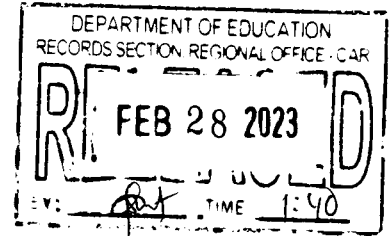




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



February 27, 2023

REGIONAL MEMORANDUM

No. 098.2023

**ADDENDUM AND CORRIGENDUM TO THE CONDUCT OF DEPED CAR
TEACHING WITH IMPACT, RM NO. 055, S. 2023**

To: Schools Division Superintendents
All Other Concerned
All Divisions

1. Relative to the issued Regional Memorandum No. 055, s. 2023, this Office provides the List of Endorsed Participants and Training Management (Enclosure 1) for reference.
2. In addition, SDOs shall ensure the continuity of the teaching-learning process by consolidating the assigned activities for affected classes of teacher-participants which shall be submitted to this Office **before March 6, 2023** following template in Enclosure 2 and accessible via <https://tinyurl.com/impactActivities>.
3. All nominated participants shall take the required pretest via <https://tinyurl.com/CARteachIMPACT> before March 3, 2023.
4. Moreover, participants shall complete all activity requirements to be granted 15 CPD units.
5. In the event that endorsed participants are not able to join the activity, due to unavoidable circumstances, the SDOs shall provide a replacement participant before March 1, 2023, else the absent participant shall refund the amount paid by this Office.
6. All other provisions of the memorandum shall remain in effect.
7. For inquiries and clarifications, please contact NEAPR through Chief Education Supervisor, NEAP-CAR OIC Jennifer Ande at 09190073814.
8. Immediate and widest dissemination of this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

NEAPCAR/JPA/tbl



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DepEd-CAR: Weaver of HOPE and Transformation
"Holistic Opportunities for all to be Performing and Excellent
Cordilleran Learners"

Enclosure 1. List of Endorsed Participants and Training Management

A. List of Endorsed Participants

SDO Abra

1. Aquino, Fely C.
2. Balneg, Marites L.
3. Blaquera, Charlon
4. Borja, Marcela P.
5. Buslutan, Michelle J.
6. Cadiz, Ruby May S.
7. Guillermo, Jimmy Ann
8. Gumidam, Marissa R.

SDO Apayao

9. Baysa, Geraldine M.
10. Bunay, Fabian B.
11. Cabalang, Renante C.
12. Cafirma, Aida A.
13. Culili, Barbara J.
14. Daligcon, Erleech C.
15. Sabado, Rogie R.

SDO Baguio City

16. Badian, Miguela C.
17. Chan, Yolanda B.
18. Colal, Jeanilyn M.
19. Garlejo, Noemi H.
20. Nimer, Ellene C.
21. Peng-as, Larry A.
22. Punasen, Pauline S.
23. Sotelo, Victor M.

SDO Benguet

24. Banagui, Heather G.
25. Bayeng, Mary Jane B.
26. Gawidan, Daisy Lorena O.
27. Martin, Cesar S.
28. Pacio, Mary Ann S.
29. Paing, Efagenia L.
30. Sab-it, Leah K.
31. Siloy, Bona C.
32. Valenciano, Mark Aljon E.
33. Waig, Nover P.
34. Yangken, Marliese C.

SDO Ifugao

35. Anet Chalajchaj
36. Ariston Alindayo
37. Fredison Bayangan
38. Judith Gohaod
39. Luzviminda Caguiwa
40. Marietta Pallay
41. Ofelia Catama
42. Sherlyna Butale

SDO Kalinga

43. Acosta, Judith C.
44. Almazan, Blessilyn C.
45. Bawer, Abigail Ruth O.
46. Guitering, Jonalyn P.
47. Kotoken, Crystal Claire .
48. Quindara, Francilyn A.
49. Romero, Jinky S.
50. Wandaga, Karen B.

SDO Mt. Province

51. Ayawan, Kathleen Joy D.
52. Bay-on, Jaqueline D.
53. Biangdan, Nellie B.
54. Damitan, Nabel G.
55. Domong-as, Beatriz R.
56. Fakingas, Nicasia M.
57. Komicho, Petra K.
58. Pagusan, Adoracion W.

SDO Tabuk City

59. Apaling, Angeline Rimando
60. Balacang, Armilene Baltazar
61. Chantal, Laguinday
62. Messakaraeng, Elenor May
63. Pao-iton, Brenda V.
64. Pasalosdos, Joy Rosario Lumines
65. Salvador, Myline Lopez
66. Sumarita, Annie Banatao
67. Yumul, Maylyn Atawe

B. Training Management

KEY PERSONNEL

Training Management

1. ESTELA P. LEON-CARIÑO EdD, CESO III
2. JESSIE L. AMIN, CESO V

3. JENNIFER P. ANDE

Program Manager

TASKS

- Oversees the implementation of the entire program;
- Leads the coordination of as needed in the implementation of the activity
- Focuses on actual training to ensure that the program is implemented as planned
- Planning / Coordination Meeting for assignment of tasks

KEY PERSONNEL

TASKS

Resource Persons

4. NOVER KEITHLEY S. MENTE

5. WILFRED BAGSAO

6. CORAZON S. ALOS

7. GEORGINA C. DUCAYSO

8. DENIA O. TARNATE

9. BRYAN HIDALGO

10. ALFREDO B. LANAS

**** JENNIFER P. ANDE**

**** DEXTER B. ANDRES**

Focal

11. LAUREEN B. LIKIGAN

Logistics and Welfare Officer

12. WARLY E. KINDIAWAN

Documenter / Secretariat

13. JEFFERSON A. VILLENA

Logistics Officer

Documenter/ Secretariat

14. JENELYN KITONGAN

M and E Coordinator

15. CLEMENTE D. BANDA O

Trainers / Learning Facilitators

16. DEXTER B. ANDRES

17. FLORENCE E. BALICTAN

18. JONALYN C. AMBRONA

19. ELIZABETH C. KIAL

**** LAUREEN B. LIKIGAN**

- Prepares the session guides per assigned training objectives
 - Develops and provides PowerPoint Presentations and/or Training Handouts / Modules
 - Gives input / information and/or facilitates the smooth delivery of topics for knowledge, skills and attitude enrichment
 - Runs the training session per time allotted
 - Ensures attainment of enabling and terminal objectives
-
- Prepares the following: Activity Request; Memorandum; Training Matrix; and Activity Completion Report
 - Coordinates and confirms Resource Persons/Speakers/ TWG
 - Prepares and floats pretest and posttest
 - Prepares details for the Opening and Closing Program
 - Conduct of the Opening, Closing Program and Management of Learning
 - Conducts pre-registration and confirmation of participants especially for on-site activities
-
- Ensures that provisions for health, wellness, security
 - Provides house rules to participants
 - Plans and secures logistics to support the training
 - Prepares sound system and decorates stage.
 - Coordinate for materials to be borrowed
 - Preparation of certificates (appearance, participation, recognition and technical working group)
-
- Preparation and follow-up of the purchase request and purchase order
 - Preparation and distribution of Program Paper to all concerned participants and resource persons
 - Preparation of training materials, vehicle if needed, token and honorarium
 - Document highlights of the L&D onsite
-
- Responsible for the attendance and documentation during the whole duration of training / seminar
 - Coordinates menu specially involving religious and diet restrictions
 - Provides signal to the facilitators for health and lunch breaks
 - Ensures on time delivery of food service
-
- Implements Monitoring and Evaluation activities and prepares report
 - Preparation and provision of evaluation link
 - Daily debriefing sessions of results of evaluation to participants and program owner / focal
 - Provision of QAME reports to program owner after the conduct of L&D for speedy preparation of completion and accomplishment report
-
- Assists in the training delivery, holds audience attention and encourages participation of participants before and after delivery of topics
 - Assist Preparation of session guides
 - Coordinate with logistics officer for provision of materials other than what are specified in the training program

Enclosure 2. List of Classes Affected and Assigned Activities per Participant

SDO	Name of Participant	Classes Affected	Assigned Activities					Assigned Teacher-in-charge
			March 6	March 7	March 8	March 14	March 15	

Prepared by:

Endorsed by:

Name and Signature of Teacher-Participant

Name and Signature of School Head

Approved by:

Schools Division Superintendent