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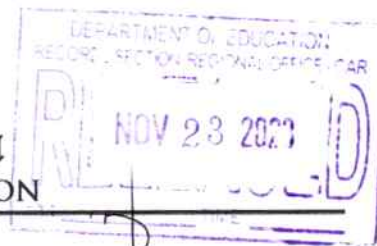
Department of Education
CORDILLERA ADMINISTRATIVE REGION

22 Nov 2023

REGIONAL MEMORANDUM

No. _706.2023_

WORKSHOP ON THE PREPARATION OF LEARNING RESOURCES FOR THE BLIND CUM QUALITY ASSURANCE AND PRINTING OF SUMMATIVE ASSESSMENT FOR THE PARTIALLY BLIND

To: Assistant Regional Director
        Schools Division Superintendents
        All Schools Division Offices
        All Others Concerned

1.   The Department of Education-Cordillera Administrative Region (DepEd-CAR) through the Curriculum and Learning Management Division (CLMD) will be conducting a **Workshop on the Preparation of Learning Resources for the Blind cum Quality Assurance and Printing of Summative Assessment for the Partially Blind** at Newton Plaza Hotel, Baguio City on November 27-29, 2023.

2.   The activity aims to:
        a. strengthen the implementation of SNED in the region;
        b. provide updates on current trends and priority programs of the Curriculum and Teaching (CT) Strand anchored on the MATATAG Education agenda; and
        c. prepare learning resources and/or tactile instructional materials and summative assessment for the partially blind.

3.   The participants are the SDO SNED Focal Persons and school heads managing a school with partially or totally blind learners in the elementary and secondary and with knowledge in accommodating learners with visual impairment/Blind.

4.   Allocation of participants from the Regional Office and SDOs is summarized below:

Particulars	Office		Total
	RO	**SDO**	
RD/ARD	1		1
CLMD: Chief, SNED Focal, ADAS I, Librarian II, LR Manager	5		5
QAD	1		1
Resource Speakers	3		3
SDOs			
SNED Focal Persons		1/SDO	8
School Leaders			
Elementary		2 pax/SDO	16
Secondary		1 pax/SDO	8
		TOTAL	**42**

Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph

f DepEd Tayo Cordillera   🌐 https://depedcar.ph

5. Each SDO through the SNED Focal Person shall facilitate the identification of their participants and ensure their attendance to the said activity. ***There shall be no replacement*** once the signed list of participants has been submitted through the CLMD email-address: car.clmd@deped.gov.ph on or before November 24, 2023.

6. Attached in Enclosure 1 is the Activity Matrix, for guidance.

7. Participants in the Workshops shall bring their laptops and extension cords.

8. Accommodation and meals of the participants shall be charged to the 2023 SPED Program Support fund while travelling and incidental expenses shall be charged to school MOOE/local funds subject to usual accounting and auditing rules and regulations.

9. Below is the summary for meals and accommodation:

Particulars	Nov. 26, 2023	Nov. 27, 2023	Nov. 28, 2023	Nov. 29, 2023
Breakfast		/	/	/
AM Snacks		/	/	/
Lunch		/	/	/
PM Snacks		/	/	/
Dinner	/	/	/	
Accommodation	/	/	/	

10. Participants shall be granted COCs/CTOs or Service Credits subject to existing DepEd and CSC rules and regulations by their respective Schools Division Offices and Regional Office as the case may be.

11. Should there be any inquiries and/or clarifications, kindly contact Jennifer P. Ande, Chief-CLMD, through email address at jennifer.ande@deped.gov.ph.

12. Immediate dissemination of this Memorandum is enjoined.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

**Activity Matrix for the Workshop on the Preparation of Learning Resources
for the Blind cum Quality Assurance and Printing of Summative
Assessment for the Partially Blind**

DAY 0: November 26, 2023				
Time	**Session Title**	**Resource Speaker**	**Facilitator**	**Secretariat/ Technical Support**
2:00-6:00 PM	Arrival and Check-in of Participants			
6:00-7:00	Dinner			
Day 1: November 27, 2023				
6:30 – 7:45	Breakfast			
7:45 – 8:15	Registration	TWGs	TWG	Fely Badival Librarian II
8:15 – 9:00	Opening Program			
9:00-9:30	Updates on SNED Implementation and Current Trends and Priority Programs of the Curriculum and Teaching (CT) Strand anchored on the MATATAG Education Agenda	Denia O. Tarnate EPS	Jeffrey Munar SPET III Baguio SPED Center	Winnie Joy Jose ADAS I
9:30 – 11:00	Characteristics and Accommodations of/for Learners with Difficulty in Seeing	Mesenia Laquiao Master Teacher II Benguet SPED Center	Denia O. Tarnate EPS	
11:00-12:00	Introduction and Simulation to Braille Reading and Writing	Jeffrey Munar and Isabel Tanawe SPET III/Baguio SPED Center		
12:00 – 1:00	Lunch Break			
1:00 – 4:00	Continuation: Introduction and Simulation to Braille Reading and Writing	Jeffrey Munar and Isabel Tanawe SPET III/Baguio SPED Center	Denia O. Tarnate EPS	Fely Badival Librarian II Winnie Joy Jose ADAS I
4:00-5:00	Guidelines on the Preparation of Learning Resources for the Blind and Summative Assessment for the Partially Blind	Mesenia Laquiao Master Teacher II/Benguet SPED Center		

5:00 – 6:00	Debriefing of TWGs			
6:00 – 7:00	Dinner			
MOL (PM)	SDO Ifugao and Abra			

DAY 2: November 28, 2023

Time	Session Title	Resource Speaker	Facilitator	Secretariat/ Technical Support
6:30 – 7:45	Breakfast			
7:45 – 8:00	Management of Learning	SDO Apayao & Baguio City	Denia O. Tarnate EPS	Fely Badival Librarian II
8:00 – 12:00	Workshop on the Preparation of Learning Resources and Summative Assessment for the Partially Blind	Benjamin Dio-al EPS/LR Manager		Winnie Joy Jose ADAS I
12:00 – 1:00	Lunch Break			
1:00 – 5:30	Continuation: Workshop on the Preparation of Learning Resources and Summative Assessment for the Partially Blind		Denia O. Tarnate EPS	Fely Badival Librarian II
5:30 – 6:00	Debriefing of TWGs			Winnie Joy Jose ADAS I
6:00 – 7:00	Dinner			

DAY 3: November 29, 2023

Time	Session Title	Resource Speaker	Facilitator	Secretariat/ Technical Support
6:30 – 7:45	Breakfast			
7:45 – 8:00	Management of Learning	SDO Benguet and Kalinga		
8:00 – 8:30	Addressing the concerns of Participants from yesterday's activity through an Open Forum	Benjamin Dio-al EPS/LR Manager	Denia O. Tarnate EPS	Fely Badival Librarian II
8:30-11:00	Finalization of Outputs			Winnie Joy Jose
11:00 – 12:00	Presentation of Outputs	Presenters from each SDO		ADAS I
12:00 – 1:00	Lunch Break			
1:00 – 3:00	Continuation: Presentation of Outputs	Presenters from each SDO		Fely Badival Librarian II Winnie Joy Jose ADAS I
3:00 – 4:00	Ways Forward and Closing Program			
4:00 onwards	Home Sweet Home			