



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION
(RFQ No. 2024-12-793)

Negotiated Procurement – Two Failed Bidding
DepEd-CAR RO CB 2024-09-022.2

**PROJECT: REBIDDING OF THE CONSTRUCTION OF SLOPE PROTECTION
AT POLOD PRIMARY SCHOOL IN SDO IFUGAO, DEPED-CAR
(PREVIOUSLY UNDER LOT 2 OF THE ORIGINAL PROJECT)**

INVITATION

Date: December 4, 2024

To All Prospective Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the PROJECT: **REBIDDING OF THE CONSTRUCTION OF SLOPE PROTECTION AT POLOD PRIMARY SCHOOL IN SDO IFUGAO, DEPED-CAR (PREVIOUSLY UNDER LOT 2 OF THE ORIGINAL PROJECT)**.

This RFQ is composed of one (1) lot and shall be awarded as one project. The quotations should be *inclusive* of tax. The total approved Budget for the project is **Two Million Two Hundred Ninety Six Thousand One Hundred Thirty Three Only (Php 2,296,133.00)**. **Completion of the works, as indicated in the Program of Works (POW), is required within one hundred twenty (120) calendar days after seven (7) calendar days from the receipt of the NTP.**

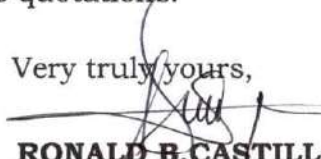
The **Pre-Bid Conference will be held on December 9, 2024, 9:00 AM at the OARD, DepED-CAR Regional Office, Wangal, La Trinidad, Benguet** which shall be open to prospective bidders.

Submission of the original quotation with the eligibility requirements duly signed by the owner/proprietor or his/her authorized representative should be made in a sealed envelope on or before **9:00 AM of December 16, 2024**. Submission should be through courier or hand-delivery to the address below:

RONALD B. CASTILLO, CESO V
BAC Chairperson
Procurement Unit Office (BAC Secretariat Office)
DepED-CAR Regional Office, Wangal, La Trinidad, Benguet

For inquiries, kindly contact any of the BAC Secretariat: Atty. Edward, Randolph Flynn, or Edralyn at DepED-CAR RO, Wangal, La Trinidad, Benguet with telephone number (074) 422-1318 / mobile number 0920-793-0509, and email address car.procurement@deped.gov.ph. Upon receipt of the quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,


RONALD B. CASTILLO, CESO V
BAC Chairperson



Address: Wangal, La Trinidad, Benguet, 2601
Telephone No: (074) 422-1318 | Fax No.: (074) 422-4074
Website: www.depedcar.ph | Email Address: car@deped.gov.ph

**I. QUOTATION FORM
(RFQ No. 2024-12-793)**

**Negotiated Procurement – Two Failed Bidding
DepEd-CAR RO CB 2024-09-022.2**

**PROJECT: REBIDDING OF THE CONSTRUCTION OF SLOPE PROTECTION
AT POLOD PRIMARY SCHOOL IN SDO IFUGAO, DEPED-CAR
(PREVIOUSLY UNDER LOT 2 OF THE ORIGINAL PROJECT)**

Approved Budget for the Contract: Php 2,296,133.00

PROGRAM OF WORKS

BILL OF QUANTITIES

QRF 2024 - CAR - IFUGAO - 001

School	: POLOD PRIMARY SCHOOL	Date:	
School I.D	: 135859	Budget Allocation:	
Region	: CAR	Engineering and Administrative Overhead:	
Division	: IFUGAO	Approved Budget for the Contract:	
Project Title	:	Completion Period:	120 days
		Minimum Required Manpower:	
	CONSTRUCTION OF SLOPE AT POLOD PRIMARY SCHOOL	General Foreman	Laborer
		Skilled Laborer	
Location	HUNGDUAN, IFUGAO	Minimum Required Equipment:	
		Hand Tools	
		One-Bagger Mixer	Bar Cutter

Item No.	Description	% of Total	Unit	Quantity	Direct Cost		Adjusted Unit Cost	Adjusted Total Cost
					Total Cost	Unit Cost		
(1)		(3)	(4)	(5)	(6)	(7)	(8)	(9)
						(6) / (5)	(8) / (5)	
A.1	Temporary Facilities		Month	4.00				
B.	Other General Requirements							
SPL 1	Project Billboard		Each	1.00				
SPL 2	Construction Safety and Health		Each	4.00				
C.	Mobilization and Demobilization		Ls	1.00				
1.0000	Earthworks							
1 (b)	Structural Excavation		cu m	87.80				
1 (e)	Embankment		cu m	75.00				
	CONSTRUCTION OF RETAINING WALL							
2.0000	Concreting Works							
2.0000	Structural Concrete (Retaining Wall)		cu m	56.80				
3.0000	Rebar Works							
3a	Reinforcing Steel Bar, Grade 40		kg	1532.00				
3a	Reinforcing Steel Bar, Grade 33		kg	1,391.00				
4.0000	Formworks							
4 (a)	Installation and Removal of Formworks		sq.m	227.63				
	CONSTRUCTION OF GROUTED RIPRAP							
	Grouted Riprap		cu m	47.25				
					-		Total Construction Cost	-

Prepared by:

Contractor or Authorized Representative
Printed name and signature

PROGRAM OF WORKS

DETAILED COST ESTIMATE
(TOTAL CONSTRUCTION COST/ ABC)
GRF 2024 - CAR - IFUGAO - 001

PROJECT : CONSTRUCTION OF SLOPE AT POLOD PRIMARY SCHOOL
SCHOOL : POLOD PRIMARY SCHOOL
LOCATION : HUNGDUAN, IFUGAO
OWNER : DEPARTMENT OF EDUCATION

CONTRACT DURATION : 120 CD

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UP		VAT (5%)	TOTAL INDIRECT COST	ADJUSTED TOTAL COST	ADJUSTED UNIT COST
					OCM	PROFIT	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
							(8) + (7)	(5) x (8)	5% [(5) + (9)]	(9) + (10)	(5) + (11)	(12) / (3)
A.1	Temporary Facilities	4.00	Month									
B.	Other General Requirements											
SPL 1	Project Billboard	1.00	Each									
SPL 2	Construction Safety and Health	4.00	Each									
C.	Mobilization and Demobilization	1.00	Ls									
1	Earthworks											
1 (b)	Structural Excavation	87.80	cu m									
1 (e)	Embankment	75.00	cu m									
	CONSTRUCTION OF RETAINING WALL											
2	Structural Concrete (Retaining Wall)	56.80	cu m									
3	Rebar Works											
3a	Reinforcing Steel Bar Grade 40	1532.00	kg									
3a	Reinforcing Steel Bar Grade 33	1391.00	kg									
4	Formworks											
4 (a)	Installation and Removal of Formworks	227.63	sq.m									
	CONSTRUCTION OF GROUTED RIPRAP											
	Grouted Riprap	47.25	cu m									
	TOTAL CONSTRUCTION COST											

NOTE: See attached Annex A for Summary of Materials (Technical specifications, Annex B for drawings, Annex C for Key Personnel required, Annex D for Minimum major equipment required

Respectfully returned to the Chairman of the BAC, DepEd-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier
Contact No. _____

II. TERMS AND CONDITIONS **(RFQ No. 2024-12-793)**

Negotiated Procurement – Two Failed Bidding **DepEd-CAR RO CB 2024-09-022.2**

A. Submission of Quotations

The Requests for Quotation documents can be emailed upon request. Copies are also available at the Procurement Unit of the DepEd-CAR Regional Office from Mondays to Fridays, from 8:00 AM to 5:00 PM.

Quotations and other requirements stated below should be submitted **on or before 9:00 AM of December 16, 2024**, at DepEd-CAR Regional Office, Wangal, La Trinidad, Benguet.

B. Documentary Requirements

The supplier should submit the following:

B.1 Duly accomplished and signed **Request for Quotation (RFQ)**, and its attachments:

B.1.1. Duly Accomplished and Signed Program of Work: Bill of Quantities and Detailed Estimates/Detailed Unit Price Analysis (DUPA) (Annex E) of *Section I and II*

B.1.2. Duly Accomplished and Signed Bidder's Certification on Key Personnel for the Contract (see Annex F)

B.1.3 Duly Accomplished and Signed List of Equipment, Owned or Lease and/or Under Purchase Agreement, Pledged to the Proposed Contract (see Annex G)

B.1.4 *Site Inspection Certificate signed by the **DepEd-CAR Regional Engineer or their representative**. Site Inspection Certificate is to be accompanied by a picture of either the project engineer/owner or any **technical employee** of the firm with the **DepEd-CAR Regional Engineer or their representative** with the site as background. (See Annex H)*

B.2 Eligibility Requirements:

B.2.1. Certificate of Valid PhilGEPS Registration - Platinum Membership

B.2.2 Income/Business Tax Return

B.2.3 Notarized Revised Omnibus Sworn Statement

B.3 The Lowest Calculated Responsive Bidder (LCRB) shall submit the following documents after issuance of a Notice of Award (NOA):

B.3.1 Performance Security Bond

B.3.2 Certificate of Construction Occupational Safety and Health (COSH)

(RFQ No. 2024-12-793)
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DepEd-CAR RO CB 2024-09-022.2

C. Bid Evaluation and Post Qualification

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances

A notice to the Single/Lowest Calculated Bidder shall be issued after determining the Single/Lowest Calculated Bidder. **During the Post Qualification (Site Inspection), the LCB shall present the following:**

- a. All licenses, permits, and other documents submitted, such as SEC registration, DTI business name registration, Mayor's permit, TIN, audited financial statements, etc.

NOTE: Failure to submit/present any of the post-qualification requirements on time, or finding against the veracity thereof, shall disqualify the bidder for award. Provided in the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR of RA 9184.

D. Award/Contract

1. DepEd-CAR RO shall award the Notice of Award and Purchase Order/Contract to the supplier whose offer is determined to be the lowest calculated and responsive quotation.
2. The quotation of the supplier and his acceptance of the Notice of Award and Purchase Order/Contract shall constitute a binding contract between DepEd-CAR RO and the Supplier.

E. Delivery and Inspection

Completion of the project shall be one hundred twenty (120) calendar days, seven (7) days after the receipt of the Notice to Proceed. The Project shall be subject to inspection and acceptance by the DepED CAR Regional Office Inspection Team and the End User.

F. Liquidated Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered Goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased Goods.

G. Payment

One hundred percent (100%) of the Contract Price shall be paid to the supplier upon completion of services per Contractual

agreement/Purchase Order, Certificate of Acceptance provided by the End-user, and submission of the needed documents.

G. DepEd-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order/Contract, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons for its decision.

I hereby concur/certified to comply with the above terms/conditions/specifications:

Name of supplier	Signature Over Printed Name of Representative	Date
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Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

CONSTRUCTION REQUIREMENTS

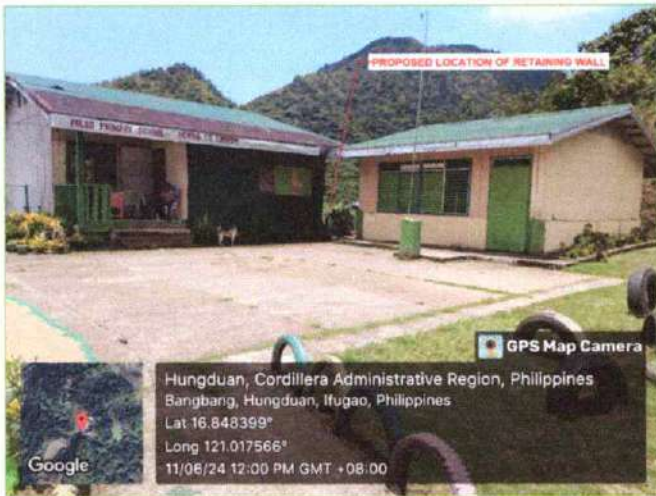
GENERAL NOTES:

- 1 PRE-CONSTRUCTION SURVEY SHALL BE JOINTLY CONDUCTED BY THE CONTRACTOR & REPRESENTATIVES FROM THE IMPLEMENTING OFFICE. THE CORRESPONDING "AS-STAKED" PLAN SHALL BE PREPARED INCORPORATING THE CHANGES AS A RESULT OF THE PRE-CONSTRUCTION SURVEY & SHALL BE SUBJECT FOR APPROVAL BY THE IMPLEMENTING OFFICE ENGINEER.
- 2 ADJUSTMENTS MAYBE DONE AT JOBSITE TO SUIT ACTUAL FIELD CONDITION DURING CONSTRUCTION SUBJECT TO THE APPROVAL OF THE IMPLEMENTING OFFICE ENGINEER.
- 3 NO ACTIVITIES SHALL COMMENCE WITHOUT PRIOR PRE- CONSTRUCTION MEETING BETWEEN THE CONTRACTOR AND THE IMPLEMENTING OFFICE, OTHERWISE, ERRORS ON THE LAYOUT WILL BE SUBJECTED TO REMOVAL OR RE-DO WITH THE CONTRACTOR'S EXPENSE.
- 4 SITE MUST BE FREE FROM EXCESS AND WASTE MATERIALS BEFORE FINAL INSPECTION OF THE COMPLETED PROJECT.

ITEM/ MATERIAL	SPECIFICATIONS
General Requirements	
Project Billboard	8' x 8' Tarpaulin, 2 sets with wood framing
EarthWorks	
	Can be common material or rock, which can be compacted. It shall be free from vegetable matter and lumps.
Embankment / Backfill	
Gravel bedding	
Concreting Works	
Structural Concrete	Compressive strenght at 28 days= 3000psi (20.7 Mpa)
Cement	PNS 7:2005 Portland Cement, Type-I
Washed Sand	Clean riversand, free from organic and other deleterious matter
Gravel	maximum size of aggregate shall not be larger than 1/5 of the narrowest dimension between sides of the forms nor larger than 20mm (3/4") of the maximum clear spacing between reinforcing bars, and in no case larger than 38mm (1-1/2")
Rebar Works	
Reinforcing Steel Bar	Grade 40 & 60 RSB PNS 49:2000
Tire Wires	G.L., gauge 16
Formworks	
Plywood	1/4" thk., PNS 196:2000
Lumber	coco lumber
Masonry Works	
Concrete Hollow Block	150mm (6") non- load bearing CHB
	100mm (4") non- load bearing CHB

ITEM/ MATERIAL	SPECIFICATIONS
Steel Works	
Angle Bars, Flat Bars, Tubular Bars, Round Bars & Channel Bars	PNS 26:199, standard sizes (as per specified)
G.I. Pipe	Schedule 40
Steel Mesh	2.6 mm thk., 4'x8' (2"x2")
welding rod	AWS A5.1 E6013
Grouted Riprap	
Boulders	Should be sound, tough, durable, dense, clean & resistant to the action of air and water. Subjected to the Engineers Approval. It should be between River Stone or Volcanic Stone ONLY. Clearance between stones shall not be less than 2 1/2" or maximum size of concrete aggregate.
PVC weepholes	included in the Sanitary Works
Filter clothe	100% Polyester or Polypropylene, Mechanically Heat bonded, non-woven and comprise of continuous filament.
Solar Perimeter Light	
Integrated Solar Streetlight	Weatherproof 200 Watts Light Output, Industrial Type, Heavy Duty with motion sensor and prefabricated mounting bracket
Direct Burial Streetlight Pole	25' Heavy Duty, Galvanized
Sanitary Works	
Pipes & Fittings	Series 1000, uPVC orange pipes
	Note: all connections shall be solvent-cement joined.
Painting Works	
Enamel	"Liquid Tile" or "Acrytex" or approved equal
Primer Paint	"Liquid Tile" or "Acrytex" or approved equal
Thinners	Zinc Phosphate or Zinc Chromate

ANNEX B



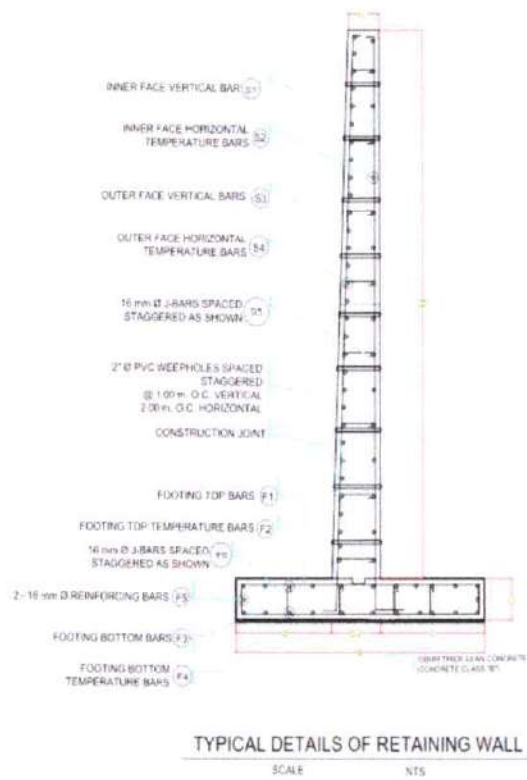
LOCATION MAP

RETAINING WALL DIMENSION SCHEDULE

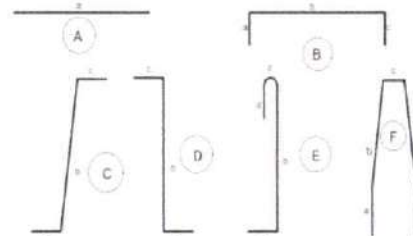
H=HEIGHT	WALL		FOOTING			
	b1	b2	D	B	a	c
5.0m	0.30m	0.80m	0.50m	2.0m	0.40m	0.80m

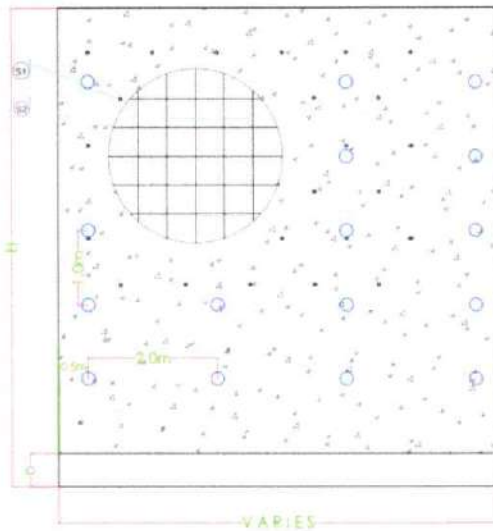
GROUTED RIPRAP DIMENSION SCHEDULE

H=HEIGHT	GROUTED RIPRAP DIMENSION		
	b1	b2	L
3.50m	1.30m	0.50m	15.0m

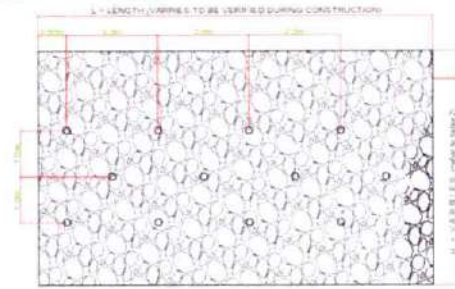


BAR BENDING DIAGRAM

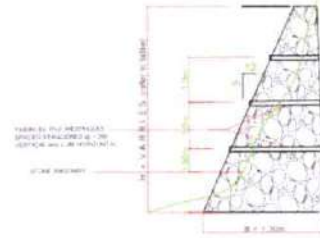




FRONT ELEVATION OF RETAINING WALL



ELEVATION DETAIL



SECTION DETAIL

The key personnel must meet the required minimum years of experience

Key Personnel	No. of Key Personnel	Job Description	General and Relevant Experience Required
Site/Construction Supervisor (Architect/Civil Engineer)	1	Full time from initiation of site mobilization activities up to final acceptance of the works	Duly licensed to practice their respective professions, with at least three (3) years of relevant experience.
Skilled Workers (Mason)	6	Full time	Retaining Wall/Cribwall/Riprap and other related masonry works
Skilled Workers (Steelman)	2	As needed	Steelworks in any construction
Safety Officer	1	Full time	Accredited Safety Officer with Certificate of Construction Occupational Safety and Health (COSH) Training from the DOLE accredited Training Agencies or Organization.
General Foreman	1	Full time	with at least 1 year of experience in Construction
Laborers	10	Full time	Of Legal Age, at least 18 years old.

ANNEX D**The minimum major equipment requirements**

Equipment	Description /Capacity	Number of Unit/ lot/ set
DumpTruck	12 cu.yd	1
Plate Compactor	5hp	1
One-bagger cement mixer	One Bagger	2 unit
Scaffoldings	G.I. Pipe sch.20 (H-Frames & Brackets)	100 sets
Power Tools	Bar Bender	2
	Bar Cutter	2
	Concrete Vibrator	1

DETAILED UNIT PRICE ANALYSIS

Project :

Location:

Item: _____

Description: _____

Quantity: _____

Output: _____

Unit: _____

A.	Designation of Personnel	No. of Person	No. of Hours	Hourly Rate	Amount
Sub-Total (Labor)				Php	-
B.	Name / Capacity (Equipment)	No. of Units	No. of Hours	Hourly Rate	Amount
Sub-Total (Equipment)				Php	-
C.	Name / Specification (Materials)	Unit	Quantity	Unit Cost	Amount
Sub-Total (Materials)				Php	-
D.	Direct Cost (A+B+C)			Php	-
E.	Overhead,Contingencies and Miscellaneous (OCM)			% of D.	-
F.	Contractor's Profit			% of D.	-
G.	Value Added Tax (VAT)			% of (D+E+F)	-
H.	Adjusted Total Cost (D+E+F+G)			Php	-
I.	Adjusted Unit Cost (H/Quantity)			Php	-

Prepared by:

 Contractor or Authorized Representative
 Printed name and signature

LIST OF KEY PERSONNEL PROPOSED TO BE ASSIGNED TO THE CONTRACT:

Business Name : _____
 Business Address : _____

Key Personnel Position				
1. Name				
2. Address				
3. Date of Birth				
4. Employed Since				
5. Relevant Experience (a) Description (b) Number of years				
6. Previous Employment				
7. Education				
8. PRC License/ Accreditation from DOLE-OHSC (<i>for the Health and Safety Officer</i>)				
9. Cost of Biggest Project Handled				
10. Years of Experience in the Proposed Position				

Note: This List must be supported by individual Resume/Biodata of all personnel **(except for Laborers/Helpers, provided they have a valid ID during the project implementation)** and photocopy of PRC Licenses/National Certificate of the Employees.

Certified by: _____
 (Printed Name & Signature of Authorized Representative)

Designation: _____

Date: _____

KEY PERSONNEL (FORMAT OF BIO-DATA)

Give detailed information of the following personnel who are scheduled to be assigned as full- time field staff for the project. Fill up a form for each person.

- Project Engineer
- Technical Employee/ Skilled Workers

1. Name: _____
2. Date of Birth: _____
3. Nationality: _____
4. Education and Degree/s: _____
5. Specialty: _____
6. Registration (as applicable: _____
7. Length of Service with the Firm (Inclusive Dates):
FROM: _____ (Month, Year) TO _____ (Month, Year)

8. Years of Experience:

This should cover the required years of relevant experience as required by the project. (Attach as many pages as necessary to show involvement of personnel in projects using the format below).

1. Name of the Project: _____

2. Name and Address of Owner: _____

3. Indicate the Features of Project (scope of work of the project):

4. Contract Amount Expressed in Philippine Currency: _____
5. Position/ Designation: _____
6. Assignment Period (state inclusive dates):
FROM: _____ (Month, Year) TO _____ (Month, Year)

Name and Signature of Employee

It is hereby certified that the above personnel will be assigned to this project, if the contract is awarded to our company.

(Signature Over Printed Name of the Authorized Representative)

ANNEX G

LIST OF EQUIPMENT, OWNED OR LEASED AND/OR UNDER PURCHASE AGREEMENT, PLEDGED TO THE PROPOSED CONTRACT

BIDDER'S NAME : _____
 OFFICE ADDRESS : _____

Description	Model/Year	Capacity/ Performance/ Size	Plate No.	Motor No./ Body No.	Location	Conditio n	Proof of Ownership / Lease/ Purchase
A. Owned							
I.							
II.							
III.							
IV.							
V.							

B. Leased							
I.							
II.							
III.							
IV.							
V.							

C. Under Purchase Agreement							
I.							
II.							
III.							
IV.							
V.							

Note: This List must be supported by proof of ownership, lease and/or purchase agreement. For lease and purchase agreement, proof of ownership from the lessor or certification of availability of equipment from the vendor for the duration of the project.

Certified by: _____
 (Printed Name & Signature of Authorized Representative)
 Designation: _____
 Date: _____



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Wangal, La Trinidad, Benguet

Site Inspection Certificate

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that _____ of _____ appeared for site inspection in relation to the **REBIDDING OF THE CONSTRUCTION OF SLOPE PROTECTION AT POLOD PRIMARY SCHOOL IN SDO IFUGAO, DEPED-CAR** under Negotiated Procurement – Two Failed Bidding.

Issued this _____ day of _____, 2024.

signature over printed name
Position: _____
Date: _____