

[Advance Information] Online Orientation on the FY 2022 Deployment of Administrative Officer II (AO II) Items

School Effectiveness Division https://doi.org/10.2002/j.com///doi.org/10.2002/

Good day!

The Department of Education continues its pursuit towards the achievement of the continuing reform initiative under Sulong Edukalidad, which is to pivot from access to quality education by providing adequate non-teaching personnel in all public schools to unload teachers from ancillary tasks so that they can focus on classroom instruction.

In this connection, this Department, through the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED), deployed 9,813 Administrative Officer (AO) II items in FYs 2020 and 2021 in select elementary and junior secondary schools nationwide.

This FY 2022, another five thousand (5,000) AO II items were created and deployed in select schools indicated in the Deployment List attached to the OUHROD Memorandum DM-OUHROD-2022-0191 or the Deployment of Administrative Officer II Items to Public Elementary and Secondary Schools for FY 2022.

Given this, an Online Orientation shall be conducted by the BHROD-SED on November 4, 2022, from 8:00 AM to 2:00 PM to discuss the following: a) intent of the deployment of the AO II items; b) job description of the AO II position; c) procedures of deployment; and d) SDO support to schools.

The said online orientation shall be conducted via MS Teams with details as follows:

Time and Date	Target Participants	Orientation Link
8:00AM - 2:00PM November 4, 2022	Concerned Regional Human Resource Management Officer Concerned Division Human Resource Management Officer	https://bit.ly/ FY2022AO2Deployment_ Orientation

Kindly see Annex A for the indicative Program of Activities. For confirmation of attendance, please accomplish this online form: https://bit.ly/FY2022Deployment Confirmation on or before October 31, 2022.

For questions and concerns, please coordinate with Mr. Jeric Francis C. Llanto of BHROD-SED at (02) 8633-5397 or email at support.nspp@deped.gov.ph.





Republie of the Philippines

Department of Coucation conditions administrative region

October 28, 2022

To: Schools Division Superintendents All Others Concerned

For information, guidance, and dissemination.

ESTELA P. LEON- CARIÑO EdD, CESO III Director IV/ Regional Director

For the Regional Director:

FLORATTE E. VERGARA
Director IN/Assistant Regional Director

ADMIN/MAB/eaa/nd

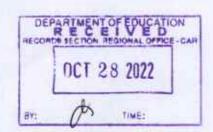


Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT, NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND TEACHER EDUCATION COUNCIL SECRETARIAT



MEMORANDUM DM-OUHROD-2022-0282

TO

: REGIONAL DIRECTORS of DEPED CAR, REGIONS I, II, III, IX,

XII. AND XIII

CONCERNED SCHOOLS DIVISION SUPERINTENDENTS

ATTN

: CONCERNED REGIONAL AND DIVISION HUMAN RESOURCE

MANAGEMENT OFFICERS

FROM

GLORIA JUMAMIL-MERCADO

Undersecretary for Human Resource and Organizational Development,

National Educators Academy of the Philippines, and

Teacher Education Council Secretariat

SUBJECT

ONLINE ORIENTATION ON THE DEPLOYMENT OF FY 2022

ADMINISTRATIVE OFFICER (AO) II ITEMS

DATE

: 26 October 2022

The Department of Education continues its pursuit towards the achievement of the continuing reform initiative under *Sulong Edukalidad*, which is to pivot from access to quality education by providing adequate non-teaching personnel in all public schools to unload teachers from ancillary tasks so that they can focus on classroom instruction.

In this connection, this Department, through the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED), deployed 9,813 Administrative Officer (AO) II items in FYs 2020 and 2021 in select elementary and junior secondary schools nationwide.

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8:00AM - 2:00PM November 4, 2022	 Concerned Regional Human Resource Management Officer Concerned Division Human Resource Management Officer 	https://bit.ly/FY2022A02 Deployment_Orientation	

Kindly see Annex A for the indicative Program of Activities. For confirmation of attendance, please accomplish this online form: https://bit.ly/FY2022Deployment_Confirmation on or before October 31, 2022.

For questions and concerns, please coordinate with Mr. Jeric Francis C. Llanto of BHROD-SED at (02) 8633-5397 or email at support.nspp@deped.gov.ph.

For your information and appropriate action.

[BHROD-SED/Llanto]

ANNEX A

Program for the Online Orientation on the Deployment of FY 2022 Administrative Officer II(AO II) Items

To be conducted via MS Teams

Statement of Purpose:

The Orientation aims to discuss the:

1. Objectives of the deployment of AO II items

- 2. Key Results Areas (KRAs) and Job Description of AO II position
- 3. Procedures of the Deployment
- 4. Support of SDOs to schools
- 5. Other concerns related to the Deployment of AO II

START	END	ACTIVITY	
8:00AM	9:00AM	Registration	
9:00AM	9:30AM	National Anthem Prayer Recognition of Participants	
		Opening Remarks Anne Rachel C. Miguel Director IV, BHROD	
		House Norms Orientation Overview Statement of Purpose	
9:30AM	10:00AM	Context on the Deployment of AO II Dexter N. Pante Chief, SED-BHROD	
10:00AM	10:15AM	BREAK	
10:15AM	12:00NN	Orientation Proper Jeric Francis C. Llanto BHROD-SED	
12:00NN	1:00PM	LUNCH	
1:00PM	1:30PM	OPEN FORUM	
1:30PM	2:00PM	Closing Activity	