

Republic of the Philippines

Department of Education

Cordellera Administrative Region

MINUTES OF PRE-PROCUREMENT SNC Hall

November 4, 2020- 10:30-10:45AM

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Present:

- 1. Florante E. Vergara- Chairman
- Atty. Sebastian G. Tayaban- Co-Chairman
- 3. Aida L.Payang-Vice Chairman
- 4. Edgardo T. Alos- Member
- 5. Ethielyn E. Taqued- Member
- 18 6. Cornelia Adaci-Dulnuan-Secretariat
- 7. Cristina L. Paquit-Secretariat
- 8. Rogelia A. Rique-Secretariat
- 9. Jose Lorenzo Cubarubias-Secretariat
- 10. Archie Russel Baluyo-Secretariat
 - 11. Eugene Aquino-Secretariat
- 12. Jefferson Villena-Secretariat
- 13. Leandra Edaño-Sidekick Force Investigation and Security Services
- 14. Evelyn Joy De Jesus-Sidekock Force Investigation and Security Services
 - 15. Jerry F. Kepkepas- BISAI

Agenda:

Pre-Bid Conference for the Procurement of Security Services for the Regional Office for 2021

Meeting Proper:

- Opened by BAC Chairman Sir Florante Vergara
- Opening prayer by Ma'am Aida L. Payang
- Introduction of BAC Members, Secretariat, TWG and acknowledgement of the prospective Suppliers/bidders
- Presentation of Agenda Procurement of the Security Services for gthe Regional Office for 2021.
- Presentation of the BID Docs, Specs and Requirements by the BAC Chairman

Discussions/ Agreements:

ISSUES	AGREEMENTS
1. ABC	> Php 1,300,000.00
2. Personnel	 6 personnel, Three (3) regular shifting, 2 per shifting With proper uniform
3. BID Documents	> Three (3) folders will be submitted One is Original Copy (for Bid

A Contificate of Contict	Bulletin)
4. Certificate of Good Standing	> Will be required during the Post
	Qualification.
	Issued by concerned PNP Office
	> (for Bid Bulletin)
5. Omnibus Sworn Statement	Used the new form with 10
	provisions instead of 9
	➤ (for Bid Bulletin)
6. Statement of Bidders for all its	Names of Outstanding Contracts
ongoing government and private	with other contracting party, i.e.
contracts including contracts	
awarded but not yet started	allowed by the rules, contact date,
	period and amount or value
	For goods, kind of goods and dates
	of delivery
3	For Bid Bulletin
7. Statement of the Bidder's SLCC	A SAME TO A SAME
similar to the contract to be bid	contract date, period and amount,
	which should correspond to the
	required percentage of the ASBC to
	be bid, adjusted to current prices
	using PSA consumer price indices, when necessary
	For Goods, the relevant period
	delivery date when the said SLCC
	was completed; end user's
	acceptance or official receipt/s issued
	for the contract, if complete; and
	Description of the similar project or
	major category of work.
3. Administrative Cost	➤ For Bid bulletin
. Hammistrative Cost	> Used the prevailing rate prescribed
). Implementation	by DOLE which is not lower by 20%
. Implementation	This is an early procurement for 2021
1 2 2	and the implementation will be after
a **	the approval of the GAA
8 6 2	Notice to proceed will only be issued
	after the Approval of GAA
	The winning supplier will be notified
O. Domesont :	through letters.
0. Representative	Any representative should present
1 110	Special Power of Attorney
1. Bid Opening	November 16,2020 at SNC Hall, 10:30
	AM.
2. Others	The winning bidder Shall, aside from
	the basic/necessary equipment
	mentioned in the technical
	specifications, provide personal
Marie Control of the	protective equipment of its security
	of the Regional Director 422-1313 Administrative Division 4:22-135
SQ ESSO 423-2218 PRD	of the ARD A22-9590 Payred Section A24-308
13 Finánce Division 422-5155 QuAD	Littl 422-1318 Records Seption 422-221 o Ametro Unit 422-1316 Sunday Seption 422-218

Republic of the Philippines

guards such as facemasks, face shields.

Adjournment:

There being no matters to discuss, the meeting adjourned at 10:45am

Prepared by:

ROGELIA A. RIQUE **BAC Secretariat**

Noted by:

FLORANTE E. VERGARA

Chairman-BAC