



**RELEASED**  
 MAY 21 2019

May 14, 2019

**SPECIAL ORDER**  
 No. **015.2019**

DEPED-CAR \_\_\_\_\_

**LIST OF PERSONNEL ENTITLED TO SERVICE CREDITS/COMPENSATORY OVERTIME CREDITS-COMPENSATORY TIME OFF (COC-CTO) AS MEMBERS OF THE WORKING COMMITTEES DURING THE 2019 CORDILLERA ADMINISTRATIVE REGION ATHLETIC ASSOCIATION (CARAA) MEET**

To: Regional Office Personnel Concerned  
 Schools Divisions Superintendents  
 Schools Division Personnel Concerned

1. Regional Memorandum No. 45 s. 2019 (par. 17) provides compensatory Overtime Credits-Compensatory Time Off (COC-CTO)/Service Credits to members of the working committees during the preparation and conduct of the 2019 Cordillera Administrative Region Athletic Association (CARAA) meet held at Luna, Apayao.
2. Enclosed is the list of employees in the regional office and schools division offices granted Overtime Credits-Compensatory Time Off (COC-CTO).
3. Grant of Compensatory Overtime Credits-Compensatory Time Off (COC-CTO)/Service Credits, however shall be subject to existing DepEd and CSC rules and regulations and CSC-DBM Joint Circular No. 2, s. 2004, re: Non-Monetary Remuneration for Overtime Services Rendered.
4. The number of earned COC-CTO shall be service credits shall be in accordance with DepEd Order No. 53 s. 2003 (Other Rules-b) which states "*The number of vacation service credits granted to a teacher shall not exceed fifteen (15) work days in one year except in cases authorized by the Secretary...*" and CSC DBM Joint Circular No. 2 s. 2004 (5.5.1) which states "*Each employee may accrue not more than forty (40) hours of COCs in a month. In no instance, however, shall be the unexpended balance exceed one hundred twenty hours.*"
5. Immediate dissemination of this special order to all concerned is desired.

**MAY B. ECLAR, Ph.D., CESO V**  
 Regional Director

Encl.:  
 As stated

**Contact Numbers (Area Code: 074):**

Office of the Regional Director	422-1318	Administrative Division	422-1804	CLMD	422-7086	HRDD	422-9590
Fax	422-4074	Cash Section	423-2215	LRMDS	422-0815	NEAP-R	422-5500
Office of the ARD	422-9590	Payroll Section	424-3993	ESSD	423-2218	PPRD	422-9590
ICT Unit	422-1318	Records Section	423-2213	Finance Division	422-5155	QuAD	422-5187
Public Affairs Unit	422-1318	Supply Section	422-2198	FTAD	424-5187	COA	422-7434
Legal Unit	423-2214	General Services Unit	422-1804				

Enclosure to Special Order No. 015 . 2019

**REGIONAL OFFICE EMPLOYEES ENTITLED TO COMPENSATORY OVERTIME CREDITS-  
COMPENSATORY TIME OFF (COC-CTO)**

	NAME	STATION	CARAA COMMITTEE ASSIGNMENT	Actual No. of Days		Computed Number of COC-CTO		
				FEB	MAR	FEB	MAR	TOTAL
1	ALOS, Edgardo	RO	Supply, Transpo, Jury of Appeals	1	2	1.5	3	4.5
2	ANDAYA, Michelle	RO	Search Committee	2	1	3	1.5	4.5
3	ANDE, Jennifer	RO	Awards Committee	1	2	1.5	3	4.5
4	BALICTAN, Florence	RO	Evaluation	1	1	1.5	1.5	3
5	BASA, Romulo	RO	Tournament Manager	1	2	1.5	3	4.5
6	BOTILAS, Maxim	RO	Evaluation	1	2		3	4.5
7	CALATAN, Angeline	RO	RSAC	3	1	4.5	1.5	6
8	CALICA, Marites	RO	Finance Committee	1	1	1.5	1.5	3
9	DACULOG, Randolph Flyn	RO	Supply, Transportation	2	2	3	3	6
10	DANGAWEN, Manuel	RO	RSAC	3	1	4.5	1.5	6
11	ESWAT, Daisy	RO	Supply, Transportation	2	2	3	3	6
12	FAUSTINO, Emilia	RO	Search Committee		1		1.5	1.5
13	FLORA, Vandolph	RO	Game Results	2	2	3	3	6
14	FLORA, Vanessa	RO	Jury of Appeals	1	2	1.5	3	4.5
15	FLORES, Marvin John	RO	Documentation	1	2	1.5	3	4.5
16	GABOL, Emmanuella	RO	Secretariat-Records	1	1	1.5	1.5	3
17	GAMAY, Cresencio	RO	RSAC	3	1	4.5	1.5	6
18	GUMUWANG, Agustin	RO	TMAC	3	2	4.5	3	7.5
19	KINDIAWAN, Warly	RO	Awards Committee	1	2	1.5	3	4.5
20	MALAG, Evangeline	RO	Secretariat-Records	1	2	1.5	3	4.5
21	MIRANDA, Cyrille Gaye	RO	RSAC	3	1	4.5	1.5	6
22	PADILLA, Jeremy kermi	RO	Secretariat- Documentation	1	2	1.5	3	4.5
23	PALAO-AY, Georaloy	RO	TMAC	1	2	1.5	3	4.5
24	PANGESFAN, Mercy	RO	Game Results	1	2	1.5	3	4.5
25	PAQUIT, Cristina	RO	Finance Committee	1	1	1.5	1.5	3
26	SAN JOSE, Eric	RO	Supply, Transportation	1	2	1.5	3	4.5
27	TAYABAN, Sebastian	RO	Finance, Jury of Appeals	1	1	1.5	1.5	3
28	YAGO-AN, Jumar	RO	Game Results	2	2	1.5	3	6

**SCHOOLS DIVISION OFFICE EMPLOYEES ENTITLED TO COMPENSATORY OVERTIME CREDITS-  
COMPENSATORY TIME OFF (COC-CTO)**

	NAME	STATION	CARAA COMMITTEE ASSIGNMENT	Actual No. of Days		Computed Number of COC-CTO		
				FEB	MAR	FEB	MAR	TOTAL
27	CANAOAY, Narciso	Abra	RSAC	3	1	4.5	1.5	6
28	GARCIA, Ronilo	Abra	TMAC	1	2	1.5	3	4.5
29	DIMAANO, Silver Ian	APAYAO	Game Results	1	2	1.5	3	4.5
30	PASCUA, Mario	APAYAO	RSAC	3	2	4.5	3	7.5
31	RAGOJOS, Juliet	APAYAO	Awards Committee	1	2	1.5	3	4.5
32	TRUMPO, Marlon	APAYAO	TMAC	1	2	1.5	3	4.5
33	ESTIGOY, Joseph	APAYAO	RSAC	3	1	4.5	1.5	6
34	LABONETE, Rosemarie	BAGUIO	Game Results	1	2	1.5	3	4.5
35	TIONGAN, Arthur	BAGUIO	TMAC	1	2	1.5	3	4.5
36	ESPIRITU, Imelda	BENQUET	Game Results	1	2	1.5	3	4.5
37	LUMA-ANG, Ceasar	BENQUET	TMAC	1	2	1.5	3	4.5
38	BINWAG, Clarence	IFUGAO	RSAC	3	2	4.5	3	7.5
39	GALANGI, Anthony	IFUGAO	TMAC	1	2	1.5	3	4.5
40	VICENTE, Ramel	IFUGAO	Game Results	1	2	1.5	3	4.5
41	AGGALAO, Richard	KALINGA	RSAC	3	1	4.5	1.5	6
42	BUDADEN, Alfredo	KALINGA	TMAC	1	2	1.5	3	4.5
43	BANAKEN, Gleson	MT. PROVINCE	RSAC	3	2	4.5	3	7.5
44	CACAP, Rosendo	MT. PROVINCE	TMAC	1	2	1.5	3	4.5
45	ODAN, Isabel	TABUK	RSAC	3	1	4.5	1.5	6
46	SORIANO, Ramonchito	TABUK	TMAC	1	2	1.5	3	4.5