Republic of the Philippines

Department of Education

Cordillera Administrative Region

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April 14, 2020

Regional Memorandum
No. 102, s. 2020

To: Assistant Regional Director
        Regional Functional Divisions
        Schools Division Superintendents
        All Divisions
        All Others Concerned

Subject: **Regional Webinar on Alternative Learning Delivery Mode (ADM)**

1. The DepEd is currently confronted with concerns on access to and quality of basic education due to the COVID-19 pandemic. Kinder to grade 12 classes were suspended and quarantine measures might extend until the first quarter of SY 2020 to 2021.

2. To prepare Supervisors, School Heads, and Teachers on handling classes should quarantine measures become extended, the Regional Office, through the Curriculum and Learning Management Division in partnership with HRDD, QAD, and ICTU, proposed this *Webinar on Alternative Learning Delivery Mode.*

3. This upskilling activity was conceptualized as part of Project MAIDEN, to guide curriculum implementers in the SDOs and schools in the utilization of these Alternative Delivery Modes through distance or remote educational mechanisms. Since DepEd employees are on a work from home arrangement, this upskilling would utilize a webinar platform.

4. The general objective is to provide technical assistance on the utilization of alternative teaching and learning resources and delivery strategies as part of the implementation of Alternative Delivery Modes (ADMs). Specifically, the webinar shall:
    a. enlighten the participants on the different Alternative Learning Delivery Modes (ADM) or mechanisms;
    b. introduce the participants to distance or remote teaching mechanisms through online and offline strategies;
    c. provide guidance to RO and SDO focal in designing and implementing online TA and monitoring mechanisms;
    d. provide guidance to each school personnel in developing resources for online and offline distance or remote teaching.

5. The upskilling will be conducted by phase in the following format:

Address: Wangal, La Trinidad, Benguet, 2601
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No of participants	Positions	Divisions	Webinar Schedule	Topics	Expected Output
Phase 1: Orientation of RO Focal (20 pax)			**April 29**	*What are ADMs *Orientation on Delivering ADMs online and offline *RO online TA and monitoring mechanism	RO CLMD and QAD to be equipped with necessary skill and knowledge on online TA and monitoring mechanisms; Online TA and monitoring plan for each guardian SDO
16	CLMD Staff	RO			
1	QAD	RO			
1	HRDD	RO			
2	ICTU	RO			
Phase 2: Orientation of SDO EPS (29 pax)			**April 30**	*What are ADMs *Orientation on Delivering ADMs online and offline *SDO online TA and monitoring mechanism *Online platforms	SDO pax to be equipped with necessary skill and knowledge on online and offline resources and platforms for distance or remote teaching; webinar implementation plan for school teachers
2	EPS, ADM and LR	RO - CLMD			
1	QAD/HRDD				
16	Education Program Supervisors in-charge of ADM and LR	SDOs Abra, Apayao, Baguio City, Benguet, Ifugao, Kalinga, Mountain Province, Tabuk City			
8	ICT or LR ADAS	SDOs			
2	ICT Facilitators	RO - CLMD			
Phase 3: Orientation of School Heads (22 pax)			**May 5**	*What are ADMs *Orientation on Delivering ADMs online and offline *School heads online TA and monitoring mechanism	School Heads to be equipped with necessary skill and knowledge on online and offline resources and platforms for distance or remote teaching; webinar implementation
2	EPS, ADM and LR	RO			
2	EPS, ADM and LR	SDO			
16	School Heads (1 elementary and 1 secondary)	SDOs			
2	ICT Facilitators	RO - CLMD			
1	QAD	RO			

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				*Online platforms	plan for school teachers (plan with SDO EPS)
Phase 4: Upskilling at the Division Levels and Monitoring by the RO			May 12	*What are ADMs *Orientation on Delivering ADMs online and offline *Online platforms to be used by schools	School pax to be equipped with necessary skill and knowledge on online and offline resources and platforms for distance or remote teaching; RO and SDO to implement online TA and monitoring plans
	CLMD, QAD, HRDD	RO			
	EPS, ADM and LR	SDO			
	ICT or LR ADAS	RO and SDO			
	Trained School Heads				

6. Attached is the Matrix for reference.

7. RO Participants who will be participating in Phases 1 to 4 shall be given load allowances amounting to PhP 300.00 each.

8. Immediate and wide dissemination of this Memorandum is desired.

MAY B. ECLAR, PhD, CESO V
Regional Director

CLMD/CFM/abc

Attachment A.   Training Matrix

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Webinar Schedule	Person in Charge	Topics/Activities	Expected Output
Phase 1a: April 28			Slides on the following topics:
800 – 8:30	Warly Kindiawan and Kermit Padilla	Setting up of Net Connection/ Attendance Opening Preliminaries	Picture of online joint quorum 16 CLMD 1 QUAD 2 ICT- RO 1 HRDD
8:31 – 9:00	Carmel Meris	Orientation on this Project	1. Project Rationale, Expectations, Phases, Roles of RO
9:01 – 9:30	Edgar Madlaing	Orientation on ADM	2.What are ADMs 3. ADM initiatives applicable for online
9:31 – 10:30	Ethielyn Taqued	Accessing Materials from LR Portal Using DepEd Commons Delivering Distance Learning	4. Steps on how to access and download Materials from LR Portal for Teaching and Learning 5. Checklist of LRs per topic based on K to 12 Curriculum Codes per grading
10:31 – 11:30	Angela Apopot	Learning from ALS (Modules, RBI, Online Teaching)	6. Sample ALS Modules
11:31 – 12:00	Annie Rose Cayasen	Synthesis	
Phase 1b: April 29			
8:00 – 8:30	Warly Kindiawan and Kermit Padilla	Setting up of Net Connection/ Attendance Opening Preliminaries	
8:31 – 10:30	ICT Personnel RO LRMDS	Creating an E-Classroom	7. Online Platforms for E-classrooms 8. Online and Offline Mechanisms
10:31 – 11:30	Annie Rose B. Cayasen	RO online TA and monitoring mechanism	8. Online Monitoring Template for all learning areas
11:31 – 12:00	Carmel F. Meris	Planning for the Next Steps	9. Agreements

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