



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

January 18, 2023

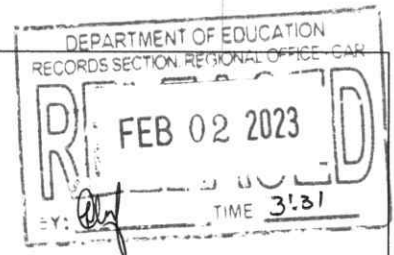
NIEL C. JUMAWAN
First Vice President I
China Bank Savings, Inc. (CBSI)
314 Senator Gil Puyat Avenue
Makati City

Dear **Mr. Jumawan**:

Greetings from the Department of Education (DepEd)!

This refers to your requests for CBSI's authority to utilize the Automatic Payroll Deduction System (APDS) facility for its lending business to DepEd personnel under **APDS Code 1151**, in the **Provinces of Southern Leyte and Ifugao**, in view of the CBSI's offices in said provinces, based on the following information:

| Province/Address | Contact Persons | Contact Number and E-mail Address |
|--|---|---|
| 1. Southern Leyte, Region VIII Zone IV, Sogod, Southern Leyte | <ul style="list-style-type: none">• Mark Oniel Mateo, Regional Head• Miraso Banar, Service Head (Sogod Branch Line)• Janssen Javier, Marketing Specialist | <ul style="list-style-type: none">• 09178027562• mosmateo.cbs@chinabank.ph |



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

February 2, 2023

To: **Schools Division Superintendent**
Division of Ifugao
Ifugao DepEd Loan Verifier
All Others Concerned

For information, and guidance.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director

For the Regional Director:

MAKSIM A. BOTILAS PhD
Chief Administrative Officer

ADMIN/MAB/CDA-D/sgct



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| 1. Southern Leyte, Region VIII Zone IV, Sogod, Southern Leyte | <ul style="list-style-type: none">• Mark Oniel Mateo, Regional Head• Miraso Banar, Service Head (Sogod Branch Line)• Janssen Javier, Marketing Specialist• Rhea Perfectua, Loan Processor | <ul style="list-style-type: none">• 09178027562• mosmateo.cbs@chinabank.ph |
| 2. Ifugao, CAR Rizal Avenue, Poblacion East, Lagawe, Ifugao | <ul style="list-style-type: none">• Ferdie Mark Acio, Branch Head• Kelly Cez G. Bolla, Loan Processor• Jomar N. Somera, Marketing Specialist | <ul style="list-style-type: none">• 09178009028• fmaacio.cbs@chinabank.ph |

Item 9.2 of the Terms and Conditions of the APDS Accreditation (TCAA) which you have executed on behalf of CBSI states that "**The Lender shall limit its operation to provinces/regions where it has office/s and affiliate companies. The office shall employ a full-time manager or authorized personnel, and staff who shall maintain the complete records/loan documents, accept payments, issue SOA, OR, and CFPL, and attend to other loan transactions and any queries/complaints of DepEd personnel. Annex "G", which forms an integral**

part of this TCAA, contains the provinces/regions, including the location of its offices (main and branches) and affiliate companies, if any, per province/region, where the Lender is authorized to operate." In addition, Item 10.1.7 of the TCAA requires that the offices per province listed in Annex G thereof, wherein the address, official contact number, and the names of the manager and contact person per office are listed, must be validated by DepEd.

Considering that CBSI has met the requirements on the existence of an office in the **Provinces of Southern Leyte and Ifugao**, based on the Validation Reports submitted by the DepEd Region VIII and CAR APDS Task Forces and the additional documents submitted by CBSI, the requests are hereby **approved**. It is understood that the said offices shall also abide by all the provisions in the TCAA. This approval shall be an addition in **Annex G** of CBSI's TCAA.

In accordance with DepEd Order No. 20, s. 2021, the DepEd verifier should assess the amount of loans to be incorporated in the payroll prior to the approval of the accredited lender. In relation to this, the lists of e-mail addresses of the corresponding DepEd verifiers in the **Provinces of Southern Leyte and Ifugao** are hereto attached for your reference. For implementing unit secondary schools within the provinces, said CBSI offices may only begin offering loans upon the designation of DepEd Verifiers and the creation of their corresponding e-mail addresses, of which you will be informed.

Thank you.

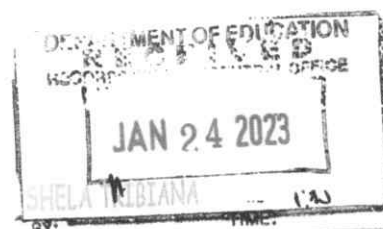
Sincerely yours,


ANNALYN M. SEVILLA
Undersecretary for Finance

Copy Furnished:

*Regional Directors, Chiefs of Finance and Administrative Divisions, and
Heads of Regional Payroll Services Unit, DepEd Region VIII and CAR*

eamd/tin



DEPARTMENT OF EDUCATION
Employee Account Management Division
Automatic Payroll Deduction System

List of Verifiers

| Region | Province/Division/Implementing Unit | Verifier |
|--------|-------------------------------------|----------|
|--------|-------------------------------------|----------|

08 - Eastern Visayas

Southern Leyte

Schools Division of Maasin City

verifier.r8.mtuazon@deped.gov.ph

Schools Division of Southern Leyte

verifier.r8.mtuazon@deped.gov.ph

Generated from the APDS Database on 18 January, 2023 by:

ROMA KRISTINE M. ASUNCION
Administrative Officer IV
Employee Account Management Division

DEPARTMENT OF EDUCATION
Employee Account Management Division
Automatic Payroll Deduction System

List of Verifiers

| Region | Province/Division/Implementing Unit | Verifier |
|---|-------------------------------------|-------------------------------------|
| CAR - Cordillera Administrative Region | | |
| | Ifugao | |
| | Schools Division of Ifugao | verifier.car.sguyguyon@deped.gov.ph |
| | Schools Division of Ifugao | verifier.car.jbalog@deped.gov.ph |
| | Namillangan National High School | verifier.car.mfanio@deped.gov.ph |
| | Namillangan National High School | verifier.car.eaquino@deped.gov.ph |
| | Sta. Maria National High School | verifier.car.rluzon@deped.gov.ph |

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