



Republic of the Philippines

Department of Education

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DSEC-NEAP-PDD-MEMO-2020-1801-88

Undersecretary for Curriculum and Instruction



MEMORANDUM
DM-CI-2020-00 *OAH*

TO : Minister of Ministry of Basic, Higher and Technical Education, BARMM
Regional Directors
Schools Division Superintendents
Heads of Public Elementary and Secondary Schools
All Others Concerned

FROM : DIOSDADO M. SAN ANTONIO
Undersecretary for Curriculum and Instruction

SUBJECT : SEAMEO QITEP IN SCIENCE Scholarship Programme

DATE : 7 February 2020

SEAMEO Regional Centre for Quality Improvement of Teachers and Educational Personnel in Science (SEAQIS) is allocating one (1) school principal or school superintendent to the Training Course on *Science Classroom Supervision* from 17 to 24 March 2020 in Bandung, West Java, Indonesia. The training course aims to improve the competencies of principals and superintendents in enhancing the quality of science educational personnel to achieve and effective school management.

Centre will cover the participants' expenses of international most direct round-trip airfares (economy class) from the origin SEAMEO Member Country to the venue, airport transfers, courses materials, as well as lodging for seven (7) nights, meals, and per diem according to the standard of the Centre.

All required documents (Annex A) must be submitted via email at scholarships@deped.gov.ph on or before **21 February 2020**.

The application form and other details of the program are enclosed in this memorandum.

For further inquiries and clarification, you may contact the DepEd Scholarship Secretariat at (02) 8633-9455 or thru email at scholarships@deped.gov.ph.

Immediate dissemination and appropriate action for this memorandum is desired.

ANNEX A
LIST OF REQUIREMENTS

Qualification	Documentary Requirements
a. Filipino citizen	<ol style="list-style-type: none"> 1. Updated Personal Data Sheet 2. Endorsements from the head of office <ol style="list-style-type: none"> a. endorsement from school principal/division chief b. endorsement from the Schools Division Office through the Office of the SDS c. Nomination Letter from the Regional/Bureau Director or his/her duly authorized representative (thru the Regional HRDD Chiefs) 3. Screening Form
b. Must be 50 years old below	
c. Must have rendered at least five (5) years of service in the government (DepEd) at the time of nomination	
d. Must hold a permanent appointment at the organization nominating him/her	
e. Must have no pending administrative and/or criminal case	
f. Must have a college degree and/or sufficient demonstrated ability and experience related/relevant to the course he/she is applying for	
g. Must have a good command of the English language (spoken and written)	
h. Must have professional development needs aligned with the KRAs of the organization	
i. Must have outstanding accomplishments related/leading to the program applying for	
j. Must have no pending nomination for scholarship in another program/course or have already rendered the required service obligation for a scholarship previously enjoyed	
k. Physically and mentally fit	
l. Not an expectant mother	



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet, 2601
 Website: www.depedcar.ph | Email: car@deped.gov.ph

February 22, 2020

To: All Schools Division Superintendent
 All Divisions
 All others concerned

For information and dissemination. For further inquiries and clarification, you may contact the DepEd Scholarship Secretariat at 02 (8633-9455 or thru email at scholarships@deped.gov.ph.

MAY B. ECLAR, Ph. D., CESO V
 Regional Director



Training Course on Science Classroom Supervision

17 to 24 March 2020

Bandung, West Java, Indonesia

Programme Information

RATIONALE

The capacities and commitment of principals and superintendents are essential to enhance the quality of educational outcomes that are supported by professional teachers and leaders working in schools. One of the main roles of school supervision system is to monitor the quality of education at schools through teacher's performance in classroom. Monitoring activities are expected to produce a positive impact on education quality. Supervision activities are expected to generate positive outcomes on education quality.

Academic supervision are series of activities which help teachers to develop their ability to manage learning process to achieve learning goals. There are three goals in academic supervision which are (1) helping teachers to develop their professional ability in carrying out tasks and responsibilities in educating students; (2) enhancing education quality through supervising and researching school learning process, in order to achieve the goals of learning; and (3) encouraging teachers to use their abilities to carry out learning process and to encourage them to be sincere in performing their duty and responsibility. By applying academic supervision, the school principal and school superintendent will be more responsible for the quality of the outcome education.

For this reason, the course on Science Classroom Supervision is relevant to those who lead schools as it will improve their competencies and capacities that help them achieving effective school management. In the end, it will bring schools to contribute significantly in shaping people to be a scientific society. Furthermore, in accordance of SEAMEO 2021-2030 Strategic Plan implementation, the theme of this year's training will be **Digital Transformation**. Following the theme, this year's Science Classroom Supervision training material includes how to use Data Analytics Tools in the field of education.

GOALS

Improving the competencies of principals and superintendents in enhancing the quality of science educational personnel to achieve an effective school management.

LEARNING OBJECTIVES

After the training, participants should be able to:

1. Grasp the trends of recent global education issues
2. Comprehend the quality assurance framework in continuing professional development of teachers and education personnel
3. Comprehend the concept of 21st century leadership
4. Comprehend the essence of science and science learning
5. Comprehend the planning, implementing, and reporting steps of science learning academic supervision
6. Comprehend the use of Data Analytics Tools in the field of education; and
7. Skillfully implement science learning supervision.

DATE AND VENUE

The training course will be conducted from 17 to 24 March 2020. The venue of the programme will be in Bandung, Indonesia.

TARGET AUDIENCE/PARTICIPANT

The target participants will be 30 school principals and superintendents from SEAMEO member countries.

TRAINER

The training course will be facilitated by experts and trainers from SEAMEO QITEP in Science and reputable institutions.

REQUIREMENTS

1. General Requirements

- a. No more than 52 years old.
- b. Fluent in English (written and spoken).
- c. HAS NEVER participated in any regular or regional training courses conducted by SEAMEO QITEP in Science (alumni data will be verified).
- d. Active principals or superintendent of all levels and/or active member of Principals/Superintendent Association, etc.
- e. Good health condition.
- f. Should not be regarded as an expectant mother.
- g. All applicants from Indonesia are required to upload letter of recommendation from local education office or local superintendent working group/association and passport photo with maximum size of 2 megabytes.
- h. Participants are required to contact their country respective Ministry of Education to get recommendations in order to join the training.

2. Additional Requirement

The applicant must be a school principal or superintendent of all levels. Participants are required to send each country's education Quality Assurance System Policy reference and an example of school's science education plan.

COURSE TITLE

Application of (NAME of NOMINEE)

Region: _____

Submitted on (DATE and TIME)

1. Email Addresses:	
2. Training Course:	
3. Contact Numbers:	
4. Designation/Position:	
5. Work Station (School/Office Unit):	
6. School Division Office:	
7. Religion:	
8. Age:	
9. Number of Years in DepEd	
10. Work Experience/s Related to Teaching (Indicate the highlights and duration.)	
11. Outstanding Accomplishments (Max of 5)	
12. Educational Attainment (Indicate School, Program, Specialization, and Title of Thesis/Dissertation, if any.)	
13. What challenges had you experienced as a teacher? What did you learn from them?	
14. What initiatives do you plan to implement so your school/office will benefit from this program?	
15. How did you hear about this scholarship opportunity?	