



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601

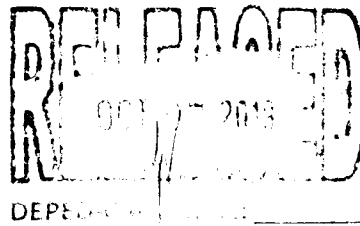
Website: | Email:



October 2, 2019

MEMORANDUM

No. 331.2019



To: Schools Division Superintendent, Abra Division
Schools Division Superintendent, Baguio Division
Schools Division Superintendent, Benguet Division
Schools Division Superintendent, Kalinga Division
QAD Chief
All others concerned

**CAPACITY-BUILDING AND ORIENTATION OF NATIONAL EDUCATORS
ACADEMY OF THE PHILIPPINES (NEAP) ASSESSORS**

- Per NEAP Advisory dated September 20, 2019 and Memorandum OSEC-NEAP-OD-DM-2019, the following are hereby directed to attend the Capacity-Building and Orientation of NEAP Assessors on **October 14 – 18, 2019** at **Millenia Suites, Ortigas Center, Pasig City**.

Name	Office/Division
Maksim A. Botilas	QAD, Regional Office
Jasmine P. Bringas	Abra
Jerry C. Ymson	Baguio City
Wilfred C. Bagsao	Benguet
Ginadine L. Balagso	Kalinga

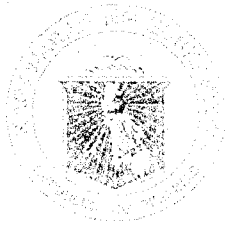
- The participants are required to confirm their attendance through <http://deped.in/COBNEAPAssessors> on or before October 11, 2019.
- Attached are the Advisory and Memorandum for your reference.
- For more information, please contact the **Quality Assurance Division (QAD), DepED – Regional Office, Cordillera Administrative Region** at Telephone Number: **422 – 5187** or email us at: quad.depedcar@gmail.com.
- Immediate dissemination of this memorandum is desired.

MAY B. ECLAR, Ph.D., CESO V
Regional Director

QAD/ALP/mab

Contact Numbers (Area Code: 074):

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7096	IRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0615	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	TOA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				



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ADVISORY

September 20, 2019

The National Educators Academy of the Philippines (NEAP) announces the conduct of the activity entitled **Capacity-Building and Orientation of NEAP Assessors** scheduled on September 23-27 shall be moved on **October 14-18, 2019** to be held at **Millenia Suites, Ortigas Center, Pasig City**.

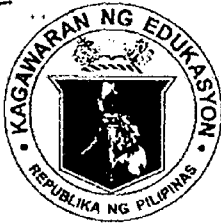
Participants are required to confirm their attendance through <http://deped.in/COBNEAPAssessors> on or before October 11, 2019. Participation in this activity is a requirement to serve as Assessors in the upcoming Learning Facilitators' Certification.

All other items indicated in the Memorandum remains.

For immediate dissemination.

JOHN ARNOLD S. SIENA
Director IV



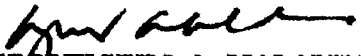


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MEMORANDUM
OSEC-NEAP-OD-DM-2019-

TO : **Regional Directors
Schools Division Superintendents
All Others Concerned**

FROM : 
ATTY. NEPOMUCENO A. MALALUAN
Undersecretary, Chief of Staff

SUBJECT : **Capacity-Building and Orientation of NEAP Assessors**

DATE : **September 18, 2019**

1. The Department of Education, through the National Educators Academy of the Philippines (NEAP), shall conduct the **Capacity-Building and Orientation of NEAP Assessors** on September 23-27, 2019 at Millenia Suites, Ortigas Center, Pasig City.
2. The activity aims to:
 - a. discuss the importance of Learning Facilitators' certification process in the Transformed NEAP;
 - b. firm-up knowledge, skills and attitudes in assessing and identifying competent Learning Facilitators; and
 - c. apply the evaluation tools during the practicum.
3. Participants to this activity are NEAP Assessors who will administer the Learning Facilitators' Assessment (see Enclosure A). No participants shall be allowed to leave earlier than the last session on September 27 (see Enclosure B). Everyone is required to register through <http://deped.in/COBNEAPAssessors> on or before September 20, 2019.
4. Transportation allowance, board and lodging of management staff/secretariat, resource speakers, facilitators and participants, professional fees of resource persons, contingency, supplies and materials and other miscellaneous expenses to be incurred shall be charged against the 2019 HRD Funds while the travelling expenses of the participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. For more information, please contact Mr. Lec S. Macalisang of the Quality Assurance Division (QAD) of National Educators Academy of the Philippines

LSMacalisang/NEAP-QAD

2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600 ☎ Telefax No. 638-8638 ✉ email add: neapdo.depedco@gmail.com





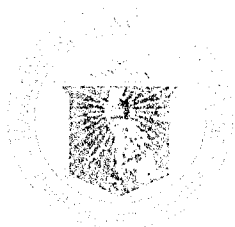
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(NEAP), Department of Education, Room 216, 2nd Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City at telefax no. (02) 633-7207/635-4796 or email at lee.macalisang@deped.gov.ph.

6. Immediate dissemination of this Memorandum is desired.





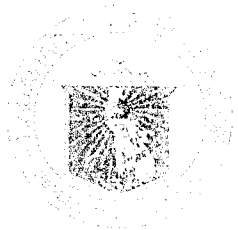
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Continuation of the List of Participants

	REGION	NAME
32		Eduardo F. Omana
33		Josephine D. Erogico
34	VII	Maria Socorro N. Relacion
35		Rhea Liza B. Valmores
36		Renante A. Juanillo
37		Harvic D. Villamor
38	VIII	Geraldine Joy B. Tibe
39		Elsie Jane Mantilla
40		Arturo Antiquina Jr.
41	IX	Vilma Velasco
42		Wilson Inding
43	X	Helen E. Maasin
44		Joy C. Mangubat
45		Brenda Belonio
46	XI	Ivy Palonio
47		Ma. Flora Arcenal
48		Luz Lalli L. Ferrer
49		Juliet Lastinosa
50	XII	Carlo C. Melendres
51		Marissa T. Bernaldes
52		Ferdinand J. Esteban
53		Christopher Kimilaf
54		Jesus Nono
55	XIII	Jennifer R. Jovita
56		Voitair Asildo
57		Maribel Taburno
58		Maksim Botilas
59		Ginadine L. Balagso
60	CAR	Jasmine P. Bringas
61		Jerry C. Ymson
62		Wilfred C. Bagsao





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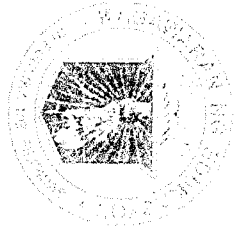
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Enclosure A

LIST OF PARTICIPANTS

	REGION	NAME
1	I	Liezl P. Mique
2		Melisa G. Del Prado
3		Philip John Gregory G. Aldos
4		Marie Christine N. Reyes
5		Almera S. Zarate
6	II	Melanie Asuncion
7		Janette Bautista
8	III	Aivin Hulipas
9		Rowena Ulalan
10		Edwin Riel Bermillo
11		Ma. Lourdes Patag
12		Buenakyn M. Manuel
13	IV-A	Elino Garcia
14		Isabel Gonzales
15		Karina Bautista
16		Jaypee Lopo
17	IV-B	Jonathan Lilang
18		Rock Amiel Arzobal
19		Ritchie G. Diola
20		Marie Vic Velasco
21		Eloisa Castillo
22	V	Jocelyn O. Dy
23		Ernie M. Baranquel
24		Ireno M. Dican
25		Lany Abainza
26		Joe-Bren L. Consuelo
27	VI	Nueva P. Mangaoang
28		Rouame V. Reliquias
29		Ma. Gemma A. Bunbao
30		Dhalia B. Tamayo
31		Myrna G. Cabe





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Enclosure B

TRAINING MATRIX

Day/Time	Day 0 (Sep 22)	Day 1 (Sep 23)	Day 2 (Sep 24)	Day 3 (Sep 25)	Day 4 (Sep 26)	Day 5 (Sep 27)	Day 6 (Sep 28)
8:00-8:30							
8:30-9:00	Opening Program	Session 1 NEAP Transformation	Session 5 Roles and Responsibilities of a Trainer and Assessor	Session 8 Trainer as Presenter	Session 12 Attending and Integrating Skills	Session 15 Trainer and Assessor as a Team Player	Participants' Departure
9:00-9:30							
9:30-10:00	Travel Time	Session 2 LPE Certification Process	Session 6 Adult Learning Perspective	Session 9 Trainer as Facilitator	Session 13 Giving and Receiving Feedback	Session 14 Simulation	
10:00-10:30							
10:30-11:00							
11:00-11:30							
11:30-12:00							
12:00-1:30							
1:30-2:00							
2:00-2:30	Participants' Arrival and Settling-In	Session 3 Training Perspective • Training Defined • The Training Management Cycle	Session 7 Developing Training Design and Session Guide	Session 10 Listening and Observing Skills	Session 14 Simulation	Session 15 Trainer and Assessor as a Team Player	
2:30-3:00							
3:00-3:30							
3:30-4:00							
4:00-4:30							
4:30-5:00							
		Session 4 Perspective of the Trainer and Assessor Self-Concept		Session 11 Reasoning and Integrating Skills		Closing Program	

1/NA/2019/ME/1/PC/0110

2/F Antonio Building, DepEd Complex, Alabang Campus, Muntinlupa City 1550



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