



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

**REQUEST FOR QUOTATION**  
**(RFQ No. 2024-10-698)**

**Negotiated Procurement – Two Failed Bidding**  
**DepEd-CAR RO CB 2024-08-017.2**

**PROJECT: REBIDDING OF THE FABRICATION AND INSTALLATION OF  
NEW NEAPR BUILDING RAILINGS AND PLUMBING FIXTURES**

**INVITATION**

Date: October 30, 2024

**To All Prospective Suppliers:**

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the PROJECT: **REBIDDING OF THE FABRICATION AND INSTALLATION OF NEW NEAPR BUILDING RAILINGS AND PLUMBING FIXTURES.**

**This RFQ is composed of one (1) lot and shall be awarded as one project.** The quotations should be **inclusive** of tax. The total approved Budget for the project is **Nine Hundred Sixty Eight Thousand Three Hundred Seventy Four Pesos and 96/100 Only (Php 968,374.96).** **Completion of the works, as indicated in the Program of Works (POW), is required within thirty (30) Calendar days after seven (7) calendar days from the receipt of the NTP.**

Submission of the original quotation with the eligibility requirements duly signed by the owner/proprietor or his/her authorized representative should be made in a sealed envelope on or before **11:00 AM of November 7, 2024.** Submission should be through courier or hand-delivery to the address below:

**RONALD B. CASTILLO, CESO V**  
BAC Chairperson  
Procurement Unit Office (BAC Secretariat Office)  
DepED-CAR Regional Office, Wangal, La Trinidad, Benguet

For inquiries, kindly contact any of the BAC Secretariat: Atty. Edward, Randolph Flyn, or Edralyn at DepED-CAR RO, Wangal, La Trinidad, Benguet with telephone number (074) 422-1318 / mobile number 0920-793-0509, and email address [car.procurement@deped.gov.ph](mailto:car.procurement@deped.gov.ph). Upon receipt of the quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,

  
**RONALD B. CASTILLO, CESO V**  
BAC Chairperson



Address: Wangal, La Trinidad, Benguet, 2601  
Telephone No: (074) 422-1318 | Fax No.: (074) 422-4074  
Website: [www.depedcar.ph](http://www.depedcar.ph) | Email Address: [car@deped.gov.ph](mailto:car@deped.gov.ph)

**I. QUOTATION FORM**  
**(RFQ No. 2024-10-698)**  
**Negotiated Procurement – Two Failed Bidding**  
**DepEd-CAR RO CB 2024-08-017.2**

**PROJECT: REBIDDING OF THE FABRICATION AND  
INSTALLATION OF NEW NEAPR BUILDING RAILINGS AND  
PLUMBING FIXTURES**

**Approved Budget for the Contract: Php 968,374.96**

**BILL OF QUANTITIES**

<b>Region</b>	: CAR	<b>Date:</b>						
<b>Project Title</b>	:	<b>Budget Allocation:</b>		-				
<b>FABRICATION AND INSTALLATION OF NEW RNEAP BUILDING RAILINGS and PLUMBING FIXTURES</b>		<b>Engineering and Administrative Overhead:</b>		-				
		<b>Approved Budget for the Contract:</b>		-				
		<b>Completion Period:</b>		30CD				
		<b>Minimum Required Manpower:</b>						
		Project Engineer		Welder				
General Foreman		Plumber						
Safety Officer								
<b>Location</b>	DepED CAR Regional Office, Wangal La Trinidad, Benguet	<b>Minimum Required Equipment:</b>						
		Hand and Power Tools		Welding Machine (Tig Weld)				
Item No.	Description	% of Total	Unit	Quantity	Direct Cost		Adjusted Unit Cost	Adjusted Total Cost
					Total Cost	Unit Cost		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
						(6) / (5)	(8) / (5)	
B.	<b>Other General Requirements</b>							
C 1	Mobilization and Demobilization		Ls	1.00				
SPL 1	Project Billboard		each	1.00				
SPL 2	Construction Safety and Health		Month	1.00				
7.0000	<b>Steel Works</b>							
7 (a)	Metal Structure Accessories (Stainless Steel 304 Railings)		lot	1.00				
12.0000	<b>Sanitary Works</b>							
12 (a)	Sanitary/ Plumbing Fixtures		lot	1.00				
					<b>Total Construction Cost</b>			

Prepared by:

\_\_\_\_\_  
Contractor or Authorized Representative  
Printed name and signature

**PROGRAM OF WORKS  
 DETAILED COST ESTIMATE  
 (TOTAL CONSTRUCTION COST/ ABC)**

PROJECT: FABRICATION AND INSTALLATION OF NEW RNEAF BUILDING RAILINGS and PLUMBING FIXTURES  
 LOCATION: DepED CAR Regional Office, Wangal La Trinidad, Benguet  
 OWNER : DEPARTMENT OF EDUCATION

CONTRACT DURATION : 30 CD

ITEM	DESCRIPTION	QUANTITY	UNIT	ESTIMATED	MARK-UPS		TOTAL MARK-UP		VAT (5%)	TOTAL INDIRECT COST	ADJUSTED TOTAL COST	ADJUSTED UNIT COST
				DIRECT COST	OCM	PROFIT	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
				(5)	(6)	(7)	(8)	(9)	5% [(5) + (9)]	(9) + (10)	(5) + (11)	(12) / (3)
B	<b>Other General Requirements</b>											
C 1	Mobilization and Demobilization	1.00	Ls									
SPL 1	Project Billboard	1.00	Month									
SPL 2	Construction Safety and Health	1.00	Month									
7.0000	<b>Steel Works</b>											
7 (a)	Metal Structure Accessories (Stainless Steel 304 Railings)	1.00	Lot									
12.0000	<b>Sanitary Works</b>											
12 (a)	Sanitary/ Plumbing Fixtures	1.00	Lot									
<b>TOTAL CONSTRUCTION COST</b>												

**NOTE:** See attached Annex A for Summary of Materials (Technical specifications, Annex B for drawings, Annex C for Key Personnel required, Annex D for Minimum major equipment required

Respectfully returned to the Chairman of the BAC, DepEd-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

\_\_\_\_\_  
 Name of Business and Signature of Supplier  
 Contact No. \_\_\_\_\_

## **II. TERMS AND CONDITIONS** **(RFQ No. 2024-10-698)**

### **Negotiated Procurement – Two Failed Bidding** **DepEd-CAR RO CB 2024-08-017.2**

#### **A. Submission of Quotations**

The Requests for Quotation documents can be emailed upon request. Copies are also available at the Procurement Unit of the DepEd-CAR Regional Office from Mondays to Fridays, from 8:00 AM to 5:00 PM.

Quotations and other requirements stated below should be submitted **on or before 11:00 AM of November 7, 2024**, at DepEd-CAR Regional Office, Wangal, La Trinidad, Benguet.

#### **B. Documentary Requirements**

The supplier should submit the following:

B.1 Duly accomplished and signed **Request for Quotation (RFQ)**, and its attachments:

B.1.1. Duly Accomplished and Signed Program of Work: Bill of Quantities and Detailed Estimates/Detailed Unit Price Analysis (DUPA) (Annex E) of *Section I and II*

B.1.2. Duly Accomplished and Signed Bidder's Certification on Key Personnel for the Contract (see Annex F)

B.1.3 Duly Accomplished and Signed List of Equipment, Owned or Lease and/or Under Purchase Agreement, Pledged to the Proposed Contract (see Annex G)

B.1.4 *Site Inspection Certificate signed by the **DepEd-CAR Regional Engineer or their representative**. Site Inspection Certificate is to be accompanied by a picture of either the project engineer/owner or any **technical employee** of the firm with the **DepEd-CAR Regional Engineer or their representative** with the **site** as background. (See Annex H)*

B.2 Eligibility Requirements:

B.2.1. Certificate of Valid PhilGEPS Registration - Platinum Membership

B.2.2 Income/Business Tax Return

B.2.3 Notarized Revised Omnibus Sworn Statement

B.3 The Lowest Calculated Responsive Bidder (LCRB) shall submit the following documents after issuance of a Notice of Award (NOA):

B.3.1 Performance Security Bond

B.3.2 Certificate of Construction Occupational Safety and Health (COSH)

**(RFQ No. 2024-10-698)**  
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**C. Bid Evaluation and Post Qualification**

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances

A notice to the Single/Lowest Calculated Bidder shall be issued after determining the Single/Lowest Calculated Bidder. **During the Post Qualification (Site Inspection), the LCB shall present the following:**

- a. All licenses, permits, and other documents submitted, such as SEC registration, DTI business name registration, Mayor's permit, TIN, audited financial statements, etc.

**NOTE:** Failure to submit/present any of the post-qualification requirements on time, or finding against the veracity thereof, shall disqualify the bidder for award. Provided in the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR of RA 9184.

**D. Award/Contract**

1. DepEd-CAR RO shall award the Notice of Award and Purchase Order/Contract to the supplier whose offer is determined to be the lowest calculated and responsive quotation.
2. The quotation of the supplier and his acceptance of the Notice of Award and Purchase Order/Contract shall constitute a binding contract between DepEd-CAR RO and the Supplier.

**E. Delivery and Inspection**

**Completion of the project shall be thirty (30) calendar days, seven (7) days after the receipt of the Notice to Proceed..** The Project shall be subject to inspection and acceptance by the DepED CAR Regional Office Inspection Team and the End User.

**F. Liquidated Damages**

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered Goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased Goods.

**G. Payment**

One hundred percent (100%) of the Contract Price shall be paid to the supplier upon completion of services per Contractual

agreement/Purchase Order, Certificate of Acceptance provided by the End-user, and submission of the needed documents.

**G.** DepEd-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order/Contract, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons for its decision.

I hereby concur/certified to comply with the above terms/conditions/specifications:

Name of supplier	Signature Over Printed Name of Representative	Date
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# SUMMARY OF MATERIALS

## (TECHNICAL SPECIFICATIONS)

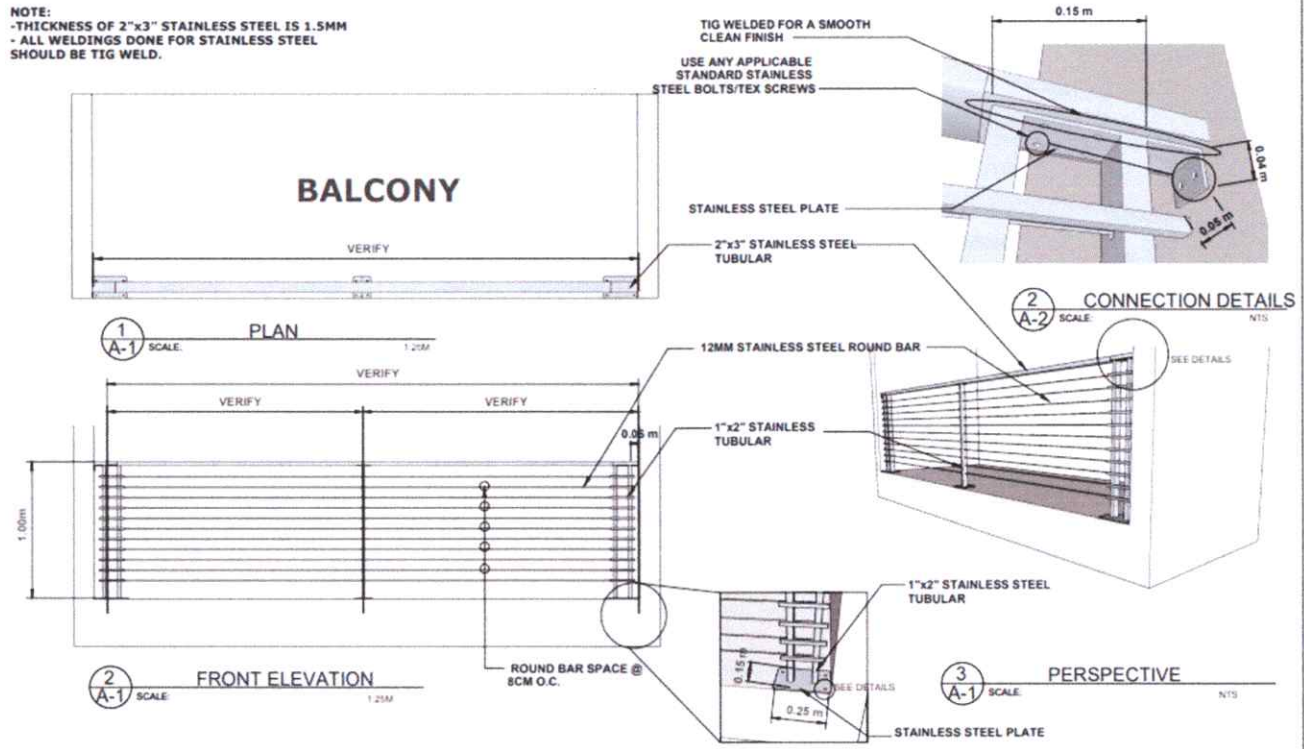
Project : FABRICATION AND INSTALLATION OF NEW RNEAP  
BUILDING RAILINGS and PLUMBING FIXTURES  
Location : DepED CAR Regional Office, Wangal, La Trinidad, Benguet

<b>11. PLUMBING WORKS</b>	
<b>11.2 Fixtures &amp; Accessories</b>	
11.2.1 Water Closet	1.6 gpf with Accessories
11.2.2 Lavatory	400mm Ceramic Round Vessel Wash Basin Complete with Accessories
11.2.3 Paper, Soap Holder, Grab Rail and Towel Ring Holder	Stainless Steel Finish
11.2.4 Bidet Faucet	Chrome Plated, with rotating Head, complete with accessories.
11.2.5 Shower Set	Rain Shower Waterfall Rain with Wall Mounted Rainfall Shower Head System Brushed Nickel Finish combo with Shower Heater
11.2.6 Faucet	DC/AC Type Sensor Faucet complete with fittings and Accessories
<b>STAINLESS STEEL WORKS</b>	
2"x3"x1.5mm Tubular Stainless Steel 12mm Stainless Steel Round Bar 1/2" x 2" Stainless Steel Tubular Stainless Steel Plate 1.5MM	S.S Grade 304

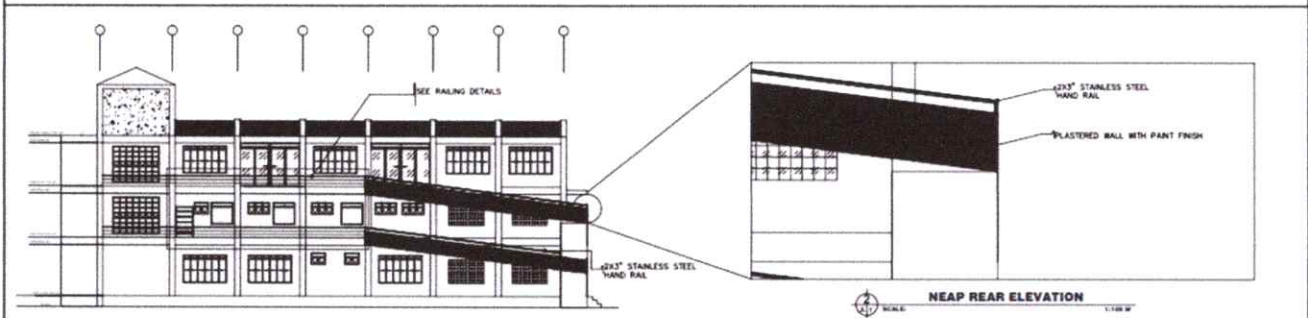
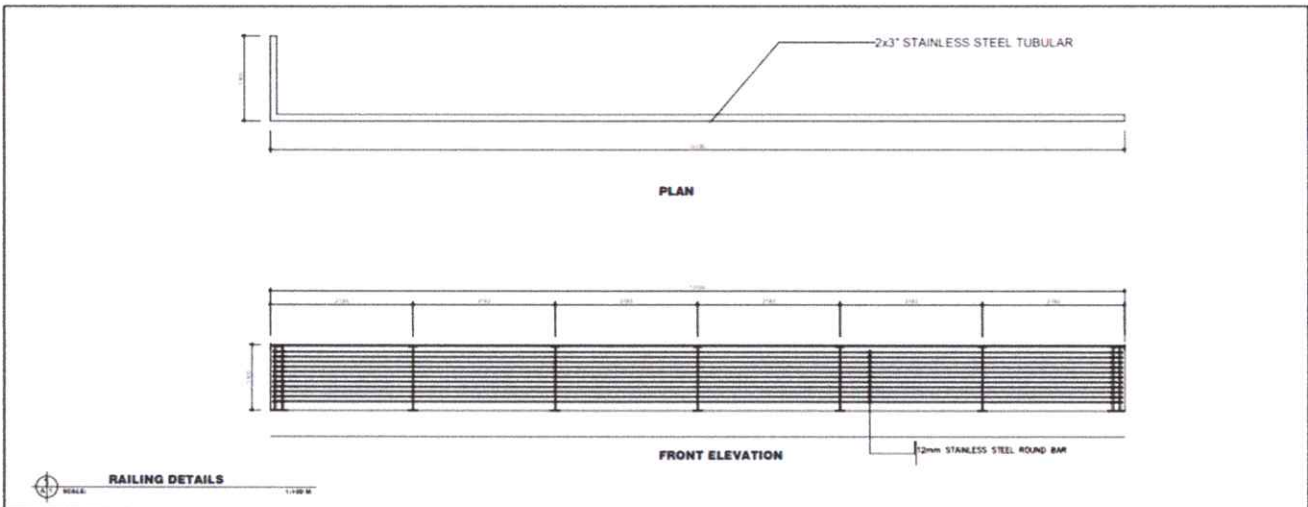


# ANNEX B

**NOTE:**  
 - THICKNESS OF 2"x3" STAINLESS STEEL IS 1.5MM  
 - ALL WELDINGS DONE FOR STAINLESS STEEL SHOULD BE TIG WELD.



	PREPARED BY	CHECKED BY	RECOMMENDING APPROVAL	APPROVED BY	PROJECT TITLE	SHEET NO.
	KRISTON LEE FUCHIGAMI TALE ARCHITECTS	CHRISTOPHER HADSAN ENGINEER II	ROSITA C. AGNASI CHIEF-PROG.	ESTELA P. LEON-CARINO E.D. CESO III DIRECTOR - REGIONAL DIRECTOR	SUPPLY AND INSTALLATION OF NEW RNEAP BUILDING LOCATION: DAUED REGIONAL OFFICE CAR	A 1



	PREPARED BY	CHECKED BY	CHECKED BY	APPROVED BY	PROJECT TITLE	SHEET NO.
	KRISTON LEE FUCHIGAMI TALE ARCHITECTS	CHRISTOPHER HADSAN ENGINEER II	ROSITA C. AGNASI CHIEF-PROG/NEAP	ESTELA P. LEON-CARINO E.D. CESO III DIRECTOR - REGIONAL DIRECTOR	FABRICATION AND INSTALLATION OF NEW RNEAP BUILDING RAILING LOCATION: DAUED REGIONAL OFFICE	A 3

**ANNEX C****The key personnel must meet the required minimum years of experience**

Key Personnel	No. of Key Personnel	Job Description	General and Relevant Experience Required
Safety Officer	1	Fulltime	Accredited Safety Officer with Certificate of Construction Occupational Safety and Health (COSH) Training from the DOLE accredited Training Agencies
General/Construction Foreman	1	Fulltime	with at least 1 year of experience with the Same Scope of Work
Skilled Welder	3	Fulltime	With NCII Certificate
Skilled Plumber	1	As needed	with at least 1 year of experience with the Same Scope of Work

**ANNEX D****The minimum major equipment requirements**

Equipment	Description/Capacity	Number of Unit/ lot/set
Hand and Power Tools	Hacksaw electric grinder hand drill etc.	5 units 3 units 1 unit
Acetylene Tank and accessories		1 unit
Welding Machine	Tig-weld	3 units

**DETAILED UNIT PRICE ANALYSIS**

**Project :** Repair and Improvement of Regional National Educators Academy of the Philippines (RNEAP) Building

**Location:** DepEd CAR Compound, Wangal, La Trinidad, Benguet

**Item:** \_\_\_\_\_

**Description:** \_\_\_\_\_

**Quantity:** \_\_\_\_\_

**Output:** \_\_\_\_\_

**Unit:** \_\_\_\_\_

A.	Designation of Personnel	No. of Person	No. of Hours	Hourly Rate	Amount
<b>Sub-Total (Labor)</b>				Php	-
B.	Name / Capacity (Equipment)	No. of Units	No. of Hours	Hourly Rate	Amount
<b>Sub-Total ( Equipment)</b>				Php	-
C.	Name / Specification (Materials)	Unit	Quantity	Unit Cost	Amount
<b>Sub-Total ( Materials)</b>				Php	-
<b>D.</b>	<b>Direct Cost (A+B+C)</b>			<b>Php</b>	<b>-</b>
<b>E.</b>	Overhead,Contingencies and Miscellaneous (OCM)			_% of D.	-
<b>F.</b>	Contractor's Profit			_% of D.	-
<b>G.</b>	Value Added Tax (VAT)			_% of (D+E+F)	-
<b>H.</b>	<b>Adjusted Total Cost (D+E+F+G)</b>			<b>Php</b>	<b>-</b>
<b>I.</b>	<b>Adjusted Unit Cost ( H/Quantity)</b>			<b>Php</b>	<b>-</b>

Prepared by:

\_\_\_\_\_  
Contractor or Authorized Representative  
Printed name and signature



**LIST OF KEY PERSONNEL PROPOSED TO BE ASSIGNED TO THE CONTRACT:**

Business Name : \_\_\_\_\_  
 Business Address : \_\_\_\_\_

<b>Key Personnel Position</b>				
1. Name				
2. Address				
3. Date of Birth				
4. Employed Since				
5. Relevant Experience (a) Description (b) Number of years				
6. Previous Employment				
7. Education				
8. PRC License/ Accreditation from DOLE-OHSC ( <i>for the Health and Safety Officer</i> )				
9. Cost of Biggest Project Handled				
10. Years of Experience in the Proposed Position				

**Note:** This List must be supported by individual Resume/Biodata of all personnel **(except for Laborers/Helpers, provided they have a valid ID during the project implementation)** and photocopy of PRC Licenses/National Certificate of the Employees.

Certified by: \_\_\_\_\_  
 (Printed Name & Signature of Authorized Representative)

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

**LIST OF EQUIPMENT, OWNED OR LEASED AND/OR UNDER PURCHASE AGREEMENT, PLEDGED TO THE PROPOSED CONTRACT**

BIDDER'S NAME : \_\_\_\_\_  
 OFFICE ADDRESS : \_\_\_\_\_

Description	Model/Year	Capacity/ Performance/ Size	Plate No.	Motor No./ Body No.	Location	Conditio n	Proof of Ownership / Lease/ Purchase
A. Owned							
I.							
II.							
III.							
IV.							
V.							

B. Leased							
I.							
II.							
III.							
IV.							
V.							

C. Under Purchase Agreement							
I.							
II.							
III.							
IV.							
V.							

**Note:** This List must be supported by proof of ownership, lease and/or purchase agreement. For lease and purchase agreement, proof of ownership from the lessor or certification of availability of equipment from the vendor for the duration of the project.

Certified by: \_\_\_\_\_  
 (Printed Name & Signature of Authorized Representative)  
 Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
Wangal, La Trinidad, Benguet

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## Site Inspection Certificate

**TO WHOM IT MAY CONCERN:**

THIS IS TO CERTIFY that \_\_\_\_\_ of  
\_\_\_\_\_ appeared for site inspection in relation to the  
**Rebidding of the Fabrication and Installation of New NEAPR Building Railings and  
Plumbing Fixtures under Negotiated Procurement – Two Failed Bidding.**

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
signature over printed name  
Position: \_\_\_\_\_  
Date: \_\_\_\_\_