

Enclosure 1. Food Service Technical Working Group

	CHAIR	CO-CHAIR	MEMBER/S	TASK/S
PLANNING & COORDINATION	JENNIFER P. ANDE	LAUREEN B. LIKIGAN	Elvira M. Cudli Arriane L. Binaliw	Ensures coherency of all sub-committees; Coordinates with the RO-ICTU; Checks labels/ signages on the activity areas to ensure guest are properly directed; Prepares and distributes food stubs; Coordinates with the sub-committees to ensure that all guests are provided meals and other replenishments.
	CO-CHAIR/S:	MEMBER/S:	TASKS	
LOGISTICS	NOVER KEITHLEY S. MENTE	Jefferson Villena Eugene Aquino		Coordinates with the Procurement Unit, Cashier Section and Finance division regarding procurement, marketing, menu, on-call contract and other needed documentary requirements.
FOOD PREPARATION & PACKING	RUSHEL MINONG	Diane Joaquin Christopher Sagun Jonathan Pancho Anna Jane Rito Jared Ydio All NEAPR On-Call Job Orders <u>SDO Baguio City Teachers:</u> 1. Maria Teresa Dauz 2. Juliana Imasa 3. Alexis Vicente 4. Grace Cuyahon 5. Mary ann Dujucon 6. Jayvee L. Lee 7. Emmanuel R. Estrella 8. Fely Kidange 9. Alvin Corpuz 10. Irish Bangaa-an 11. Gayle Inso 13. Jermilene Ngateg 14. Mary Ann Dacujon 15. Michelle Apnoyan 16. Rachekke Aludos 17. Alice Culaton		Prepares and executes approved menu, adheres to food requirements of participants; Packs meals from the kitchen; Ensures timely packing of meals; Confirms to cleanliness of the preparation area; Coordinates with the hauling committee on pick-up time of meals. <u>SDO Benguet Teachers:</u> 1. Jenevieve Anno 2. Marivic Cosalan 3. Jennelyn Baguilet 4. Winston Abdon 5. Juliet Bassuit 6. Helen Faroden 7. Rebecca Cael 8. Anderson Siano 9. Liza Diez 10. Lani Bas-Ilan 11. Teresita Cuhi-Ing 12. Aiko Basco 13. Mariel Atos 14. Teresita Dolo 15. Esmeraldine Kinahingan 16. Hector Carimpal 17. Judith Bayeng
MESS HALL MANAGERS	MARY JANE MALIHOD ANNIE ROSE CAYASEN	Felto Agpawa Gemma Lomboy Lillybeth Ballitoc Estrella Bulay		Manages the hall to ensure replenished and clean beverage station; Provides updates to the Overall Chair on the status of meals to make sure all guests/ participants are served; Oversees that VIPs are assisted to specified areas; Leads courteous, helpful and hospitable service to all participants; Confirms to cleanliness and sanitation of the meal areas in coordination with the Waste Committee. Coordinates with the CO Refreshment committee.
FOOD HAULING & TRANSPORTATION	ROMULO BASA ABNER ALINGBAS	Cleto Simon Andrew Bacbac Oliver Balageo Darcy Poloc Anthony Bagano NEAP Job Orders		Ensures timely hauling/ pick-up/ delivery of packed meals, replenishments, additional requests; Acknowledges requests from the different sub-committees and provide the needed service.
FOOD WASTE MANAGEMENT	ROLLEN GUIVAC MARVIN JOHN FLORES	Joseph Banares Stephanie Navarro Rey Anthony Magsano NEAP Job Orders		Coordinates with Baguio Teacher's Camp on the disposal of daily wastes; Designates food waste areas in the food preparation and hall areas; Conducts regular rounds to check conformance to waste segregation standards;