**DIVISION OFFICE MONITORING, EVALUATION AND ADJUSTMENT (DMEA)**

**FROM JULY TO SEPTEMBER, 2016**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Division:**

Number of Complete elementary schools in the Schools Division: \_\_\_\_\_\_\_\_\_

Number of Incomplete elementary schools in the Schools Division: \_\_\_\_\_\_\_\_\_

* Number of incomplete primary grades: \_\_\_\_\_\_\_\_\_
* Number of schools with K-G5 only: \_\_\_\_\_\_\_\_\_

Number of complete Junior High School in the Schools Division: \_\_\_\_\_\_\_\_\_

Number of incomplete Junior High School in the Schools Division: \_\_\_\_\_\_\_\_\_

Number of Schools Offering the Senior High School:

* Public Schools: \_\_\_\_\_\_\_\_\_
* Private Schools: \_\_\_\_\_\_\_\_\_

I. **REPORT ON THE RESULT OF THE DISTRICT MONITORING, EVALUATIONH AND**

**ADJUSTMENT (DsMEA) ACTIVITY**

1. Enrollment (ACCESS)

Please fill in the table with the summary of enrollment of schools in the Schools Division Office

**A.1 Public School**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grade levels | Regular sections | | | Special Programs (SSES, STE, SPJ, SPS, SPS,etc) | | | ALS | | | Total | | |
| **School Age** | M | F | T | M | F | T | M | F | T | M | F | T |
| **Elementary** |  | | | | | | | | | | | |
| Kindergarten  G1-G6 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| **Junior high school**  **(G7-G10)** |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |

**Public Schools**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grade levels | Regular sections | | | Special Programs (SSES, STE, SPJ, SPS, SPS,etc) | | | ALS | | | Total | | |
| **Non-School Age** | M | F | T | M | F | T | M | F | T | M | F | T |
| **Elementary** |  | | | | | | | | | | | |
| Kindergarten  G1-G6 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| **Junior high school**  **(G7-G10)** |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |

**A.2. Private Schools**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grade levels | Regular sections | | | Special Programs (SSES, STE, SPJ, SPS, SPS,etc) If applicable | | | ALS | | | Total | | |
| **School Age** | M | F | T | M | F | T | M | F | T | M | F | T |
| **Elementary** |  | | | | | | | | | | | |
| Kindergarten  G1-G6 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| **Junior high school**  **(G7-G10)** |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |

**Private Schools**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grade levels | Regular sections | | | Special Programs (SSES, STE, SPJ, SPS, SPS,etc) if applicable | | | ALS | | | Total | | |
| **Non-School Age** | M | F | T | M | F | T | M | F | T | M | F | T |
| **Elementary** |  | | | | | | | | | | | |
| Kindergarten  G1-G6 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| **Junior high school**  **(G7-G10)** |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |

**A.3. Senior High School**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Grade 11 | Academic | | | | | | | | Sport | | Arts& Design | | Techvoc and Livelihood | | | | | | | |
|  | GAS | | ABM | | STEM | | HUMSS | |  | |  | | AFA | | IA | | HE | | ICT | |
| Public |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Private |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. Summary of data on Subject Failures for the first grading Period (SY 2016-2017) in the elementary and junior high school

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Number of learners in the SDO with failures in the first grading Period | Filipino | English | Science | Mathematics | TLE | MAPEH | AP | EP |
|  |  |  |  |  |  |  |  |
| Consolidated reasons for the failures in the different subject areas during the first grading period |  |  |  |  |  |  |  |  |
| Summary of Interventions planned by the school and District for the next grading period to improve performance |  |  |  |  |  |  |  |  |

B.1. List top five schools with large number of failures in the different subject areas

|  |  |  |  |
| --- | --- | --- | --- |
| Schools | Subject /s | Reasons provided by the subject teachers | Intervention plan by school and District |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4 |  |  |  |

1. Summary of data on Pupils/Students at risk of dropping out (PARDOs/SARDOs) and Dropouts

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Number of learners in the Schools Division Office | PARDOs (elementary) | | | SARDOs (Secondary) | | | Dropouts | | |
| M | F | T | M | F | T | M | F | T |
|  |  |  |  |  |  |  |  |  |
| Consolidated reasons identified by the teachers and School Head |  |  |  |  |  |  |  |  |  |
| Intervention Plans of school and District Office to address the concerns |  |  |  |  |  |  |  |  |  |

C.1. List of top five schools with large number of Pupils/Students at risk of dropping out

(PARDOs/SARDOs) and Dropouts

|  |  |  |
| --- | --- | --- |
| School | Reasons | Intervention Plans (School and District) |
| 1. |  |  |
| 2 |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |

1. Education Resources:

Please fill in the number of schools in the district that belong to the different quadrant under the allocation, utilization and liquidation

|  |  |  |  |
| --- | --- | --- | --- |
| MOOE for CY 2016 | No. of Schools with \_\_\_\_ Percent (%) of MOOE allocation Downloaded to School | No. of Schools with \_\_\_\_Percent (%) Utilization of Downloaded MOOE | No. of Schools with \_\_\_\_Percent of Liquidation of Utilized MOOE |
| School |  |  |  |
| Segmentation by quadrant  Q1 = 100% |  |  |  |
| Q2 = 80-99% |  |  |  |
| Q3 = 50-79 % |  |  |  |
| Q4 = below 50% |  |  |  |
| Consolidated Reasons why schools belong to said quadrant |  |  |  |
| District Office | Allocation | Percent (%) Utilization | Percent (%) Liquidation |
|  |  |  |  |
| Consolidated Reasons for high and low allocation, utilization and liquidation | *High* | *High* | *High* |
| *Low* | *Low* | *Low* |

**E**. Issues/concerns/ gaps/ problems (ICGPS) of schools and district offices in the implementation of programs, projects, and activities, action taken and ta needed. ta needs addressed at different governance levels and still to be addressed**.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Issues/Concerns/ Gaps/ Problems (ICGPs) | Action taken by the District Office | Technical assistance (TA) needed by the District | Addressed TA Needs at district, Division Office, Regional Office | Technical Assistance (TA) needed to be addressed at the division and regional level |
| School Level |  |  |  |  |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| District Level |  |  |  |  |
| 1. |  |  |  |  |
| 2. |  |  |  |  |

**F.** Summary of Facilitating factors, Hindering Factors and Lessons learned during the implementation of the Programs, Projects, and Activities from June to August 30, 2016 in the Schools and District.

|  |  |  |
| --- | --- | --- |
| Factors that facilitated the implementation of programs, projects, and activities during the quarter in the school and District Offices | Factors that hindered the implementation of programs, projects, and activities during the quarter in the school and District Offices | Lessons learned in the implementation of programs, projects, and activities during the quarter in the school and District Offices |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**II. PHYSICAL AND FINANCIAL ACCOMPLISHMENT OF THE SCHOOLS DIVISION OFFICES**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Physical Accomplishment | | | | Financial Accomplishment | | |
| PPA as reflected in the DEDP-AIP from June-August 30, 2016 | Expected output  (e.g. Expected participants to be trained on specified dates) | Actual Output  (e.g. Actual participants during the activity on specified dates) | Reasons for not meeting the target both the expected output and schedule of the activity. | Target expenditure | Actual Expenditure | % liquidation |
| SGOD |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| CID |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Other SDO Units |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**II.1** Summary of quarterly report on the implementation of PPAs from January to September, 2016

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Physical Accomplishment | | | Financial Accomplishment | | |
|  | Target (No. of PPAs scheduled per quarter) | Implemented PPAs as scheduled per quarter | Target expenditure | Actual Expenditure | % liquidation |
| 1st Quarter |  |  |  |  |  |
| 2nd Quarter |  |  |  |  |  |
| 3rd Quarter |  |  |  |  |  |
| 4th Quarter |  |  |  |  |  |
| Total |  |  |  |  |  |

**III**. Consolidated issues/concerns/ gaps/ problems (ICGPS) of Schools Division Office including the

unresolved ICGPs of the Schools and District Offices, Facilitating factors, Hindering factors and

Lessons learned during the quarter (from June to September, 2016)

|  |  |  |  |
| --- | --- | --- | --- |
| Issues/Concerns/Gaps/  Problems | Facilitating factors in the implementation of PPAs during the quarter | Hindering factors in the implementation of PPAs during the quarter | Lessons learned during the quarter |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**IV.** Education Resource Support

IV. 1. Quarterly report on the Utilization of the Division MOOE for calendar year 2016.

|  |  |  |  |
| --- | --- | --- | --- |
| CY 2016 MOOE | Percent (%) Allocation downloaded to SDOs | Percent (%) Utilization of downloaded MOOE | Percent (%) Liquidation of utilized MOOE |
| 1st quarter |  |  |  |
| 2nd quarter |  |  |  |
| 3rd quarter |  |  |  |
| Total |  |  |  |

IV.2. Inventory of human resources in the SDO for CY 2016

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CY 2016 MOOE | Number of items to be filled up | | Percent (%) of items filled up | | Reasons for delay |
|  | Teaching personnel | Non-Teaching personnel | Teaching personnel | Non-Teaching personnel |  |
| 1st quarter |  |  |  |  |  |
| 2nd quarter |  |  |  |  |  |
| 3rd quarter |  |  |  |  |  |
| Total |  |  |  |  |  |

Prepared by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approved by:

Division Office Monitoring and Evaluation Team

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Schools Division Superintendent

**Guidelines in the Presentation of Report during the Regional Monitoring, Evaluation, and** Adjustment Activity

The scope of the DMEA for the first quarter of school year 2016-2017 includes the following:

1. Consolidated DsMEA report on the delivery of Basic Education Services

- M&E Focus

- Education resources

-Consolidated Issues, Concerns, Gaps, and Problems of the Schools and District Offices

2. DEDP-AIP physical and Financial Accomplishment

-SGOD Physical and Financial Accomplishment

- CID Physical and Financial Accomplishment

- Physical and Financial Accomplishment of other SDO sections/Units

3. Consolidated ICGPs of the schools Division Office

4. Education Resource Support

- Quarterly report on the utilization of Division MOOE for CY 2016

-Quarterly Report on the Release of Welfare and Benefits for SDO Personnel

- Third quarter of CY 2016 Inventory of human resources in the SDO.