



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



**MINUTES OF PRE-BID CONFERENCE**

SNC Hall

November 27, 2019 9:00-10:00AM

**Present:**

1. Atty. Sebastian G. Tayaban- Co-Chairman
2. Aida L. Payang- Vice Chairman
3. Pio D. Ecuang- BAC Member
4. Agustin Gumuwang- End User
5. Cornelia Adaci-Dulnuan- Secretariat
6. Rogelia A. Rique- Secretariat
7. Jose Lorenzo Cubarubias- Secretariat
8. Archie Russel Baluyo- Secretariat
9. Jefferson A. Villena- Secretariat
10. Marvin John Flores- Secretariat
11. Eugene Aquino- Secretariat
12. Glenn P. Papa- Secretariat
13. Kevin B. David- TWG
14. Jester, Calixto Seth- TWG
15. Christopher Hadsan- TWG
16. Cullen Wegiyon- TWG
17. Sibrino C. Batne- WWW Construction
18. Wayland T. Calitong- WWW Construction
19. Emmanuel S. Leo- Leo Heirs Construction
20. Gerald Gaymen- GEGA Eng'g & Construction
21. Amor Paredes- Rhob Construction
22. Eusebio Bagsan Jr. - Rhob Construction

**Agenda:**

- Pre-Bid Conference for the Upgrading of the Electrical System of the Regional Office

**Meeting Proper:**

- Presentation of Agenda by Atty Sebastian G. Tayaban the BAC CO-Chairman which is Pre-Bid Conference for the Upgrading of the Electrical System of the Regional Office
- Presentation of BAC Members, Secretariat, TWG and the present Suppliers

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- Presentation and discussion of the BID Docs, Specs and Requirements by Engineer Christopher Hadsan together with Engineer Kevin David and Engineer Jester Calixto.

**Discussions/ Agreements:**

ISSUES	AGREEMENTS
1. Painting	➤ Not required
2. Service Mounting	➤ Included in the overhead
3. Approved Equivalent	➤ Submit proposal for approval
4. Brand of Wires	<ul style="list-style-type: none"> <li>➤ Preferably "ROYU, PHELPS DODGE" or its equivalent</li> <li>➤ Can submit other "BRAND" for Approval</li> </ul>
5. Financial computations	<ul style="list-style-type: none"> <li>➤ the amount in words will prevail</li> <li>➤ Don't leave any item blank without amount put zero or dash, it is a ground for disqualification</li> <li>➤ Submit soft copy for detailed estimate or in USB not CD</li> </ul>
6. discount	➤ any discount offer will be qualified
7. Experience	➤ Single largest contract will be 50%, without experience or for new licence will be 50% of ARCC
8. Joint Venture( what is Applicable)	➤ It will be depending on the agreement made
9. Representative	➤ With Special Power of Attorney , Within the Organizational Structure
10. Site Inspection	➤ They will be accompanied by the engineers but the inspection should be signed by the Chief Administrative office or Supervising Officer of the Administrative Division.
11. Certificate of Non-Slippage	➤ For those who had ongoing project a certificate of non-slippage is required to be signed by the project engineer and the HOPE of the Agency not the contractor.
12. BID Opening	<ul style="list-style-type: none"> <li>➤ December 9, 2019 at 10 am</li> <li>➤ Last submission of Bids will be on</li> </ul>

	December 9, 2019 at 1:15pm. ➤ Venue for submission will be at the Administrative Division, DepEd CAR, Wangal, La Trinidad Benguet
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**Adjournment:**

There being no matters to discuss, the meeting adjourned at 10:00am.

Prepared by:

  
**ROGELIA A. RIQUE**  
BAC Secretariat

Noted by:

  
**ATTY. SEBASTIAN G. TAYABAN**  
Co-Chairman-BAC