

ADVISORY No. 056 . 2023

May 29, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public.

(Visit www.deped.gov.ph)

LEARNING PATHWAYS FOR NON-TEACHING PERSONNEL SERIES & SEMINAR WORKSHOP ON SOCIAL LEARNING AS THE HEART OF EDUCATION

The Center for Human Research & Development Foundation Inc. (CHRDF) shall conduct trainings on **LEARNING PATHWAYS FOR NON-TEACHING PERSONNEL SERIES** from June to December 2023. The following are the programs to be provided:

- a) International Seminar Workshop on Effective Work Management for Non-teaching Personnel;
- b) National Seminar Workshop on Enhancing Competencies and Capabilities of Non-Teaching Personnel;
- c) International Seminar Workshop on SDG4 Education for Non-Teaching personnel as lifelong learners; and
- d) International Seminar Workshop on Strategic Leadership and Management for Human resource Professionals in Educational Settings.

In addition, a **SEMINAR WORKSHOP ON SOCIAL LEARNING AS THE HEART OF EDUCATION** for teachers shall be conducted in June 2023 through blended platform. The following are the activities to be covered:

- a) Integrating Learning by Design Understanding Digital Divide;
- b) Psychology of Learning with Tech Introduction to Media Information Literacy;
- c) Key Elements of Good Instructional Materials Engaging Learners Through Gamification Guided Practice; and
- d) Developing 21st Century Skills

Interested participants may opt to attend the said activities interested participants may contact the (CHRDF) for further details regarding the said programs via their email address and contact numbers as attached.

DepEd personnel are reminded to strictly adhere to the provisions of DepEd Order 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Thereof, and DepEd Order No. 43, s. 2022 titled Omnibus Travel Guidelines for All Personnel of the Department of Education.

NEAPR/JPA/fceb





May 24, 2023

The Office of the Regional Director
Department of Education

Dear Sir/ Madam:

Greetings in the name of transformative education!

Since 1994, the Center for Human Research and Development Foundation Inc. as a non-stock and non-profit organization collaborated to various community stakeholders in providing high quality and relevant learning and development programs. As the new year begins, we have designed year-long professional development programs for non-teaching personnel. We are well aware on the various steps carried out by the Department of Education to improve the education over the years. We are one in lauding and celebrating all these unwavering efforts and achievements.

As an authorized NEAP learning service provider and official partner of DepEd in professional training for teachers and school leaders, we would like to extend our programs for the non-teaching personnel. We develop the **LEARNING PATHWAYS FOR NON-TEACHING PERSONNEL TRAINING SERIES**. This will be a 5 batches of training and development programs designed for the office workers in educational settings. We strongly believe in the power of training and development as manifestation of U.N. SDG 4- Education, specifically on providing opportunities for lifelong learning to keep every initiatives and reforms in the public school system running.

For an organization to be effective and be able to deliver its intended outcomes, its workforce needs to be skilled, competent and confident. Across all sectors, it means that they are subject to continual change, especially in the Volatile, Uncertain, Complex, and Ambiguous (VUCA) world that we are living. The pandemic is a real game changer. The non-teaching employees' competence requires enhancement and operate by being flexible, agile and continually evolving.

The programs we prepared is consistent to DepEd Order no. 32, s. 2011 or Policies and Guidelines on Training and Development (T&D) Programs and Activities and DepEd Order no. 40 s. 2020 or Implementation of Learning and Development for Non-Teaching Personnel in the Department of Education in View of the COVID-19 Pandemic.

| Title of program | Date of Conduct | Venue |
|--|---|-------------------------------------|
| International Seminar Workshop on Effective Work Management for Non-Teaching Personnel | June 9- 11, 2023 September 15-17, 2023 | Zoom App & U.P. Diliman Quezon City |



| | | |
|--|----------------------------|-----------------------|
| National Seminar Workshop on Enhancing Competencies and Capabilities of Non-Teaching Personnel | August 18-21, 2023 | Purely online |
| International Seminar Workshop on SDG4 Education for Non-Teaching Personnel as Lifelong Learners | November 25, 26 & 30, 2023 | Baguio City (Blended) |
| International Seminar Workshop on Strategic Leadership and Management for Human Resource Professionals in Educational Settings | December 6-8, 2023 | Baguio City (Onsite) |

With this, I together with the officers of our organization will be very grateful and honored if your good office can help us disseminate information about the abovementioned learning events to all interested parties through an advisory.

For any questions, you may contact us at 09989925601 (text only) or email me at chrdf.inc@gmail.com for complete details such as registration fee and program details.

Thank you and we look forward to serving you.

Sincerely yours,


Mr. Jeffrey M. Mayor, LPT
Program Director, CHRDF Inc.



LEARNING PATHWAYS FOR NON-TEACHING PERSONNEL TRAINING SERIES

Program description:

This program has been designed for all non-teaching personnel who are responsible in providing technical support in the effective delivery and implementation of Basic Education Development Plan 2030. This will be a series of interrelated seminar-workshops that aims to provide opportunities for upskilling and retooling of the allied services personnel in DepEd such as planning officer, human resource management officers, accountants, cashiers, librarians, office clerks, secretaries, admin officers and other support personnel.

The focus of the various training programs are the identified core behavioral competencies based on evidenced-based practices here and abroad. Meaningful guidance and skills will be provided so that the participants may be able to attain or exceed objectives with intended learning outcomes together with other members of their organization.

Program objectives:

By the end of each seminar- workshop, participants will be able to:

- Enumerate the expectations of administrators for all academic support staff;
- Provide opportunity for benchmarking;
- Apply critical steps for effective planning and project implementation;
- Explain the value of establishing and maintaining work relations;
- Implement guidelines for work innovation and managing change;
- Apply the critical steps for high quality decision-making; and;
- Conduct effective meeting using the required guidelines

Program highlights:

- Meet and learn from industry practitioners
- Enhancement of professional portfolio
- Gain in-depth knowledge about adult learning, leadership and work management
- Participate in workshops to acquire high relevant skills



May 24, 2023

The Office of the Regional Director
Department of Education

Dear Sir/ Madam:

Greetings in the name of transformative education!

As an accredited CPD provider for licensed professional teachers and authorized NEAP Learning Service Provider continuously develops professional development programs that can further hone and enhance the competencies of our teachers using the Philippine Professional Standards for Teachers (PPST) as a framework.

We are pleased to invite you in this professional development program with the theme **Thinking with Technology: Integrating Tech in Class**. This is a blended training program (online via Zoom App and onsite in Quezon City). Registration fee will be collected to cover all the expenses.

This training program is designed to provide continuing education for teachers in basic and higher education. As we live in the 21st century, the technological advancement is still an area that constantly need updating and better understanding. The sessions will cover significant and crucial factors that affect teaching and learning especially in digital educational technology. This program is currently undergoing the CPD accreditation process to secure credit units for licensed professional teachers useful for the renewal of license.

To help teachers from DepEd in their career progression, this training program will also include a NEAP recognized program entitled **Seminar Workshop on Social Emotional Learning as The Heart of Education (PD-2021-0049-0901)**. Once successfully completed, this will professional points will credited in their respective NEAP Professional Development Information System or PDIS useful in the promotion and reclassification process.

The following activities and topics will be covered in this learning event:

Day 1 (June 1, 2023)

Integrating Learning by Design
Understanding Digital Divide

Day 2 (June 2, 2023)

Psychology of Learning with Tech
Introduction to Media Information Literacy

Day 3 (June 3, 2023)

Key Elements of Good Instructional Materials
Engaging Learners through Gamification
Guided practice

Day 4 (June 4, 2023)

Developing 21st Century Skills



Center for Human Research & Development Foundation Inc.

7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines

Day 5-7 (June 10-12, 2023)

NEAP Recognized Program:

Social Emotional Learning as Heart of Education

With this, I together with the officers of our organization will be very grateful and honored if your good office can help us disseminate information about the abovementioned learning events to all interested parties through an advisory.

For other inquiries, please email us at chrdf.inc@gmail.com or text us during office hours at 09989925601.

Thank you and we look forward to serving you.

Sincerely yours,


Mr. Jeffrey M. Mayor, LPT
Conference Convenor

Center for Human Research & Development Foundation Inc.

7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines



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|---|------------|-----------------------|
| Registration type: | Individual | Group (Min. of 3 pax) |
| Blended (Online and Onsite) | | |
| Early bird rate (on or before May 19, 2023) | ₱2,749.00 | ₱2,499.00 |
| Regular rate (May 20, 2023 onwards) | ₱2,999.00 | ₱2,799.00 |
| Inclusions: Exclusive access to plenary sessions and onsite workshops, printed certificate of attendance, participation, appearance, certificate of recognition for workshop sessions, certificate of completion for NEAP and CPD, meals- 3 snacks and 2 lunches, printed handouts Approved CPD credit units: 13 | | |
| Purely online | | |
| Early bird rate (on or before May 19, 2023) | ₱2,149.00 | ₱1,999.00 |
| Regular rate (May 20, 2023 onwards) | ₱2,499.00 | ₱2,299.00 |
| Inclusions: Exclusive access to plenary sessions on June 1-2, 2023 only, digital certificate of attendance, participation, appearance, certificate of recognition for workshop sessions, certificate of completion for NEAP and CPD*, e-handouts | | |
| *CPD credit units is for June 1-2, 2023 program only = 7 CPD units | | |

PAYMENT PROCESS:

G-Cash/ Maya (Please use SEND MONEY TO BANK option & NOT express send) or Over-the-counter payment

Please use the details below: For surname put Foundation

Bank name: Metropolitan Bank Trust Company (Metrobank)

Account name: CHRDF Inc.

Savings Account no.: 473-3-47312516-2

Bank name: Asia United Bank (AUB)

Account name: CHRDF Inc.

Savings Account no.: 538-01-000060-8

or Palawan Express (Send Money Form)

Receiver: Virginia P. Gapuz Mobile no.: 09989925601

Please EMAIL us your proof of payment and your complete name at chrdf.inc@gmail.com with subject **ITC23** and in the body complete name and organization/ name and address of school.

TO PAY AS A GROUP: Just send your payment AS ONE and email us AS ONE with your complete names and email addresses.

Center for Human Research & Development Foundation Inc.

7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines



| | | |
|---|---|---|
| Program: Social Emotional Learning as The Heart of Education | | |
| Program designed for | Teacher I-III | CPD credit units for accreditation |
| Program Recognition No.: PD-2021-0049-0901 | | |
| Program Description | <p>This program is designed to help teachers to understand the value of <i>purposefully forming affective domains in teaching and learning</i>. Based on many research and literature, Social Emotional Learning can help students learn better and achieve academic success. SEL can help teachers too through better connection with your students and help them work on five SEL core competencies.</p> <p>By the end of this program, participants will be able to:</p> <ol style="list-style-type: none"> 1. Engage in reflective practice as a teacher to solve various challenges brought by the teaching profession; 2. Identify one's metaphor of learning and how it affects teaching perspectives and current educational practices; 3. Apply a research-based models such as Zones of Regulation and Control, Influence, Accept Model in overcoming adversities in the teaching profession; 4. Integrate SEL components in student formation and teacher development programs using Kolb's Experiential Learning Cycle. 5. Acquire adequate skill in writing effective learning objectives integrating Social Emotional Learning Competencies; and 6. Design learning experience developing SEL components by integrating them in instructional activities such as mindfulness and empathy. | |
| Duration | Topic | Session Coverage |
| 4 hours | Teachers Leading in Crisis | Reflective Teaching Social Emotional Learning Stress Management |
| 4 hours | Addressing Learning Gaps: Looking at Metaphors of Learning | Theory of Learning Teaching Philosophy |
| 4 hours | Tapping Teachers' Adversity Quotient | Theories on Adversity Quotient Zone of Regulation Cognitive Behavioral Therapy |
| 4 hours | Developing a classroom-wide Social-Emotional Learning | Non-Cognitive Factors |
| 4 hours | Continuation of promoting SEL in the Classroom | UbD 6 facets of understanding SEL competencies |
| 4 hours | Leveraging Empathy and Mindfulness | Mindfulness and SEL in the classroom |

Center for Human Research & Development Foundation Inc.
7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines



Republic of the Philippines
Professional Regulation Commission
Manila
CPD COUNCIL FOR PROFESSIONAL TEACHERS

awards this

Certificate of Accreditation

to

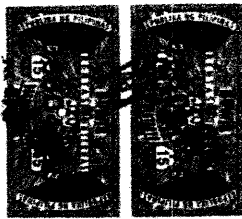
CENTER FOR HUMAN RESEARCH AND DEVELOPMENT FOUNDATION, INC.

7B Cavite St. Brgy. Paltok West Avenue, Quezon City

*For having completed the requirements for **Continuing Professional Development (CPD)** as
CPD Provider in accordance with the **Implementing Rules and Regulations (IRR)**
of Republic Act No. 10912, otherwise known as the **CPD Act of 2016**
set forth by the **PROFESSIONAL REGULATION COMMISSION**
in Resolution No. 1032, Series of 2017*

Accreditation No. PTR-2020-040

*Given this 14th day of December 2020
Expires on 14 December 2023*



ROSITA L. NAVARRO
Chairperson

Center for Human Research & Development Foundation Inc.
7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines



Republic of the Philippines
Department of Education
National Educators Academy of the Philippines

awards this

Certificate of Authorization

to

**Center for Human Research and
Development Foundation, Inc.**

7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100

for having complied with the requirements for the
NEAP Authorization of Learning Service Provider
in accordance with **DepEd Order No. 1, s. 2020**
also known as *Guidelines for NEAP Recognition of Professional Development
Programs and Courses for Teachers and School Leaders.*

Authorization No. LSP-2020-0035-1116

*Given this 16th day of November 2020.
Expires on 15th day of November 2023.*


JOHN ARNOLD S. SIENA
Director IV





Address: 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone No.: (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796
Email Address: neap.od@deped.gov.ph / askneap@deped.gov.ph

Center for Human Research & Development Foundation Inc.
7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines



Republic of the Philippines
Department of Education
National Educators Academy of the Philippines

awards this

Certificate of Recognition

Social Emotional Learning (SEL) as The Heart of Education
Title of the Program/ Course

is recognized for having complied with the requirements of **DepEd Order No. 1, s. 2020**
also known as *Guidelines for NEAP Recognition of Professional Development
Programs and Courses for Teachers and School Leaders.*

Center for Human Resource and Development Foundation (CHRDF), Inc
Name of Provider

LSP-2020-0035-1116
Provider Authorization No.

PD-2021-0049-0901
Program/ Course Recognition No.

*The recognition for the above – stated program/course is co-terminus with
the three-year professional development priorities issued
through DepEd Memorandum No. 50, s. 2020.*

Given this 1st day of September 2021 at Pasig, Philippines.


JOHN ARNOLD S. SIENA
Director IV 



Address: 2/F Mabini Building, DepEd Complex, Meralco Avenue, Pasig City 1600
Telephone No.: (02) 8638-8638 / (02) 8633-7207 / (02) 8635-4796
Email Address: neap.od@deped.gov.ph / askneap@deped.gov.ph



Center for Human Research & Development Foundation Inc.

7-B Cavite Street Barangay Paltok West Ave., Quezon City 1100 Philippines

About Center for Human Research & Development Foundation Inc.

The Center for Human Research and Development Foundation, Inc. (CHRDF) started as a training center commissioned by the Technical Education and Skills Development Authority (TESDA) in cooperation with the Philippine Association of Private Technical Institute (PAPTI) and the Don Bosco Center for Research and Training in 1994 to undertake short-term training programs for the enhancement of vocational, industrial, and technical skills of workers in government as well as private institutions all over the country.

In 1995, CHRDF ventured into the training of technical school administrators in the area of financial management in the Visayas and Mindanao. In 1997, CHRDF expanded its audience to include teachers and college instructors teaching Filipino when it conducted a seminar-workshop on "Pagtuturo ng Filipino sa Bagong Kalakaran" in cooperation with U.P. College (Baguio City) and in cooperation with RELC-DECS Region XI (Davao City). In 1998, CHRDF again expanded its audience to include teachers and college instructors teaching English when it conducted a seminar-workshop on ESP as an Alternative Approach to English Language Teaching for Globalization in cooperation with: Cebu Institute of Technology in Cebu City; the Association of Booksellers for the Academe and the Professions (ABAP) and with Davao Librarians Association (Davao City). Also in 1998, it conducted seminar-workshops for textbook and journal article writers working in the academe, corporate and industrial firms (Davao City).

Today, CHRDF is deeply committed to provide up-to-date qualified Continuing Professional Development (CPD) conferences and training programs compliant with the ASEAN Mutual Recognition Arrangement and Philippine Quality Framework (PQF) standards. We are one with the Philippine Government in accelerating human capital through bridging the gap with the challenges of ASEAN integration and Global citizenship. With our professional partners in various disciplines, we are broadening our horizons by reaching out every Filipino educator in all levels both in public and private schools, school administrators, deans, librarians, as well as the non-educators in general.

Vision

To be a training institution that is committed to imparting high-level knowledge to promote the professional and self-development of our participants for the benefit of themselves, their institution and the nation.

Mission

As an active part of nation building, the Center for Human Research and Development Foundation Inc. (CHRDF) exists to uplift the technical skills, intellectual capacity, moral and economic well-being particularly of the working class of the Philippine society.

As a non-stock, non-profit corporation, CHRDF is committed to upgrading the quality of job performance of teachers, instructors, professionals and para-professionals, vocational and technical instructors in public and private educational and business institutions by offering a full-range of affordable and high-quality training programs backed by research, publications and information.

Core Values

Professional Excellence, Resilience, Lifelong Learning and Positive Transforming leadership.