



Republic of the Philippines
Department of Education
Cordillera Administrative Region

REQUEST FOR QUOTATION
(RFQ No. 2024-10-641)

Negotiated Procurement - Two Failed Bidding
DepEd-CAR RO CB 2024-07-015.2

**PROJECT: SUPPLY AND DELIVERY OF FY 2024 SUPPLEMENTARY
LEARNING RESOURCES (SLRs) FOR THE SCHOOL LIBRARY HUBS OF
DEPED-CAR - LOTS 3, 14, AND 15
(REBIDDING)**

INVITATION

Date: October 10, 2024

To All Prospective Suppliers:

The DepED-CAR Regional Office through its Bids and Awards Committee (BAC), invites suppliers to quote for the PROJECT: **SUPPLY AND DELIVERY OF FY 2024 SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR THE SCHOOL LIBRARY HUBS OF DEPED-CAR - LOTS 3, 14, AND 15 (REBIDDING)**.

This RFQ is composed of three (3) lots and shall be awarded as per project. The quotations should be **inclusive** of tax. The total approved Budget for the project for each lot as follows:

**Lot 3: Four Hundred Seventy Five Thousand Two Hundred Pesos Only
(Php 475,200.00)**

Lot 14: Seventy Two Thousand Pesos Only (Php 72,000.00)

Lot 15: One Hundred Thousand Four Hundred Pesos Only (Php 100,400.00)

Delivery of the Goods is required by within Sixty (60) calendar days upon receipt of Notice to Proceed (NTP).

Submission of the original quotation with the eligibility requirements duly signed by the owner/proprietor or his/her authorized representative should be made in a sealed envelope on or before **1:30 PM of October 17, 2024**. Submission should be through courier or hand-delivery to the address below:

RONALD B. CASTILLO, CESO V

BAC Chairperson

Procurement Unit Office (BAC Secretariat Office)

DepED-CAR Regional Office, Wangal, La Trinidad, Benguet

For inquiries, kindly contact any of the BAC Secretariat: Atty. Edward, Randolph Flynn, or Edralyn at DepED-CAR RO, Wangal, La Trinidad, Benguet with telephone number (074) 422-1318 / mobile number 0920-793-0509, and email address car.procurement@deped.gov.ph. Upon receipt of the quotation/s on the submission deadline, the BAC shall open the quotations.

Very truly yours,


RONALD B. CASTILLO, CESO V
BAC Chairperson



Address: Wangal, La Trinidad, Benguet, 2601

Telephone No: (074) 422-1318 | Fax No.: (074) 422-4074

Website: www.depedcar.ph | Email Address: car@deped.gov.ph

**I. QUOTATION FORM
(RFQ No. 2024-10-641)**

Negotiated Procurement – Two Failed Bidding
DepEd-CAR RO CB 2024-07-015.2

**PROJECT: REBIDDING OF SUPPLY AND DELIVERY OF FY 2024 SUPPLEMENTARY LEARNING RESOURCES
(SLRS) TO THE SCHOOL LIBRARY HUBS UNDER LOTS 3, 14, AND 15 FOR DEPED-CAR**

Approved Budget to the Contract: Php 475,200.00 – LOT 3

No.	Division	Type of SLR	Title	Publisher/Distributor	Author	ISBN	Copyright Year	Size (cm)	No. of Pages	Inside Pages		Cover		Binding	Number of Copies	Statement of Compliance (Mark whether you comply or not comply)
										Type of Paper Used	Colors	Type of Paper Used	Colors			
1	Baguio City	Fiction	Igorotak: An Illustrated Guide	Publisher: Bencoman Ayo Printing Distributor: Komanaga Publishing		9789719352051	2019	20x16 cm	149	80GSM2S Glossy	Colored	80GSM2S Glossy	Colored	Perfect Bound	80	
2	Baguio City	Fiction	Igorotak: Creatures Collections	Publisher: Bencoman Ayo Printing Distributor: Komanaga Publishing	For Sagud	9789819352068	2022	20x16 cm	203	80GSM2S Glossy	Colored	80GSM2S Glossy	Colored	Perfect Bound	80	
3	Baguio City	Fiction	Igorotak: Igorot Equipment Collection	Publisher: Bencoman Ayo Printing Distributor: Komanaga Publishing	For Sagud	9789719352075	2022	20x16 cm	203	80GSM2S Glossy	Colored	80GSM2S Glossy	Colored	Perfect Bound	80	
4	Berguet	Fiction	Igorotak: An Illustrated Guide	Komanaga Publishing	For Sagud	9789719352051	2019	20x16 cm	149	80GSM2S Glossy	Colored	80GSM2S Glossy	Colored	Perfect Bound	80	
5	Berguet	Fiction	Igorotak: Creatures Collection	Komanaga Publishing	For Sagud	9789819352068	2022	20x16 cm	203	80GSM2S Glossy	Colored	80GSM2S Glossy	Colored	Perfect Bound	80	
6	Berguet	Fiction	Igorotak: Igorot Equipment Collection	Komanaga Publishing	For Sagud	9789719352075	2022	20x16 cm	203	80GSM2S Glossy	Colored	80GSM2S Glossy	Colored	Perfect Bound	80	

Respectfully returned to the Chairman of the BAC, DepEd-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier
Contact No. _____

Approved Budget to the Contract: Php 72,000.00 – LOT 14

Division	Type of SIR	Title	Author	ISBN	Copyright Year	Size (cm)	No. of Pages	Inside Pages		Cover		Binding	Number of copies	Statement of Compliance (State whether you comply or not comply)
								Type of Paper Used	Colors	Type of Paper Used	Colors			
Hugao	FICTION	The Boy Who Had Four Lolas	Grace D Eboran	978 569 411 8	2021	8.5x10.8	48	FC15	colored	mathe(80)	colored	perfect binding	120	
Hugao	FICTION	Good Night!	Javier T. DeBita & Mari Dwelin	978 621 05 0027 1	2022	10x8	16	c2s 80	full	6x12	full	saddle stitched	120	
Hugao	FICTION	May sampung saw sa bahay	Genaro R. Cape Cruz	978 621 05 0013 1	2022	9 x7	16	c2s 80	full	6x13	full	saddle stitched	120	

Respectfully returned to the Chairman of the BAC, DepEd-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier _____
 Contact No. _____

Approved Budget to the Contract: Php 100,400.00 – LOT 15

Division	Type of SIR	Title	Author	ISBN	Copyright Year	Size (cm)	No. of Pages	Inside Pages		Cover		Binding	Number of copies	Statement of Compliance (State whether you comply or not comply)
								Type of Paper Used	Colors	Type of Paper Used	Colors			
Ara	Learning Area References	The Epics (Philippine Folk Literature)	Damarisa L Eugenio	9789715422949	2013	24 x 18		Matte	Black & White	Gloss	CYMK	Perfect	30	
Ara	Learning Area References	The Legends (Philippine Folk Literature)	Damarisa L Eugenio	9789715421571	2013	24 x 18		Matte	Black & White	Gloss	CYMK	Perfect	29	
Ara	Learning Area References	The Proverbs (Philippine Folk Literature)	Damarisa L Eugenio	9789715422865	2013	24 x 18		Matte	Black & White	Gloss	CYMK	Perfect	30	
Ara	Learning Area References	The Riddles (Philippine Folk Literature)	Damarisa L Eugenio	9789715422901	2007	24 x 18		Matte	Black & White	Gloss	CYMK	Perfect	28	
														111

Respectfully returned to the Chairman of the BAC, DepEd-CAR RO, with prices (inclusive of tax) herein quoted. All requirements/terms/conditions specified by that Office in this RFQ (Section I and Section II) are hereby accepted.

Name of Business and Signature of Supplier _____
 Contact No. _____

I. TERMS AND CONDITIONS
(RFQ No. 2024-10-641)

Negotiated Procurement – Two Failed Bidding
DepEd-CAR RO CB 2024-07-015.2

A. Submission of Quotations

The Requests for Quotation documents can be emailed upon request. Copies are also available at the Procurement Unit of the DepEd-CAR Regional Office from Mondays to Fridays, from 8:00 AM to 5:00 PM.

Quotations and other requirements stated below should be submitted **on or before 1:30 PM of October 17, 2024**, at DepEd-CAR Regional Office, Wangal, La Trinidad, Benguet.

B. Documentary Requirements

The supplier should submit the following:

B.1 Duly accomplished and signed **Request for Quotation (RFQ)**, and its attachments, particularly **Section I and Section II**, together with copies of the following:

B.2 Eligibility Requirements:

B.2.1. 2024 Mayor's Permit

B.2.2. Certificate of PhilGEPS Registration - Red Membership (**Platinum membership need not submit Business Permit**)

B.3 The Lowest Responsive Calculated Bidder (LRCB) shall submit the following prior to the issuance of a Notice of Award (NOA):

B.3.1 Income/Business Tax Return

B.3.2 Notarized Omnibus Sworn Statement

B.4 The Lowest Responsive Calculated Bidder (LRCB) shall submit the following prior to the issuance of a Purchase Order (PO)/Contract:

B.4.1 Performance Security Bond

(RFQ No. 2024-10-507)
Negotiated Procurement – Two Failed Bidding
DepEd-CAR RO CB 2024-07-015.2

C. Bid Evaluation and Post Qualification

A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances

A notice to the Single/Lowest Calculated Bidder shall be issued after determining the Single/Lowest Calculated Bidder. **During the Post Qualification (Site Inspection), the LCB shall present the following:**

- a. All licenses, permits, and other documents submitted, such as SEC registration, DTI business name registration, Mayor's permit, TIN, audited financial statements, etc.
- b. An actual sample of the items being offered
- c. Project implementation timeline

NOTE: *Failure to submit/present any of the post-qualification requirements on time, or finding against the veracity thereof, shall disqualify the bidder for award. Provided in the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the bid security in accordance with Section 69 of the IRR of RA 9184.*

D. Award/Contract

1. DepEd-CAR RO shall award the Notice of Award and Purchase Order/Contract to the supplier whose offer is determined to be the lowest calculated and responsive quotation.
2. The quotation of the supplier and his acceptance of the Notice of Award and Purchase Order/Contract shall constitute a binding contract between DepEd-CAR RO and the Supplier.

E. Delivery and Inspection

- a. The supplier shall be responsible for the transport of the goods from the store to the DepED-CAR RO.
- b. All goods to be delivered to the DepED-CAR RO shall be free from defects, substandard material, imperfection and other analogous defects.
- c. Only goods with the best quality shall be acceptable to the Department.
- d. All goods found to be with defects, imperfections and poor quality shall be rejected by the Department at any stage of the contract implementation.
- e. Delivery shall be during office hours (8:00-5:00). The Supplier shall not deliver goods on a Saturday, Sunday or Holiday.

- f. Delivered goods at DepED-CAR RO shall be inspected by the Inspectorate Team and accepted by the Asset Management Section Personnel.
- g. The Delivery Receipt (DR) shall be signed by the Asset Management Section Personnel.

F. Liquidated Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered Goods shall be charged as liquidated damages for every day of delay of the delivery of the purchased Goods.

G. Payment

One hundred percent (100%) of the Contract Price shall be paid to the supplier upon completion of services per Contractual agreement/Purchase Order, Certificate of Acceptance provided by the End-user, and submission of the needed documents.

G. DepEd-CAR RO reserves the right to accept or reject any quotation, to annul or cancel the process, and to reject all quotations at any time prior to the award of the Purchase Order/Contract, without thereby incurring any liability to the affected Supplier(s). It has no responsibility whatsoever to compensate the supplier for any expense incurred in the preparation of the quotation nor does it have any obligation to inform the affected Supplier(s) of the reasons for its decision.

I hereby concur/certified to comply with the above terms/conditions/specifications:

Name of supplier	Signature Over Printed Name of Representative	Date
------------------	---	------