

**“PROVISION OF SECURITY SERVICES FOR THE DEPED-CAR REGIONAL OFFICE FOR FY 2025”**

**CONTRACT AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_\_ day of JAN 14 2025, 2025 between

**Department of Education-Cordillera Administrative Region (DepEd-CAR) Regional Office of the Philippines** with office address at Wangal, La Trinidad, Benguet, represented herein by its **Regional Director, ESTELA P. LEON- CARIÑO**, hereinafter referred to as “THE ENTITY”  
-and-

**SIDEKICK FORCE INVESTIGATION AND SECURITY SERVICES, INC.** a private corporation operating as a Security Agency duly organized and existing under the laws of the Republic of the Philippines with office address at 317-L 2nd Floor, Luy Wing Bldng., Magsaysay Avenue, Baguio City represented by its Authorized Representative, **RONALD C. BANHI** herein after referred to as the “AGENCY”

“THE ENTITY” and “THE AGENCY” are collectively called as “THE PARTIES”

**WHEREAS**, the Entity invited Bids for certain goods and ancillary services, particularly: **“PROVISION OF SECURITY SERVICES FOR THE DEPED-CAR REGIONAL OFFICE FOR FY 2025”** with an ABC of **Two Million Four Hundred Thousand Pesos (P 2,400,000.00) Only** consisting of One Lot as follows:

Description	Qty	Total	Schedule
Security Services Personnel – Twenty-four (24) hour	Eight (8) Security Guards	8	January 2024 specifically from receipt of the NTP to December 2025  Schedule of Delivery of Services: Twenty-four (24) hours; Three (3) Shifts a. 1 <sup>st</sup> shift: 7:00 AM – 3:00 PM b. 2 <sup>nd</sup> shift: 3:00 PM – 11:00 PM c. 3 <sup>rd</sup> shift: 11:00 PM – 7:00 AM Seven (7) days a week (Mondays to Sundays including Holidays)  Anticipated absence shall be replaced immediately or not to exceed one day by another security guard as reliever

**WHEREAS**, “THE ENTITY” has accepted a Bid by “THE AGENCY” for the supply of those goods and services in the sum of **TWO MILLION TWO HUNDRED THREE THOUSAND ONE HUNDRED TWENTY FOUR PESOS AND 6/100 ONLY (P 2,203,124.06)** hereinafter called “the Contract Price”.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

Michelyn B. Dulit  
Agencies Witness

RONALD C. BANHI  
Authorized Representative

MAKSIM A. BOTILAS  
End- User

ESTELA P. LEON- CARIÑO  
Regional Director, DepEd- CAR

  
Agencies Witness

  
RONALDO O. BANHI  
Authorized Representative

  
MAKSI A. BOTILAS  
Witness, DepEd- CAR

  
ESTELA P. LEON-CARIÑO  
Regional Director, DepEd- CAR

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

2. In consideration for the sum of **TWO MILLION TWO HUNDRED THREE THOUSAND ONE HUNDRED TWENTY FOUR PESOS AND 6/100 ONLY (P 2,203,124.06)** or such other sums as may be ascertained **SIDEKICK FORCE INVESTIGATION AND SECURITY SERVICES, INC.** agree to deliver the **"PROVISION OF SECURITY SERVICES FOR THE DEPED-CAR REGIONAL OFFICE FOR FY 2025"** in accordance with his/her/its Bid.

4. The **DEPED- CAR REGIONAL OFFICE** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

5. **CONTRACTUAL CONSIDERATIONS.** Should there be any wage or mandated benefit (i.e., SSS, PAG-IBIG and PHILHEALTH) increase in favor of the assigned security personnel subsequent to the execution of the Contract pursuant to a Law, Executive Order, Decree or Wage Order, "THE AGENCY" shall inform "THE ENTITY" in writing of the increase to allow the latter to undertake the appropriate measures to address the same before its implementation, subject to the accounting and auditing rules and regulations and upon showing actual payment made to their employees.

6. **UNIFORM AND EQUIPMENTS.** THE AGENCY shall provide at its own expense the Uniform or Uniform allowance of its Security Personnel and shall equip the guards with duly licensed firearms, ammunition, nightsticks, uniforms and other paraphernalia for security purposes.

7. **AMENDMENTS.** Any amendments to the agreements shall be mutually agreed upon by the parties and shall be reduced to a written instrument signed and confirmed by the duly Authorized representatives of both parties and which instrument shall form as an integral part of this contract.


IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**ESTELA P. LEON- CARIÑO**  
Regional Director, DepEd- CAR

  
**RONALD O. BANHI**  
Authorized Representative

SIGNED IN THE PRESENCE OF:

  
**MAKSIM A. BOTILAS**  
Witness, DepEd- CAR

  
\_\_\_\_\_  
Suppliers Witness

FUNDS AVAILABLE:

ALLOTMENT AVAILABLE:

  
**FREMALYN E. PACLOS**  
Accountant III

  
**MARIANE E. WANSON**  
Administrative Officer V

REPUBLIC OF THE PHILIPPINES  
DONE: BAGUIO CITY

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for and in BAGUIO CITY, Philippines, this  
\_\_\_\_\_ day of JAN 14 2025, 2025 personally appeared:


Name	Proof of Identity
ESTELA P. LEON- CARIÑO	TIN 147-466-799
RONALD C. BANHI	TIN 129-998-140


exhibited to me competent evidence of their identities written beside their names, known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free act and voluntary deed.

This Contract consisting of four (4) pages including the page on which this acknowledgment is written, have been signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above written.

Doc. No. 385  
Page No. 77  
Book No. 55  
Series of 2025.

  
BERNARITO O. BAGANG  
Notary Public  
Until December 31, 2026  
Commission No. 70-NC-25-R  
PTR No. 7626506, 12.12.24, Baguio (For 2025)  
IBP No. 475541, 11.08.24, Baguio (For 2025)  
Roll No. 44234  
MCLE Compliance No. VII-0014169 (3.31.2022)  
MCLE Exemption No. VIII-BE002232 (11.10.2022)  
Rm. 403 La Azotea Bldg., Session Rd., Baguio City

  
Michael D. Quires  
Agencies Witness

  
RONALD C. BANHI  
Authorized Representative

  
MAKSIMA A. BOTILAS  
Witness, DepEd- CAR

  
ESTELA P. LEON- CARIÑO  
Regional Director, DepEd- CAR