



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION

(RFQ No. 2025-03-178)

PROJECT: CONSTRUCTION OF SLOPE PROTECTION AT LOACAN NATIONAL HIGH SCHOOL, LOACAN, ITOGON, BENGUET

INVITATION

March 13, 2025

To All Prospective Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the PROJECT: **CONSTRUCTION OF SLOPE PROTECTION AT LOACAN NATIONAL HIGH SCHOOL, LOACAN, ITOGON, BENGUET.**

This RFQ is composed of one (1) lot and shall be awarded as one project. The quotations should be **inclusive** of tax. The total approved Budget for the project is **Eight Hundred Twenty Five Thousand Thirty One Pesos and 98/100 Only (Php 825,031.98).** **Completion of the works, as indicated in the Program of Works (POW), is required within sixty (60) Calendar days after seven (7) calendar days from the receipt of the NTP.**

Submission of the original quotation with the eligibility requirements duly signed by the owner/proprietor or his/her authorized representative should be made in a sealed envelope on or before **10:00 AM of March 19, 2025.** Submission should be through courier or hand-delivery to the address below:

RONALD B. CASTILLO, CESO V
BAC Chairperson
Procurement Unit Office (BAC Secretariat Office)
DepED-CAR Regional Office, Wangal, La Trinidad, Benguet

For inquiries, kindly contact any of the BAC Secretariat: Atty. Edward, Randolph Flynn, or Edralyn at DepED-CAR RO, Wangal, La Trinidad, Benguet with telephone number (074) 422-1318 / mobile number 0920-793-0509, and email address car.procurement@deped.gov.ph. Upon receipt of the quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,

RONALD B. CASTILLO, CESO V
BAC Chairperson



Address: DepEd-CAR Complex, Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422 – 1318

Email Address: car@deped.gov.ph

Doc. Ref. Code	RO-ASD-F055	Rev	00
Effectivity	01/10/2024	Page	1 of 1

DepEd Tayo Cordillera <https://depedcar.ph>

I. QUOTATION FORM

(RFQ No. 2025-03-167)

PROJECT: CONSTRUCTION OF SLOPE PROTECTION AT LOACAN NATIONAL HIGH SCHOOL, LOACAN, ITOGON, BENGUET

Approved Budget for the Contract: Php 825,031.98

BILL OF QUANTITIES

School	LOACAN NATIONAL HIGH SCHOOL	Date:	
School I.D.		Budget Allocation:	-
Region	CAR	Engineering and Administrative Overhead:	-
Division	BENGUET	Approved Budget for the Contract:	-
Project Title		Completion Period:	60CD
CONSTRUCTION OF SLOPE PROTECTION		Minimum Required Manpower:	
		Project Engineer	Skilled Workers
		General Foreman	Steel Man Helpers
		Safety Officer	
Location	Loacan, Itogon Benguet	Minimum Required Equipment:	
		Hand and Power Tools	Bar Cutter Dump Truck Excavator
		One-Bagger Mixer	

Item No.	Description	% of Total	Unit	Quantity	Direct Cost		Adjusted Unit Cost (8) / (5)	Adjusted Total Cost (9)
					Total Cost (6)	Unit Cost (7) (6) / (5)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
Other General Requirements								
B	Other General Requirements							
A 1	Temporary Facilities		Month	2.00				
SPL 1	Project Billboard		Each	1.00				
SPL 2	Construction Safety and Health		Month	3.00				
C 1	Mobilization and Demobilization		Ls	1.00				
SLOPE PROTECTION								
1.0000	Earthworks							
1 (a)	Clearing and Grubbing		sq.m	521.56				
1 (c)	Structural Excavation		cu.m	22.65				
1 (d)	Gravel Bedding G-1		cu.m	1.08				
2.0000	Concreting Works Class "A"							
2 (a)	Structural Concrete (Footing)		cu.m	2.16				
2 (b)	Structural Concrete (Beam, Column)		cu.m	5.11				
2 (c)	Structural Concrete (Pathway)		cu.m	3.00				
3.0000	Rebar Works							
3 (a)	Reinforcing Steel Bar, Grade 40		kgs	2,115.65				
4.0000	Formworks							
4 (a)	Installation and Removal of Formworks		sq.m	32.94				
5.0000	Grouted Riprap Class "A"							
2 (a)	Structural Concrete (Riprap)		cu.m	56.63				
12 (a)	DRAIN PIPE (PVC Weepholes for Slope Protection)		ls	1.00				
2 (c)	Boulders		cu.m	59.46				
PERIMETER FENCE								
5 (a)	Masonry (150 mm CHB)		sq.m	32.00				
5 (b)	Plain Cement Plaster Finish		sq.m	64.00				
					-	Total Construction Cost		-

Prepared by:

 Contractor or Authorized Representative
 Printed name and signature

PROGRAM OF WORKS

(TOTAL CONSTRUCTION COST/ ABC)

PROJECT: CONSTRUCTION OF SLOPE PROTECTION

LOCATION: Lsacan, Itogon Benguet

OWNER: DEPARTMENT OF EDUCATION

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ESTIMATED	MARK-UPS		TOTAL MARK-UP		VAT (5%)	TOTAL INDIRECT COST	ADJUSTED TOTAL COST	ADJUSTED UNIT COST
				DIRECT COST	OCM	PROFIT	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
							(6) + (7)	(5) x (8)	5% [(5) + (9)]	(9) + (10)	(5) + (11)	(12) / (3)
B. Other General Requirements												
A 1	Temporary Facilities	2.00	Month									
SPL 1	Project Billboard	1.00	Each									
SPL 2	Construction Safety and Health	3.00	Month									
C 1	Mobilization and Demobilization	1.00	Ls									
SLOPE PROTECTION												
1 0000 Earthworks												
1 (a)	Clearing and Grubbing	521.56	sq.m									
1 (c)	Structural Excavation	22.65	cu.m									
1 (d)	Gravel Bedding G-1	1.08	cu.m									
2 0000 Concreting Works Class "A"												
2 (a)	Structural Concrete (Footing)	2.16	cu.m									
2 (b)	Structural Concrete (Beam, Column)	5.11	cu.m									
2 (c)	Structural Concrete (Pathway)	3.00	cu.m									
3 0000 Rebar Works												
3 (a)	Reinforcing Steel Bar, Grade 40	2,115.65	kgp									
4 0000 Formworks												
4 (a)	Installation and Removal of Formworks	32.94	sq.m									
5 0000 Grouted Riprap Class "A"												
2 (a)	Structural Concrete (Riprap)	56.63	cu.m									
12 (a)	DRAIN PIPE (PVC Weepholes for Slope Protection)	1.00	ls									
2 (c)	Boulders	59.46	cu.m									
PERIMETER FENCE												
5 (a)	Masonry (150 mm CHB)	32.00	sq.m									
5 (b)	Plain Cement Plaster Finish	64.00	sq.m									
TOTAL CONSTRUCTION COST												

NOTE: See attached Annex A for Summary of Materials (Technical specifications, Annex B for drawings, Annex C for Key Personnel required, Annex D for Minimum major equipment required

Respectfully returned to the Chairman of the BAC, DepEd-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier
Contact No. _____

II. TERMS AND CONDITIONS **(RFQ No. 2025-03-167)**

PROJECT: CONSTRUCTION OF SLOPE PROTECTION AT LOACAN NATIONAL HIGH SCHOOL, LOACAN, ITOGON, BENGUET

A. Submission of Quotations

The Requests for Quotation documents can be emailed upon request. Copies are also available at the Procurement Unit of the DepEd-CAR Regional Office from Mondays to Fridays, from 8:00 AM to 5:00 PM.

Quotations and other requirements stated below should be submitted **on or before 10:00 AM of March 19, 2025**, at DepEd-CAR Regional Office, Wangal, La Trinidad, Benguet.

B. Documentary Requirements

The supplier should submit the following:

B.1 Duly accomplished and signed **Request for Quotation (RFQ)**, and its attachments:

B.1.1. Duly Accomplished and Signed Program of Work: Bill of Quantities and Detailed Estimates/Detailed Unit Price Analysis (DUPA) (Annex E) of *Section I and II*

B.1.2. Duly Accomplished and Signed Bidder's Certification on Key Personnel for the Contract with an attachment of Bio data/Resume (see Annex F)

B.1.3 Duly Accomplished and Signed List of Equipment, Owned or Lease and/or Under Purchase Agreement, Pledged to the Proposed Contract (see Annex G)

B.1.4 *To be included in the Technical Documents is a Site Inspection Certificate signed by the **School Head or his/her authorized representative**. Site Inspection Certificate is to be accompanied by a picture of either the project engineer/owner or any **technical employee** of the construction firm with the **School Head or his/her authorized representative** with the **site** as background. Absence of the mentioned document shall be a ground for **DISQUALIFICATION** of the Bid. (See Annex H)*

B.2 Eligibility Requirements:

B.2.1. Certificate of Valid PhilGEPS Registration - Platinum Membership

B.2.2 Income/Business Tax Return

B.2.3 Notarized Revised Omnibus Sworn Statement

B.3 The Lowest Calculated Responsive Bidder (LCRB) shall submit the following documents after issuance of a Notice of Award (NOA):

B.3.1 Performance Security Bond

B.3.2 Certificate of Construction Occupational Safety and Health (COSH)

(RFQ No. 2025-03-167)

**PROJECT: CONSTRUCTION OF SLOPE PROTECTION AT LOACAN
NATIONAL HIGH SCHOOL, LOACAN, ITOGON, BENGUET**

C. Bid Evaluation and Post Qualification

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances

A notice to the Single/Lowest Calculated Bidder shall be issued after determining the Single/Lowest Calculated Bidder. **During the Post Qualification (Site Inspection), the LCB shall present the following:**

- a. All licenses, permits, and other documents submitted, such as SEC registration, DTI business name registration, Mayor's permit, TIN, audited financial statements, etc.

***NOTE:** Failure to submit/present any of the post-qualification requirements on time, or finding against the veracity thereof, shall disqualify the bidder for award. Provided in the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR of RA 9184.*

D. Award/Contract

1. DepEd-CAR RO shall award the Notice of Award and Purchase Order/Contract to the supplier whose offer is determined to be the lowest calculated and responsive quotation.
2. The quotation of the supplier and his acceptance of the Notice of Award and Purchase Order/Contract shall constitute a binding contract between DepEd-CAR RO and the Supplier.

E. Delivery and Inspection

Completion of the project shall be sixty (60) calendar days, seven (7) days after the receipt of the Notice to Proceed. The Project shall be subject to inspection and acceptance by the DepED CAR Regional Office Inspection Team and the End User.

F. Liquidated Damages - Under Section 68 of the 2016 Revised IRR of RA 9184.

All contracts executed in accordance with the Act and this IRR shall contain a provision on liquidated damages which shall be payable by the contractor in case of breach thereof. For the procurement of Goods, Infrastructure Projects and Consulting Services, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day

of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

G. Payment

One hundred percent (100%) of the Contract Price shall be paid to the supplier upon completion of services per Contractual agreement/Purchase Order, Certificate of Acceptance provided by the End-user, and submission of the needed documents.

G. DepEd-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order/Contract, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons for its decision.

I hereby concur/certified to comply with the above terms/conditions/specifications:

_____	_____	_____
Name of supplier	Signature Over Printed Name of Representative	Date



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

CONSTRUCTION REQUIREMENTS

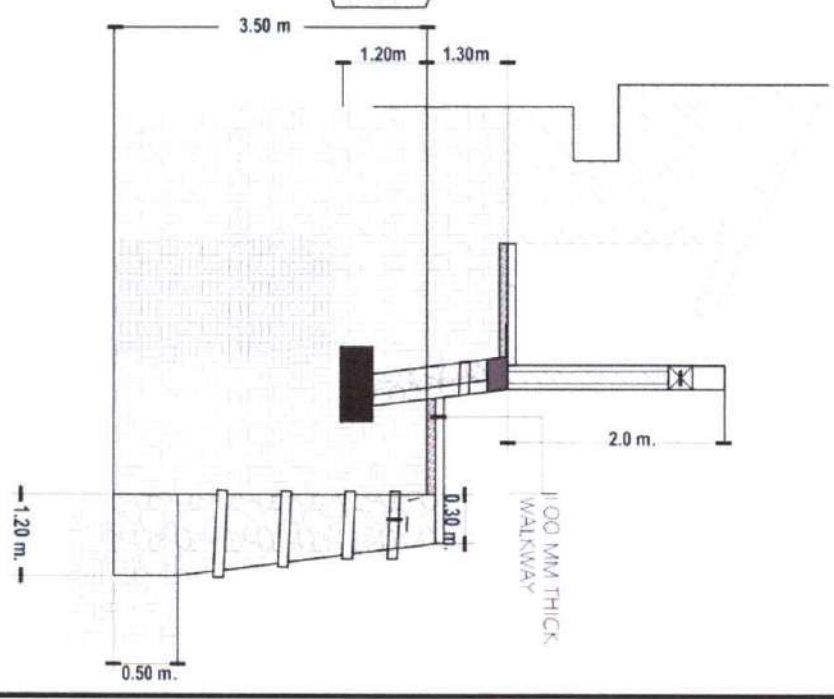
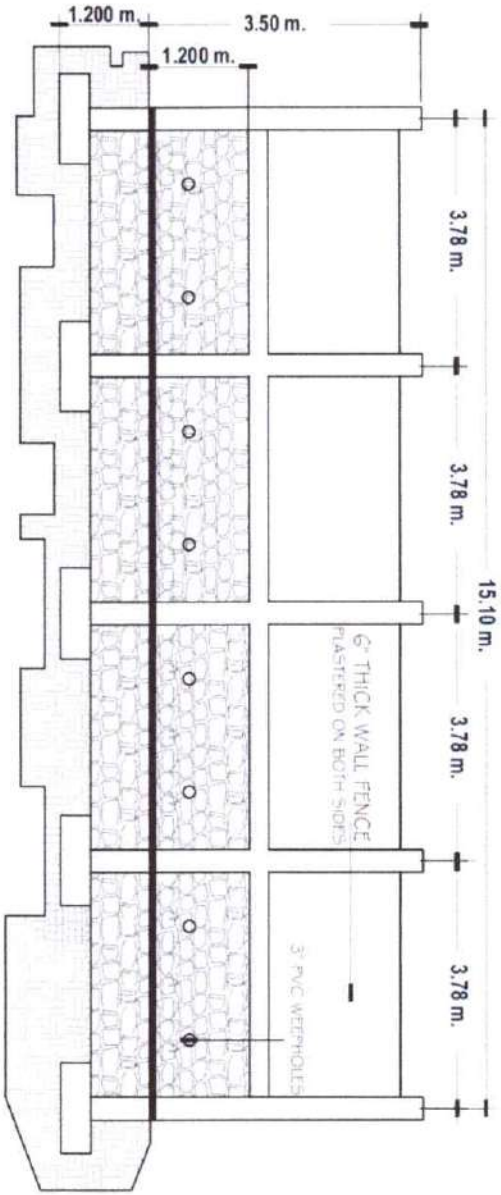
GENERAL NOTES:

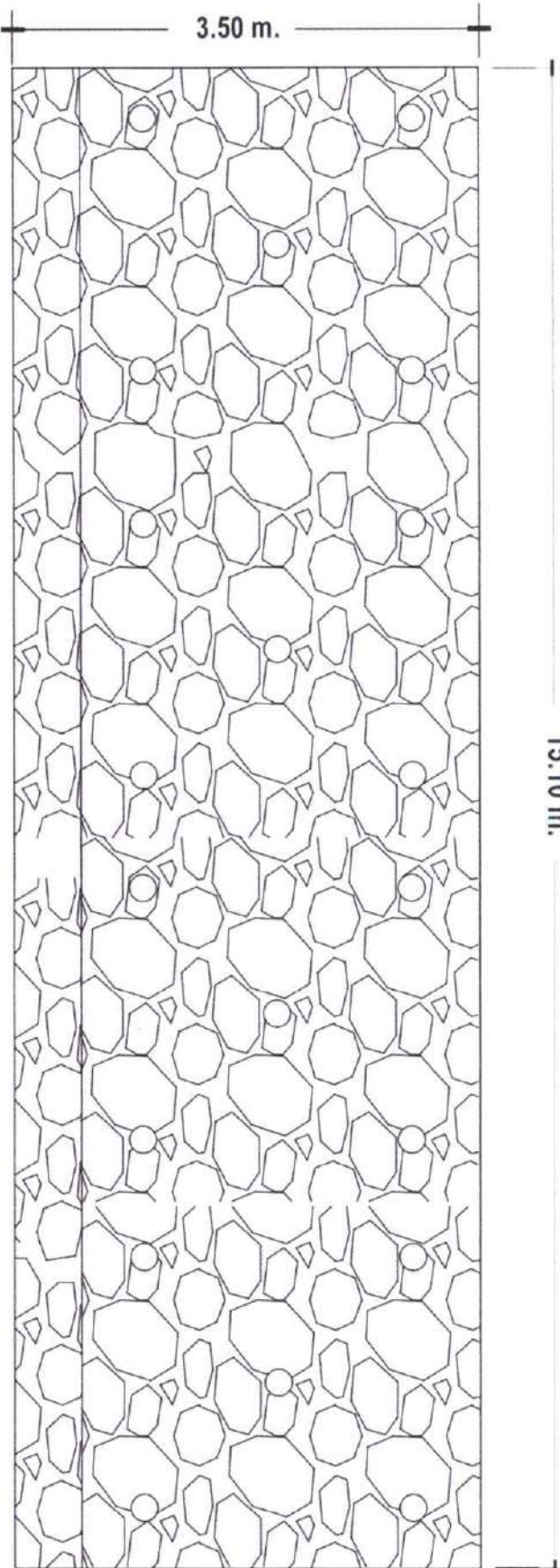
- 1 PRE-CONSTRUCTION SURVEY SHALL BE JOINTLY CONDUCTED BY THE CONTRACTOR & REPRESENTATIVES FROM THE IMPLEMENTING OFFICE. THE CORRESPONDING "AS-STAKED" PLAN SHALL BE PREPARED INCORPORATING THE CHANGES AS A RESULT OF THE PRE-CONSTRUCTION SURVEY & SHALL BE SUBJECT FOR APPROVAL BY THE IMPLEMENTING OFFICE ENGINEER.
- 2 ADJUSTMENTS MAYBE DONE AT JOBSITE TO SUIT ACTUAL FIELD CONDITION DURING CONSTRUCTION SUBJECT TO THE APPROVAL OF THE IMPLEMENTING OFFICE ENGINEER.
- 3 NO ACTIVITIES SHALL COMMENCE WITHOUT PRIOR PRE- CONSTRUCTION MEETING BETWEEN THE CONTRACTOR AND THE IMPLEMENTING OFFICE, OTHERWISE, ERRORS ON THE LAYOUT WILL BE SUBJECTED TO REMOVAL OR RE-DO WITH THE CONTRACTOR'S EXPENSE.
- 4 SITE MUST BE FREE FROM EXCESS AND WASTE MATERIALS BEFORE FINAL INSPECTION OF THE COMPLETED PROJECT.

ITEM/ MATERIAL	SPECIFICATIONS
General Requirements	
Project Billboard	8 x 8' Tarpaulin, 2 sets with wood framing
EarthWorks	
	Can be common material or rock, which can be compacted. It shall be free from vegetable matter and lumps.
Embankment / Backfill	
Gravel bedding	
Concreting Works	
Structural Concrete	Compressive strength at 28 days= 3000psi (20.7 Mpa)
Cement	PNS 7:2005 Portland Cement, Type-I
Washed Sand	Clean riversand, free from organic and other deleterious matter
Gravel	maximum size of aggregate shall not be larger than 1/5 of the narrowest dimension between sides of the forms nor larger than 20mm (3/4") of the maximum clear spacing between reinforcing bars, and in no case larger than 38mm (1-1/2")
Rebar Works	
Reinforcing Steel Bar	Grade 40 & 60 RSB PNS 49:2000
Tie Wires	G.I., gauge 16
Formworks	
Plywood	1/4" thk., PNS 196:2000
Lumber	coco lumber
Masonry Works	
Concrete Hollow Block	150mm (6") non- load bearing CHB
	100mm (4") non- load bearing CHB

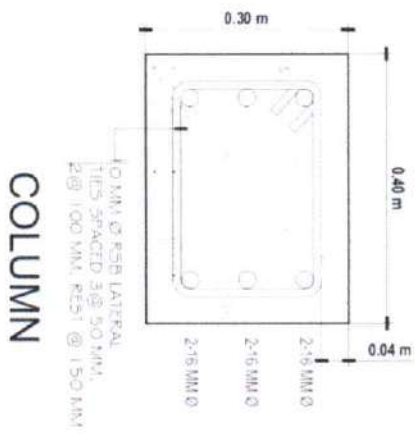
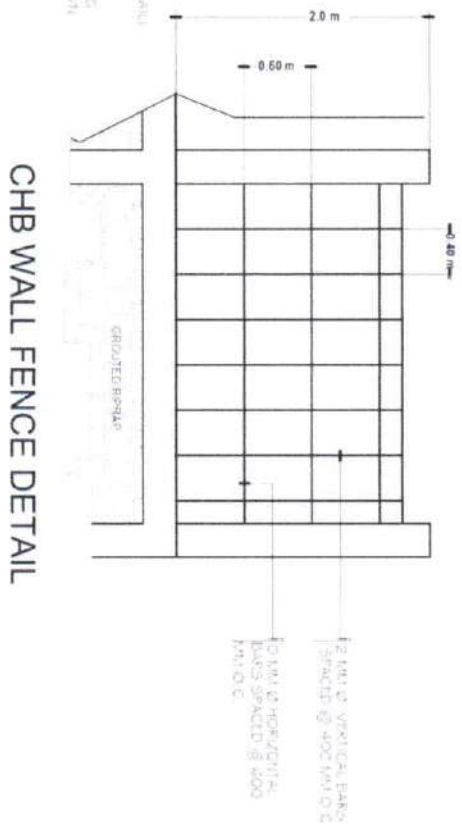
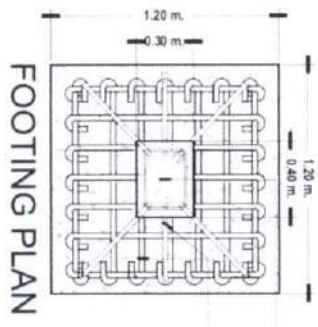
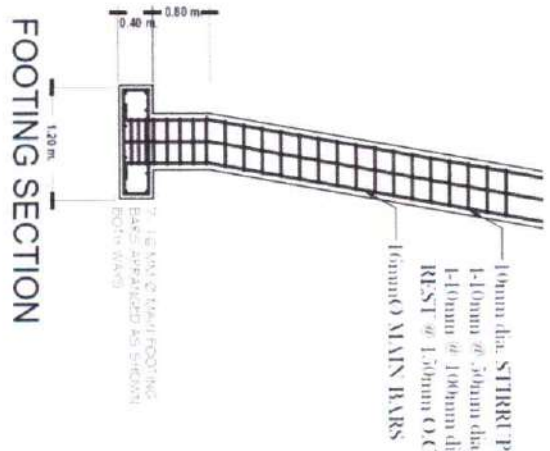
ITEM/ MATERIAL	SPECIFICATIONS
Steel Works	
Angle Bars, Flat Bars, Tubular Bars, Round Bars & Channel Bars	PNS 26:199, standard sizes (as per specified)
G.I. Pipe	Schedule 40
Steel Mesh	2.6 mm thk., 4'x8'(2"x2")
welding rod	AWS A5.1 E6013
Grouted Riprap	
Boulders	Should be sound, tough, durable, dense, clean & resistant to the action of air and water. Subjected to the Engineers Approval. It should be between River Stone or Volcanic Stone ONLY. Clearance between stones shall not be less than 2 1/2" or maximum size of concrete aggregate.
PVC weepholes	included in the Sanitary Works
Filter clothe	100% Polyester or Polypropylene, Mechanically Heat bonded, non-woven and comprise of continuous filament.
Solar Perimeter Light	
Integrated Solar Streetlight	Weatherproof 200 Watts Light Output, Industrial Type, Heavy Duty with motion sensor and prefabricated mounting bracket
Direct Burial Streetlight Pole	25 Heavy Duty, Galvanized
Sanitary Works	
Pipes & Fittings	Series 1000, uPVC orange pipes
Note: all connections shall be solvent- cement joined.	
Painting Works	
Enamel	"Liquid Tile" or "Acrytex" or approved equal
Primer Paint	"Liquid Tile" or "Acrytex" or approved equal
Thinners	Zinc Phosphate or Zinc Chromate

RIPRAP ELEVATION 1





RIPRAP ELEVATION 2



The key personnel must meet the required minimum years of experience

Personnel	Min. No.	Job Description	Work Experience Required
Site/Construction Supervisor (Project Engineer/Architect)	1	Full time from initiation of site mobilization activities up to final acceptance of the works	Duly licensed to practice their respective professions, with at least five (5) years-experience and atleast 3 projects supervised in their fields of specialization with the same Scope of Work
Steelman	2	As needed in the Site	1 similar project
Skilled Mason	6	As needed in the Site	1 similar project
Safety Officer	1	Full time	Accredited Safety Officer which had a Certificate of Construction Occupational Safety and Health (COSH) Training form the DOLE accredited Training Agencies or Organization with at least 1 Year Experience
General Foreman	1	Full time	with at least 3 years of experience with the Same Scope of Work
Laborers	5	Full time	Of Legal Age, at least 18 years old.

The minimum major equipment requirements

EQUIPMENT	DESCRIPTION	NUMBER OF UNITS
Dump Truck	6-Wheeler	1 unit
One-bagger cement mixer	One Bagger	1 unit
Backhoe	.80 cu.m	1 unit
Power Tools	Jack hammer Drill	1 unit
	Grinder (for 4" to 8" dia. Disc)	1 unit
	Cut-off Machine/Bar Cutter (for 10" to 14" dia. Disc)	1 unit
		1 unit

DETAILED UNIT PRICE ANALYSIS

Project :

Location: DepEd CAR Compound, Wangal, La Trinidad, Benguet

Item: _____

Description: _____

Quantity: _____

Output: _____

Unit: _____

A.	Designation of Personnel	No. of Person	No. of Hours	Hourly Rate	Amount
Sub-Total (Labor)				Php	-
B.	Name / Capacity (Equipment)	No. of Units	No. of Hours	Hourly Rate	Amount
Sub-Total (Equipment)				Php	-
C.	Name / Specification (Materials)	Unit	Quantity	Unit Cost	Amount
Sub-Total (Materials)				Php	-
D.	Direct Cost (A+B+C)			Php	-
E.	Overhead,Contingencies and Miscellaneous (OCM)			_% of D.	-
F.	Contractor's Profit			_% of D.	-
G.	Value Added Tax (VAT)			_% of (D+E+F)	-
H.	Adjusted Total Cost (D+E+F+G)			Php	-
I.	Adjusted Unit Cost (H/Quantity)			Php	-

Prepared by:

 Contractor or Authorized Representative
 Printed name and signature

LIST OF KEY PERSONNEL PROPOSED TO BE ASSIGNED TO THE CONTRACT:

Business Name : _____
 Business Address : _____

Key Personnel Position				
1. Name				
2. Address				
3. Date of Birth				
4. Employed Since				
5. Relevant Experience (a) Description (b) Number of years				
6. Previous Employment				
7. Education				
8. PRC License/ Accreditation from DOLE-OHSC (<i>for the Health and Safety Officer</i>)				
9. Cost of Biggest Project Handled				
10. Years of Experience in the Proposed Position				

Note: This List must be supported by individual Resume/Biodata of all personnel **(except for Laborers/Helpers, provided they have a valid ID during the project implementation)** and photocopy of PRC Licenses/National Certificate of the Employees.

Certified by: _____
 (Printed Name & Signature of Authorized Representative)

Designation: _____

Date: _____

KEY PERSONNEL (FORMAT OF BIO-DATA)

Give the detailed information of the following personnel who are scheduled to be assigned as full- time field staff for the project. Fill up a form for each person.

- Project Engineer
- Technical Employee/ Skilled Workers

1. Name: _____
2. Date of Birth: _____
3. Nationality: _____
4. Education and Degree/s: _____
5. Specialty: _____
6. Registration (as applicable: _____
7. Length of Service with the Firm (Inclusive Dates):
FROM: _____(Month, Year) TO _____(Month, Year)

8. Years of Experience:

This should cover the required years of relevant experience as required by the project. (Attach as many pages as necessary to show involvement of personnel in projects using the format below).

1. Name of the Project: _____

2. Name and Address of Owner: _____

3. Indicate the Features of Project (scope of work of the project):

4. Contract Amount Expressed in Philippine Currency: _____
5. Position/ Designation: _____
6. Assignment Period (state inclusive dates):
FROM: _____(Month, Year) TO _____(Month, Year)

Name and Signature of Employee

It is hereby certified that the above personnel will be assigned to this project, if the contract is awarded to our company.

(Signature Over Printed Name of the Authorized Representative)

LIST OF EQUIPMENT, OWNED OR LEASED AND/OR UNDER PURCHASE AGREEMENT, PLEDGED TO THE PROPOSED CONTRACT

BIDDER'S NAME : _____
 OFFICE ADDRESS : _____

Description	Model/Year	Capacity/ Performance/ Size	Plate No.	Motor No./ Body No.	Location	Conditio n	Proof of Ownership / Lease/ Purchase
A. Owned							
I.							
II.							
III.							
IV.							
V.							

B. Leased							
I.							
II.							
III.							
IV.							
V.							

C. Under Purchase Agreement							
I.							
II.							
III.							
IV.							
V.							

Note: This List must be supported by proof of ownership, lease and/or purchase agreement. For lease and purchase agreement, proof of ownership from the lessor or certification of availability of equipment from the vendor for the duration of the project.

Certified by: _____
 (Printed Name & Signature of Authorized Representative)
 Designation: _____
 Date: _____



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Wangal, La Trinidad, Benguet

Site Inspection Certificate

TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that _____ of _____ appeared for site inspection in relation to the **CONSTRUCTION OF SLOPE PROTECTION AT LOACAN NATIONAL HIGH SCHOOL, LOACAN, ITOGON, BENGUET.**

Issued this _____ day of _____, 2025.

signature over printed name
Position: _____
Date: _____