



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



MINUTES OF PRE-PROCUREMENT
 ARD's Office
 September 21, 2020- 10:00-10:45AM

Present:

1. Florante E. Vergara- Chairman
2. Atty. Sebastian G. Tayaban- Co-Chairman
3. Aida L. Payang- Vice Chairman
4. Ethielyn E. Taqued- Member
5. Jennifer P. Ande- End User
6. Cynthia Harada- End User
7. Cornelia Adaci-Dulnuan- Secretariat
8. Cristina L. Paquit- Secretariat
9. Rogelia A. Rique- Secretariat
10. Jose Lorenzo Cubarubias- Secretariat
11. Archie Russel Baluyo- Secretariat
12. Eugene Aquino- Secretariat
13. Jefferson Villena- Secretariat
14. Cullen Wegiyon- TWG
15. Loida- Skylandra Const. and Supply
16. Paul John Flora- JM-MAS Construction
17. Richard- Rimatyre Construction
18. Sherwin Lucenara- Rimatyre Construction
19. Rod Sales- Vancity Construction

Agenda:

- Pre-Bid Conference for the Repair/Rehabilitation of Regional-Neap Educators Academy of the Philippines

Meeting Proper:

- Opened by BAC Chairman Sir Florante Vergara
- Opening prayer by Ma'am Jennifer Ande
- Introduction of BAC Members, Secretariat, TWG and acknowledgement of the prospective Suppliers/bidders
- Presentation of Agenda Repair/Rehabilitation of Regional-Neap Educators Academy of the Philippines with an ABC of Php 1,590,430.64.
- Presentation of the BID Docs, Specs and Requirements by Engineer Christopher Hadsan together with Engineer Jester Calixto.

Discussions/ Agreements:

ISSUES	AGREEMENTS
1. BDS (8.1) Subcontracting	➤ It was emphasized that subcontracting is not allowed

2. Site Inspection	<ul style="list-style-type: none"> ➤ Include site inspection certificate signed by the Chief Human Resource Development Division.
3. Experience/ Equipment	<ul style="list-style-type: none"> ➤ There are no changes on the minimum work experience requirements for key personnel and the minimum major equipment requirements.
4. Validity of bids and bid security	<ul style="list-style-type: none"> ➤ Bids will be valid for 120CD ➤ Bid security shall be valid until 90CD
5. Program of Works	<ul style="list-style-type: none"> ➤ Engr. Cullen emphasized the Bidders to check the market prices first ➤ The completion period is 90 CD
6. Similar experience	<ul style="list-style-type: none"> ➤ Since the amount of the project is only Php 1,590,430.64 contractors under Small A category are not qualified only Contractors under Small B categories are qualified.
7. Bid Opening	<ul style="list-style-type: none"> ➤ Move from September 28 to October 5, 2020 10:00AM

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49 **Adjournment:**

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51 There being no matters to discuss, the meeting adjourned at 10:45am

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54 Prepared by:

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57 **ROGELIA A. RIQUE**

58 BAC Secretariat

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61 Noted by:

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64 **FLORANTE E. VERGARA**

65 Chairman-BAC