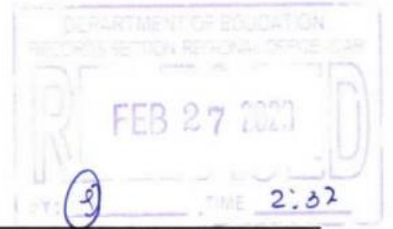




Republic of the Philippines
Department of Education
 Cordillera Administrative Region



February 27, 2023

REGIONAL MEMORANDUM

No 097 s. 2023

SUBMISSION OF DATA ON SCHOOL HEADS INFORMATION

To: Assistant Regional Director
 Schools Division Superintendent/ OIC
 Assistant Schools Division Superintendent/ OIC
 Regional Office Chiefs/ OIC
 School Heads
 All Other Concerned

1. This office, through the Policy Planning and Research Division, is requesting for the submission of data regarding the designation and school assignments of School Heads in the Region.
2. The data collected from the schools shall guide the Regional Office in the planning and implementation of PAPs.
3. The schools are required to fill in and submit through the link : <https://bit.ly/CARDRSH> on or before **March 17, 2023**.
4. Schools are requested to fill out the template below with the required details:

Name of School Head	Plantilla Position	Actual Designation	Plantilla School Assignment	Actual School Assignment	National Qualifying Examination for School Heads (NQESH) Passer (Y/N)
(e.g.) Juan De La Cruz	Master Teacher II	Teacher-in-Charge	Taloy Sur National High School	Tuba Central School	Y

5. For queries and/or clarifications, please contact the Policy, Planning and Research Division at 422-1318 local 1205 or email at car.pprd@deped.gov.ph.
6. Immediate compliance and dissemination of this memorandum is directed.

ESTELA P. LEON-CARIÑO EdD, CESO III
 Director IV/Regional Director

PPRD/GCD/Mel

