



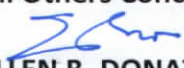
Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



Regional Memorandum

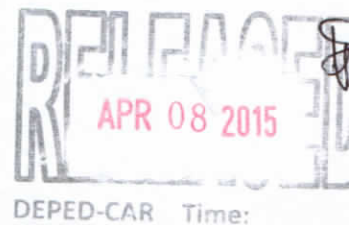
No. 082 2015s. 2015

To: Schools Division Superintendents
Divisions of Baguio City, Benguet, Ifugao, Kalinga, Mountain Province
All Others Concerned

From: 
ELLEN B. DONATO, Ed. D., CESO III
Director IV

Subject: One Day Meeting of Trainers in Special Education

Date: April 7, 2015



1. As per agreement during the two-day seminar-workshop conducted last March 30 to 31, a one day meeting of regional trainers in special education will be conducted on **April 24, 2015** at the **NEAP-R, DepEd Compound, Wangal, La Trinidad, Benguet**.
2. The objectives of this meeting are for the participants to: a) demonstrate application of their prior learning on presentation techniques; b) present content on specific topics assigned to them to lecture on during the future Regional SPED training; c) exchange ideas and resources with one another as regards SPED-related topics; and d) accept constructive criticisms for improvement of one's presentation or lecture.
3. Expected participants of this activity and the Activity Matrix are attached in Enclosure No. 1.
4. Participants are required to bring their laptops and extension cords. Transportation and other incidental expenses of the participants shall be charged against local funds while meals (breakfast, lunch, dinner) and snacks for 1 day shall be charged to Regional funds subject to the usual accounting and auditing rules and regulations.
5. Accommodation expenses for the participants from the Divisions of Kalinga, Ifugao, and Mt. Province shall be charged to Regional funds.
6. Immediate and widest dissemination of this memorandum to all concerned is desired.

Telephone Numbers:

Office of the Director IV	-422-1318	Budget and Finance Division	-422-5155	Cash Section	-309-3017	Record Section	-309-3
Fax Machine	-422-4074	Elementary Education Division	-422-7096	Physical Facilities Unit/ICT	-309-3011	Payroll Services Unit	-424-3
Office of the Director III	-309-3013	Alternative Learning System	-422-5187	Regional Planning Unit	-309-1234	Special Services Division	-424-5
Administrative Division	-422-1804	Secondary Education Division	-309-3014	Supply Unit	-422-2198	Commission on Audit	-42274

PARTICIPANTS:

Participants	Number
Regional Office	
• Regional Director	1
• Assistant Regional Director	1
• EPS, CLMD	1
-Carmel Meris	
• HRDD (EPS II)	1
-Margie Gardingan	
• ICT and NEAP Support Services Personnel	3
Division Offices	
• <i>Baguio City</i>	4
-Niño Tibangay	
-Regina Pedroño	
-Teresa Pundo	
-Arturo Abrena	
• <i>Benguet</i>	2
-Remedios Lamsis	
-Mesenia Laquiao	
• <i>Ifugao</i>	2
-Herminia Hoggang	
-Margarette Dulnoan	
• <i>Kalinga</i>	2
-Virgilio Guillermo	
-Melchor Langbisan	
• <i>Mountain Province</i>	1
-Rosa Kiser	
TOTAL	18

ACTIVITY MATRIX

TIME	ACTIVITIES
7:00 – 8:00	<i>Breakfast</i>
8:00 – 8:30	Opening Ceremony
8:30 – 9:00	Inclusive Education (Rosa and Herminia)
9:00 – 9:30	Nature of SPED Learners – An Overview (Remy)
9:30 – 10:00	<i>Health Break</i>
10:00 – 10:30	Positive Behavior Support and Functional Behavior Assessment of Children with Special Needs (Regina)
10:30 – 11:00	Screening and Assessment of Children with Special Needs (Teresa)
11:00 – 11:30	Management of SPED/Inclusive Schools (Rosa and Herminia)
11:30 – 12:00	Assessing Children and Grading Practices in Inclusive Classes (Melchor)
12:00 – 1:00	<i>Lunch Break</i>
1:00 – 1:30	Evidence-based practices in the classroom (Art)
1:30 – 2:00	Behavior Management Strategies (Corazon)
2:00 – 2:30	Individual Education Plan (Margarette)
2:30 – 3:00	Sex Education for Children with Disabilities (Mesenia)
3:00 – 3:15	<i>Health Break</i>
3:15 – 3:45	Transition Program (Niño)
3:45 – 4:15	Curriculum Adjustment (Carmel)
4:15 – 4:45	Israel Experience and Feuerstein's Theory (Carmel)
4:45 – 6:00	<i>Dinner</i>