



**Advisory No. 059.2023**  
May 30, 2023

In compliance with DepEd Order No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001  
but only for the information of DepEd officials,  
personnel/staff, as well as the concerned public.  
(Visit [www.deped.gov.ph](http://www.deped.gov.ph))

**RADAZA COMPUTER PROGRAMMING**

The RADAZA COMPUTER PROGRAMMING SERVICES wishes to conduct examinations for 5-10 minutes to the Secondary and Elementary learners in private and public schools in CAR to promote and develop computer consciousness among the youth. Students who pass the test will be given advance hands-on training at Informatics Baguio Center Inc.

Participation of the interested participants is **personal and on a voluntary basis** and shall be subject to the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2005 titled "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith".

Attached is the Request for a DepEd Regional Advisory for the activity.

For queries, please coordinate with:

- June Apple San Jose  
Head Marketing  
Mobile no. 0953-1733211

CLMD/RCA/acm RADAZA Computer Programming  
0000/May 30, 2023

**SPECIAL MICROCOMPUTER EDUCATIONAL DEVELOPMENT PROGRAM**

Participation with: **INFORMATICS BAGUIO CITY CENTER INC.**

Thru: **RADAZA COMPUTER PROGRAMMING SERVICES**

Main Office: Blk 1 lot 56 Village park Subd. Brgy. Langkaan 1, City of Dasmariñas, Cavite

Branches: Guimba, Gapan Nueva Ecija, Tanay Rizal,

Tagkawayan Quezon, Tabaco Albay, Sorsogon City,

Mobile No.: 0945-9801888

**ESTELA L. CARIÑO**

Regional Director

Cordillera Administrative Region (CAR)

Sir/Madam/Dr,

In the desire to help the students particularly those who nurture special interest in the field of Science and Technology Globally, the **RADAZA COMPUTER PROGRAMMING SERVICES** getting permission from your office to allow us to conduct examination for 5-10 minutes only to all Secondary and Elementary Levels in all Private and Public Schools. Those who will passed the examination, they will be given a special privilege from RADAZA COMPUTER PROGRAMMING SERVICES a **ADVANCE ACTUAL HANDS ON** in **ADVANCE MICROCOMPUTER TRAINING** at **INFORMATICS BAGUIO CITY CENTER INC.** and has embarked on a kind of development program designed to provide broadened perspective between the students as well as their parents on matter regarding Science and Technology. The program aims to link the home and the school together to enable them to appropriately respond to the special needs of parents and understand the advance learning process of their children.

To promote and develop Computer consciousness in the youth, may we request from your office to give us a **CERTIFICATION** that you are allowing us to conduct examination and the program offers to helps them to secure Advance Microcomputer Training study. This will enhance in each student the structural knowledge how Computer Literacy relevant to Globalization. While the program aim to help every student attain proficiency in their academic pursuit, it may also provide an advance preparation in the near future for the multi schools activity and likewise reduce the financial burden of parents who have to come up with high cost of education particularly on price of books and tuition fees.

Under the scheme, quizzes shall be administered to all Secondary and Elementary students in Private and Public Schools within the division. Likewise, the students will be given **ADVANCE ACTUAL HANDS ON** in **ADVANCE MICROCOMPUTER TRAINING** including **GOOGLE SHEETS, GOOGLE DOCS, GOOGLE SLIDES, ADOBE PHOTOSHOP EXPRESS** and **GAME PROGRAMMING**. The program is very essential but **VOLUNTARY** and **NOT COMPULSORY** on the part of the **PARENTS CONCERN**. The universal fact stands that the more knowledge the student has; the greater is their chance for success. Please allow us to thank you in anticipation to your favorable consideration hereon.

Respectfully yours:

**JUNE APPLE SAN JOSE**

**HEAD MARKETING**

Mobile No.: 0953-1733211



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Baguio City, Philippines

Tel.: + (074) 661-3754  
Mobile No: 0917-575-3237

## CERTIFICATION

This is to certify that Informatics Baguio City Center, Inc., agrees to be the training venue for the IT Training sessions, paid for by RADAZA COMPUTER PROGRAMMING SERVICES, for a total of 15 sessions at a duration of two (2) hours per session.

This also further certifies that Informatics Baguio City Center, Inc., and RADAZA COMPUTER PROGRAMMING SERVICES shall issue a co-branded Certificate of Completion for each student-trainee of RADAZA COMPUTER PROGRAMMING SERVICES upon successful completion of the required 30 hours training period with the following modules:

- Google Docs
- Google Sheets
- Google Slides
- Adobe Photoshop Express
- Basic Game Programming

This certification is issued upon the request of RADAZA COMPUTER PROGRAMMING SERVICES for whatever legal purpose it may serve.



**CORA MERIAN C. TORALBA, CPA**  
Operations Manager