



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

**REQUEST FOR QUOTATION**  
**(RFQ No. 21-02-028)**

**PROJECT: PROVISION AND INSTALLATION OF SOUND SYSTEM  
(Republication)**

**INVITATION**

Date: February 26, 2021

Request for Quotation No.: 21-02-028

**To Eligible Suppliers:**

The NEAP – CAR of the DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the **PROVISION AND INSTALLATION OF SOUND SYSTEM (Republication)**

Quotations should be **inclusive** of tax. The total approved Budget for the project is **Php 500,000.**

Quotations with supporting documents may be submitted in person, by letter, facsimile or thru email at [depedcar.bacsecretariat@gmail.com](mailto:depedcar.bacsecretariat@gmail.com) **not later than 2 pm of March 2, 2021.** For any inquiry, please refer to the members of the BAC Secretariat at DepED-CAR RO, Wangal, La Trinidad, Benguet with telefax numbers (074) 422-1804 / 422-5155. Upon receipt of quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,

  
**FLORANTE E. VERGARA**  
BAC Chairperson

Bacsec/cdad



**I. QUOTATION FORM  
(RFQ No. 21-02-028)**

**PROVISION AND INSTALLATION OF SOUND SYSTEM (Republication)**

**ABC: Php 500,000**

ITEM	ITEM DESCRIPTION	UNIT	QUANTITY	TOTAL COST
<b>1</b>	<b>1 Lot: Sound System</b>			<b>Php</b>
	Includes:			
a	15"2-way All Weather High Quality Passive Speakers from 800 watts or higher true power	pcs	8	
b	5" or 6" passive monitor speakers for control room operators 50 watts of higher true power	pcs	2	
c	Wall Mount/beam mount speaker brackets with adjustable angle, direction and depth	pcs	8	
d	15" or 18" passive subwoofers from 500 watts or higher true power	pcs	2	
e	Royal Cord Outdoor All Weather speaker wire #16 (for the speakers)	rolls	3	
f	Royal Cord Outdoor All Weather speaker wire #14 (for the subwoofers)	roll	1	
g	Speak on Connectors	pcs	16	
h	High Power 4-ohms Stable amplifiers from 500 watts RMS or higher per channel true power	pcs	3	
i	Mid Power 4-ohms Stable amplifiers from 500 watts RMS or higher per channel true power	pcs	2	
j	12 Channel Passive Audio Mixers with USB/Bluetooth MP3 Player	pcs	2	
k	DVD/CD Player	pc	1	
l	30 band x 2 Graphic Equalizer	pc	1	
m	2/3 Way Electronic Adjustable Crossover	pc	1	



n	Dynamic Microphones with 10 meters each balanced line cables	pcs	4	
o	UHF Adjustable frequency Dual Wireless microphones	pc	1	
p	12 Channel 20 meter Snake Cable	pc	1	
q	Microphone stand Boom Type with adjustable arm and clips	pcs	6	
r	XLR male/female connectors	pcs	30	
s	RCA plugs metal type	pcs	4	
t	Balanced line shielded stereo cables 100 meters 6mm diameter or bigger	roll	1	
u	2 RCA to 2 PL55 Heavy Duty cable for DVD/CD Player to Mixer	pc	1	
v	3.5 mm Stereo Plug to 2-PL-55 Plug Audio Cable for laptop/cellphone to Mixer	pc	1	
w	Extension Cord 3 outlet 10 meters 5A and up cable	pcs	2	
x	Rechargeable Battery with Charger for wireless microphones	set	1	
y	Amplifier metal/Wood Rack for Mixer, Amplifiers, Equalizer and Crossover	pc	1	
z	Stage Monitor Camera nad Led monitor for control room	set	1	
	<b>*** Installation Labor (includes wiring, mounting, orientation on operating sound system units and troubleshooting)</b>			
	<b>****Installation Materials like plastic moldings, cable, clips, anchor bolts etc.</b>			
	<b>**** For Open Gymnasium and SNC Hall</b>			

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## **TERMS OF REFERENCE**

### **1. QUALIFICATION REQUIREMENTS**

- The bidder shall have at least 2 years experience in undertaking similar project

### **2. SCOPE OF WORK**

- Supply, delivery and installation of sound system
- Provision of Training and support to the users after the installation Of the sound system

### **3. WARRANTY**

- One-year warranty should be provided for the equipment/parts replacement
- Two-year warranty should be provided for the maintenance repairs, labor with 4-hour response time for issues being reported, necessary to ensure full operation of sound system.

### **4. OTHER CONDITIONS**

- The supplier shall complete the delivery and installation of work within sixty (60) calendar days from the date of receipt of Notice to Proceed/Purchase Order.

Respectfully returned to the Chairman of the BAC, DepED-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

\_\_\_\_\_  
Name of Business and Signature of Supplier  
Contact No. \_\_\_\_\_



## **II. TERMS AND CONDITIONS** **(RFQ No. 20-02-028)**

### **A. Submission of Quotations**

The Requests for Quotation documents can be faxed or emailed to you upon request provided you provide your telefax number/email address. These may also be taken at the Administrative Division Office of the DepED-CAR Regional Office.

Quotations and any other requirement stated below, if submitted personally, should be received at the Administrative Division Office at DepED- CAR Regional Office, Wangal, La Trinidad, Benguet **Not later than 2 pm of March 2, 2021.** Quotations submitted by the supplier should be ***inclusive of tax.***

### **B. Requirements**

The supplier should:

1. Submit duly accomplished/signed ***Request for Quotation (RFQ) Documents (Section I and Section II)*** together with the copies of the following:
  - i. 2021 Mayor's Permit/Business Permit OR the 2020 Mayor's Permit with Official Receipt of renewal application as proof that the supplier has applied and paid for renewal provided the current and valid Mayor's Permit, as renewed, is submitted by the lowest calculated and responsive bidder after award of contract but before payment
  - ii. PhilGEPS Registration number**On or before 2 pm of March 2, 2021;**
2. Submit
  - i. Income/Business Tax Return
  - ii. Omnibus Sworn Statement***Prior to issuance of Notice of award.***

**(RFQ No. 21-02-028)**

**C. Award/Contract**

1. DepED-CAR RO shall award the Purchase Order to the supplier whose offer is determined to be the lowest complying and responsive quotation.
2. The quotation of the supplier and his acceptance of the Purchase Order shall constitute a binding contract between DepED-CAR RO and the Supplier.

**D. Deliveries and Inspection**

1. Inspection of items will be done upon delivery and installation of the sound system at the open gymnasium and the SNC Hall of the DepEd CAR Regional Office.

**E.** DepED-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons of its decision.

I hereby concur/certify to comply with the above terms/conditions:

Name of supplier	Signature Over Printed Name of Representative	Date
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