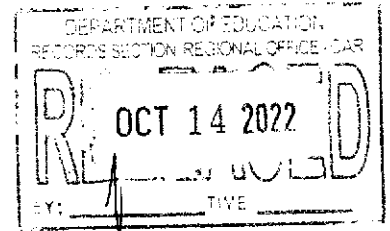




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION



October 12, 2022

**REGIONAL MEMORANDUM**

No. 507 . 2022

**INITIAL ROLL-OUT OF THE SCHOOL GOVERNING COUNCIL (SGC)  
 FUNCTIONALITY ASSESSMENT TOOL FOR  
 SECONDARY SCHOOLS**

To: Schools Division Superintendents  
 Regional and Division SBM Coordinators  
 All Others Concerned

1. Pursuant to Memorandum DM-OUHROD-2022-0090 on the “Initial Roll-out of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools (FATSS)”, the following is the list of Google Form Link per Schools Division Office (SDO) to assess the SGC’s functionality as baseline information in identifying priority areas that may need support and assistance from the different governance level.

<b>Google Forms of the SGC Functionality Assessment Tool (2022)</b>	
<b>SDO</b>	<b>Assigned Goggle Forms Link</b>
Abra	<a href="https://bit.ly/2022SGCTool_CAR-SDOAb">https://bit.ly/2022SGCTool_CAR-SDOAb</a>
Apayao	<a href="https://bit.ly/2022SGCTool_CAR-SDOAp">https://bit.ly/2022SGCTool_CAR-SDOAp</a>
Baguio City	<a href="https://bit.ly/2022SGCTool_CAR-SDOBC">https://bit.ly/2022SGCTool_CAR-SDOBC</a>
Benguet	<a href="https://bit.ly/2022SGCTool_CAR-SDOB">https://bit.ly/2022SGCTool_CAR-SDOB</a>
Ifugao	<a href="https://bit.ly/2022SGCTool_CAR-SDOI">https://bit.ly/2022SGCTool_CAR-SDOI</a>
Kalinga	<a href="https://bit.ly/2022SGCTool_CAR-SDOK">https://bit.ly/2022SGCTool_CAR-SDOK</a>
Mt Province	<a href="https://bit.ly/2022SGCTool_CAR-SDOMP">https://bit.ly/2022SGCTool_CAR-SDOMP</a>
Tabuk City	<a href="https://bit.ly/2022SGCTool_CAR-SDOTC">https://bit.ly/2022SGCTool_CAR-SDOTC</a>

2. SDOs shall conduct orientation on the process and utilization of the SGC – FATSS for secondary school heads based on the orientation conducted by the BHROD-SED.

3. All **SDO School-Based Management (SBM) Coordinators** shall monitor, follow-up, provide inputs, and validate the process in the Collection and Report Generation of SGC-FATSS within the timeline given which is **October 7-November 11, 2022** considering the accessibility of the link.

4. The summarized and SDO validated data shall be submitted on or before **November 25, 2022**, to the **Regional Office through car.ftad@deped.gov.ph**.

5. For further queries, you may contact RO-FTAD office email address: **car.ftad@deped.gov.ph**



6. Immediate dissemination and strict compliance with this Memorandum is desired.



**ESTELA P. LEON-CARIÑO E4D, CESO III**  
Director IV/ Regional Director

mtv/FTAD/EET