



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



MINUTES OF BAC MEETING
Neap Mini-con 2
December 19, 2020 10:00AM

Present:

1. Florante E. Vergara- Chairman
2. Atty. Sebastian G. Tayaban- Co-Chairman
3. Aida Payang – Vice-Chairman
4. Pio Ecuán- Bac Member
5. Edgardo T. Alos- BAC Member
6. Rogelia A. Rique- Secretariat
7. Archie Russel Baluyo- Secretariat
8. Jose Lorenzo Cubarubias- Secretariat
9. Jefferson Villena- Secretariat
10. Eugene C. Aquino- Secretariat
11. Glenn P. Papa- Secretariat
12. Evelyn De Jesus- Sidekick Force

Agenda:

1. Pre-Bid conference for the procurement of security services for 2020

Meeting Proper:

- Presentation of the Agenda.
- Declaration of quorum.

Discussion:

A. Technical Specs:

ABC: Php 1,400,000.00

- Six(6) Security Personnel alternating in three (3) regular Shifts (2) personnel per shift, everyday including Saturdays, Sundays and holidays
- Provide additional security personnel as maybe required by the procuring entity for special events/activities
- Performed tasks that maybe assigned by the Procuring Entity with in the assigned areas of responsibilities and those relevant to the security and safety of the procuring entity's employees or clients and properties
- Must be in proper complete uniform
- Should have basic/necessary equipment as may be needed in the discharge of security services such as but not limited to the following(flashlight, whistle, umbrella, communication devices)
- Schedule of duty/shifting shall be agreed upon by management and winning bidder

- Duration of Security Services to be provided is 12 months (January to December 2020)
- The bidder should also submit/specify other details/descriptions of their offer such as Security Plan and hiring criteria/qualifications of their guards.

Adjournment:

There being no matters to discuss, the meeting adjourned at 10:00AM.

Prepared by:



ROGELIA A. RIQUE
BAC Secretariat

Noted by:



FLORANTE E. VERGARA
BAC CHAIRMAN