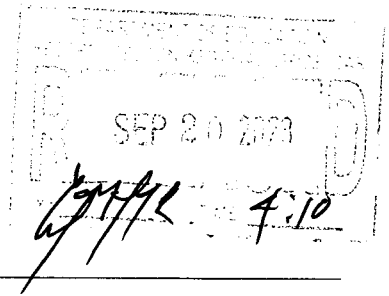




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION



19 September 2023

REGIONAL MEMORANDUM
No. 546.2023

**CALL FOR SUBMISSION OF ENTRIES TO THE 2023 BEST SCHOOLS DIVISION
IMPLEMENTER IN MANAGING THE WASH IN SCHOOLS (WINS) PROGRAM**

To: Assistant Regional Director
Schools Division Superintendents
WinS Division Coordinator
All Others Concerned

1. Pursuant to DepEd Order No. 10, s. 2016, the Policy and Guidelines for Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program, this office, through the Education Support Services Division (ESSD)- School Health Unit will conduct the 2023 Best Schools Division Implementer in Managing the Wash in Schools (WinS) Program, a DepEd reward Mechanism to ascertain the Wins Management practice of SDOs.
2. It aims to strengthen the motivation of SDO supervisors and staff to continue managing and providing technical assistance to schools in implementing the WinS policy, to obtain evidence-based information for designing a technical assistance program that is aimed at building the SDO's organization capacity for sustained support to schools, and to monitor the quality of technical assistance provided by the SDOs to schools.
3. Relative to this, all Schools Division Offices are enjoined to accomplish and submit the SDO WinS Monitoring Form (enclosure 1), validated list of (i) schools with improved implementation level (2022); (ii) those that achieved 3-star level (2022); and (iii) schools that attained 3-star level for the past 3 years (2020-2022), the top 2 schools from elementary and Secondary shall be randomly visited. The deadline for the online submission of entry will be on September 30, 2023.
4. For inquiries and clarifications, please contact Joane S. Bumanghat, Regional WinS Coordinator, Dentist III, School Health Services Section, Regional Office at joane.bumanghat@deped.gov.ph/or cellular number 09091657891.
5. Immediate dissemination of and compliance with this Memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

ESSD/GCD/jsb
September 19, 2023



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Criteria	Means of Verification	Percent of Schools	Score
Criteria 1	Improvement of Schools in WinS Implementation Level (No. of schools who were able to move-up one or two implementation levels)	30%	
Criteria 2	Schools' achievement of national standards. (No. of schools that achieved the desired WinS implementation practice that is equivalent to a Three-Star.)	20%	
Criteria 3	Organizational Enablers	50%	
Total		100%	
Organizational Enablers	Means of Verification	Findings	Score
1. Functional SD WinS TWG which comprise a range of internal and external stakeholders that are working together and providing directions on WinS management and implementation.	Any form of issuance to constitute the WinS TWG		
	At least 2 WinS TWG meeting in one year with minutes as supporting document		
	Attendance sheet shows internal and external stakeholders attending the meeting/s		
	TWG program of work should address important issues and enhance program implementation of WinS		
2. M&E of WinS as part of the SDO M&E system	At least 95% of schools encoded		
	At least 25% of schools have been validated by the Schools Division Office		
	Policy document or manual indicating system of monitoring and evaluating WinS containing the following: tools, process, persons involved and schedule		
	Division Monitoring Reports include WinS		
3. TA System includes WinS	WinS is part of the SDO's TA agenda to schools		
	Policy document or manual indicating system of technical assistance for WinS containing the following: tools, process, persons involved and schedule		
	TA plan uses data coming from the WinS M&E system		

4. SDO Learning Resource Development and Management System is developing, distributing and assuring the quality of WinS materials to support health education	Copy of new WinS materials developed, distributed, or approved		
5. WinS is reflected as agenda in the Division Education Development Plan (DEDP - SDO's strategic plan) on areas such as research, KM, T&D.	WinS is one of the improvement areas of the DEDP		
6. Resource allocation for WinS activities and services (reflected in the SDO's Annual Improvement Plan and/or Annual Procurement Plan)	WinS activities/services can be found in the AIP/APP		
7. Active involvement of partners (e.g. NGOs, LGUs, CSO and INGOs) in implementing the WinS agenda as a result of actively establishing and maintaining linkages with these partners (at least 2 types of partners)	Documentation of involvement of at least 2 partners (eg. MOA, MOU, etc.)		
	List of support obtained resulting from resource mobilization		
8. Conducts at least one study a year on WinS or a topic related to it	At least one Research paper on WinS per year		
9. SDO-led WinS project or innovations	Project design on WinS (eg. Initiatives to innovate, sustain, or improve)		
	Documentation of WinS project implementation or innovation		
10. Utilize WinS M&E data to design and make improvements on programs (knowledge management)	Plan adjustments are made based on WinS M&E data		

11. WinS as a learning topic is included in the SDO Professional Development Program (for SDO staff and supervisors)	Training design indicating WinS as one of the learning topics		
	Training report with WinS as one of the learning topics		
12. SDO staff and supervisors developed their capacity by participating in learning opportunities e.g. direct training; LAC sessions; advance learning on WinS	Certificate of participation in WinS trainings for at least half of the personnel assigned to monitor and provide TA for WinS		
		Total	