklist, and Daily/End of the Program Evaluation.</li> <li>• Conduct daily debriefing with the assigned PMTs of their respective LA</li> <li>• Submit the Summary of the accomplished Monitoring Tool to the M&amp;E leader after the training</li> </ul>
	Romulo Basa	RO-QAD	
	Florence Balictan	RO-QAD	
	Lorna Llana	SDO Abra	
	Eden Adriatico		
	Arlyn Ventura	SDO Apayao	
	Alan Gobrin		
	Jovelyn Balantin	SDO Baguio City	
	Corazon Quipot	SDO Benguet	
	Xylene Kinomis		
	Cecile Kitong	SDO Ifugao	
	Joel Gulgulway		
	Ambel Latawan	SDO Kalinga	
	Valentin Palattao		
	Jeanie Bocalan	SDO Mt. Province	
Abegail Tumapang			
Kenneth Atiwag	SDO Tabuk City		
Harriet Buslig			