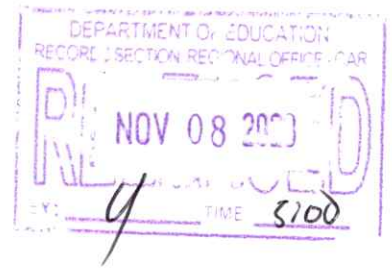




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION



08 Nov 2023

REGIONAL MEMORANDUM
 No. 676.2023

**DOWNLOADING OF PROGRAM SUPPORT FUND (PSF) FOR OPERATIONS
 RELATIVE TO THE LEARNER RIGHTS AND PROTECTION PROGRAMS,
 PROJECT, AND ACTIVITIES FOR FY 2023**

To: Assistant Regional Director
 Schools Division Superintendents
 All Others Concerned

- In reference to the conduct of the Regional Operations relative to the Learner Rights and Protection programs, projects, and activities for FY 2023, this Office will download funds to the following Schools Division Offices:

SDO	Amount	Purpose	Date of Activity	Total Amount
Abra	3,940.00	For reimbursement of travel expenses incurred by Ms. Maria Danica Belgica in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City	Oct. 23-25, 2023	3,940.00
Apayao	1,720.00	For reimbursement of travel expenses incurred by Mr. Leinster Denna in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.	Oct. 23-25, 2023	2,990.00
	1,270.00	For reimbursement of travel expenses incurred by Mr. Leinster Denna in conducting a fact-finding investigation of an LRPO case in Flora National High School and Pudtol Vocational High School	Oct. 27, 2023	
Baguio City	3,940.00	For reimbursement of travel expenses incurred by Ms. Maribel Belgica in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.	Oct. 23-25, 2023	7,880.00
	3,940.00	For reimbursement of travel expenses incurred by Mr. Jerry Ymson in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.		
Benguet (GBDAIS)	3,960.00	For reimbursement of travel expenses incurred by Ms. Brenda Matias in attending the Palarong Pambansa	July 27-Aug. 5, 2023	3,690.00



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422 – 1318
Email Address: car@deped.gov.ph



DepEd Tayo Cordillera



<https://depedcar.ph>

Benguet (GBDAIS)	3,960.00	For reimbursement of travel expenses incurred by Ms. Brenda Matias in attending the Palarong Pambansa	July 27-Aug. 5, 2023	3,690.00
Ifugao	3,820.00	For reimbursement of travel expenses incurred by Mr. Jun Padawan in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.	Oct. 23-25, 2023	3,820.00
Kalinga	1,760.00	For reimbursement of travel expenses incurred by Ms. Marciana Bomowey in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.	Oct. 23-25, 2023	1,760.00
Mt. Province	15,000.00	For reimbursement of travel expenses incurred by Ms. Mildred Dapliyan in attending the Culminating Workshop for the Enhancement of the Child Protection Policy in Ecotech Center, Cebu City	Oct. 2-7, 2023	18,940.00
	3,940.00	For reimbursement of travel expenses incurred by Ms. Mildred Dapliyan in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.	Oct. 23-25, 2023	
Mt. Province (Tadian National High School)	3,940.00	For reimbursement of travel expenses incurred by Mr. Crosvy Dayawen in attending the Palarong Pambansa		3,940.00
Tabuk City	1,600.00	For reimbursement of travel expenses incurred by Mr. Allan Galanza in attending the Training Workshop on Proper Handling of the Learner Rights and Protection Data in NEAP Tuguegarao City.	Oct. 23-25, 2023	1,600.00
TOTAL:				48,560.00

2. Utilization and liquidation of funds shall adhere to existing budgeting, accounting, auditing and disbursement rules and regulations.
3. For queries and clarifications, please contact Ms. Clouie Grail L. Guay LRPO-COS via email at clouiegrail.guay@deped.gov.ph or Ms. Georgina C. Ducayso Chief of Education and Support Services Division at car.essd@deped.gov.ph
4. Immediate dissemination of and strict compliance with this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV / Regional Director

For the Regional Director

RONALD B. CASTILLO, CESO V
Director III / Assistant Regional Director

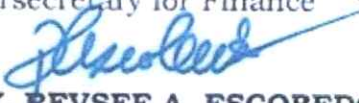
Reference: as stated


ESSD/GCD/cgl/Downloading of Program Support Fund (PSF) for Operations Relative to LRPO Programs Project and Activities for FY 2023
November 8, 2023

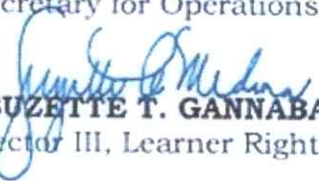


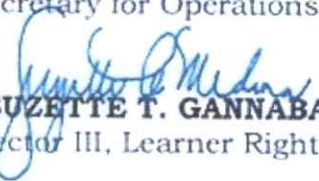
Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

FOR : **ANNALYN M. SEVILLA**
Undersecretary for Finance


MICHAEL WESLEY T. POA
Undersecretary and Chief of Staff
Officer-in-Charge, Office of the Undersecretary for Finance


FROM : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations


ATTY. SUZETTE T. GANNABAN-MEDINA
OIC-Director III, Learner Rights and Protection Office


SUBJECT : **REQUEST FOR APPROVAL TO THE PROGRAM SUPPORT FUNDS FOR THE REGIONAL OPERATIONS RELATIVE TO THE LEARNER RIGHTS AND PROTECTION PROGRAMS, PROJECTS, AND ACTIVITIES FOR FY 2023**

DATE : August 14, 2023

This has reference to the conduct of the **Program Support Funds for the Regional Operations relative to the Learner Rights and Protection programs, projects, and activities for FY 2023.**

The LRP Focal Persons are currently facing concerns regarding the insufficient funds available in the Maintenance and Other Operating Expenses (MOOE) to support the upcoming PPAs of the LRPO. The PSF in the amount of **Nine Million Eighty-Seven Thousand Six Hundred Ten Pesos (P 9,087,610.00)** shall be used to strengthen the implementation of the LRP programs in the Field Offices.

As mandated by DepEd Order No. 40, s. 2012, all public and private elementary and secondary schools shall establish a child protection committee. In accordance with DepEd Order No. 3, s. 2021 [2] and DepEd Order No. 1, s. 2023 [3], the LRPO shall lead in planning, implementing, and coordinating the Department's projects, programs, and activities.

The attached Memorandum shall provide the release, receipt, utilization, and monitoring and reporting of the PSF from DepEd Central Office to the Regional Offices to ensure that the fund utilization is strategically, efficiently, and effectively managed.



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

Thus, the LRPO requests your approval of the **“Memorandum Program Support Funds for the Regional Operations relative to the Learner Rights and Protection programs, projects, and activities for FY 2023”** to assist the Regional Offices in the implementation of programs, projects, and activities relative to Learner Rights and Protection.

For the approval of the Undersecretary for Finance.

Thank you very much



Republic of the Philippines
Department of Education
LEARNER RIGHTS AND PROTECTION OFFICE

MEMORANDUM

TO : **Regional Directors**
Regional LRP Focal Persons
All Others Concerned

FROM : *Suzette T. Gannaban-Medina*
ATTY. SUZETTE T. GANNABAN-MEDINA
Officer-in-Charge Director III
Learner Rights and Protection Office

SUBJECT : **GUIDELINES ON THE PROGRAM SUPPORT FUNDS FOR THE REGIONAL OPERATIONS RELATIVE TO THE LEARNER RIGHTS AND PROTECTION PROGRAMS, PROJECTS, AND ACTIVITIES FOR FY 2023**

DATE : August 14, 2023

In line with the programs, projects, and activities of the Learner Rights and Protection Office (LRPO) for FY 2023, the LRPO proposes the downloading of funds to assist the Regional Offices in the effective implementation of the proposed learner rights and protection programs.

As a background, upon the establishment of the LRPO, several programs, projects, and activities (PPAs) have been conceptualized aimed at strengthening DepEd's advocacy of protecting and empowering our learners. These PPAs are intended to be participated by our counterparts in the Regional Offices for further cascading in the Division Offices and the schools.

I. Background

The PPAs proposed by the LRPO for implementation would require additional funds, necessitating the use of the RO's Maintenance and Other Operating Expenses (MOOE) to cover travel and other related expenses. The ROs have expressed their concern about the limited funds available as the MOOE has been itemized and has specific allocations. Hence the need for possible support funds as assistance.

II. Objective

The purpose of the support funds is to strengthen DepEd's policy of ensuring that our learners in the Philippines are protected from all forms of abuse, violence, exploitation, discrimination, and bullying in schools, reiterating the Department's vision of providing a quality and inclusive education where learner rights and protection are respected, protected promoted, and fulfilled.

III. Policy Statement

This Memorandum serves to enumerate the guidelines for the release, receipt, utilization, monitoring, and reporting of the Program Support Fund to be released by the DepEd Central Office to the Regional Offices. The latter shall ensure that the fund utilization is strategically, efficiently, and effectively managed.

IV. Budget Allocation

The Regional Offices shall be allocated a total of **Nine Million Eighty-Seven Thousand Six Hundred Ten Pesos (P 9,087,610.00)** as indicated below:

Region	Total
I	311,940.00
II	267,960.00
III	450,720.00
IV-A	391,920.00
MIMAROPA	3,613,440.00
V	297,960.00
VI	791,460.00
VII	323,780.00
VIII	280,660.00
IX	222,110.00
X	415,400.00
XI	353,100.00
XII	300,120.00
XIII	320,440.00
NCR	503,140.00
CAR	243,460.00
Total	9,087,610.00

V. Guidelines

The Regional Offices in the utilization of the funds allocated shall be guided by the following:

- The funds shall be used to cover the travel expenses of the attendees and participants from the region to all related LRPO programs and activities.
- Conceptualization and implementation of intervention plans as well as facilitating referral mechanisms in relation to the reported LRP incidents to the LRPO's Learners TeleSafe Contact Center Helpline (LTCCH).
- Formulation of SBC Materials and its dissemination in the Division Office and the Schools.
- Conduct pilot testing in schools for the implementation of positive discipline.
- Specifically, the following regions have been allocated additional funds for the conduct of the following activities:

- i. MIMAROPA – for the conduct of the 2023 National Children’s Month Culminating Program to be attended by representatives from our partner agencies and other sectors.
 - f) Analogous expenses in support of the coordination and planning activities and other related concerns of the region towards implementation of LRPO PPAs.
- VI. All expenses incurred by the Regional Offices in connection with the operational expenses for the LRP activities are subject to the usual accounting rules and regulations.
- VII. The use of funds shall be consistent and subject to existing budgeting, accounting, and auditing rules and regulations and internal policies of the Department of Education.
- VIII. The Regional LRP Focal, shall then submit the Activity Report (**attached as Enclosure A**) and Utilization Report (**attached as Enclosure B**), including supporting documentation i.e. photos and/or videos.

The consolidated Accomplishment and Financial Reports shall be submitted to the Learner Rights and Protection Office at the end of FY 2023 through email address: lrpo@deped.gov.ph.

For related concerns and clarifications, you may coordinate with Atty. Suzette T. Gannaban-Medina, OIC-Director of the Learner Rights and Protection Office at lrpo@deped.gov.ph

For your guidance and appropriate action.

Thank you very much.