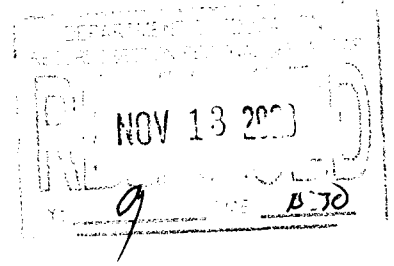




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region



November 09, 2023

**REGIONAL MEMORANDUM**  
ORD – 2023 - **282**

**YEAR-END INTERFACE WITH SDO COUNTERPARTS AND  
CONVERGENCE WITH STAKEHOLDERS OF HOST SDO  
(LEGAL SERVICES)**

To: Schools Division Superintendents  
Division Legal Officers  
Learners Rights Protection Office Focal  
Division Trainers of Project DepEd CAR C.H.I.L.D  
Division Engineers  
Regional Office Legal Unit  
Others concerned

1. To continuously ensure the effective and efficient provision of Legal Services to all women and men stakeholders, female and male learners in the region, the Office of the Regional Director through the Legal Unit in coordination with the Schools Division Office of Mountain Province, will be conducting the Year-End Interface on **December 05-08, 2023**, inclusive of travel dates, the venue will be announced later.

2. The objectives of the activity are:

- a. To present FY 2023 accomplishments re: status of implementation of decided cases; intervention of learners conducted; status of schools sites titling and issues and concerns. A template of the report will be sent through e-mail to the participants;
- b. To conduct school visit in relation to school sites titling status;
- c. To present plans for the roll-out of Rights Based Education (RBE) through Project DepEd CAR C.H.I.L.D;
- d. To plan the activities of Legal Unit with SDO Counterparts for the FY 2024;
- e. To plan a long-term collaboration with RO and SDO Engineers in relation to schools sites titling and school building plans;
- f. Team building activities.

3. The expected participants to the interface are as follows:

<i>Office/ Section/ Unit/ Division (Face-to-face)</i>	<i>Total</i>
<b><i>Division Office</i></b>	
SDS/ASDS of Host SDO	1
Attorney III	8
Division CPC Coordinator/ Focal or SDO CPU representatíves/Youth Formation Coordinator	8
Division Trainers of Project DepEd CAR C.H.I.L.D	8
Division Engineer	8
<b><i>Regional Office</i></b>	
Legal Unit	5
ESSD	3
Driver (van)	1
<b>Total</b>	<b>42</b>

4. All women and men participants from the Division Offices should confirm their attendance in the activity by accomplishing the confirmation slip and sending it through this link [https://docs.google.com/spreadsheets/d/1M\\_oMGAvY-v6WJrJR3qrh4RA56JIRkmZitZjv8RAEiEE/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1M_oMGAvY-v6WJrJR3qrh4RA56JIRkmZitZjv8RAEiEE/edit?usp=sharing) **on or before November 15, 2023.**

5. Meals and accommodation expenses shall be charged to the Regional Office fund which will be downloaded to the Schools Division Office of Mountain Province. Meanwhile, travel expenses and other expenses incidental thereto shall be charged to local funds subject to usual accounting and auditing rules and regulations.

6. For information and guidance.

  
**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director 

