



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

**MEMORANDUM**  
OUF-2023-0140

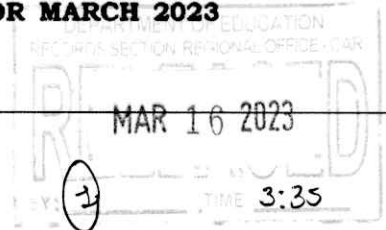
**TO :** REGIONAL DIRECTORS  
DIRECTOR OF BUREAU OF HUMAN RESOURCE AND  
ORGANIZATIONAL DEVELOPMENT (BHROD)  
DIRECTOR OF INFORMATION AND COMMUNICATIONS  
TECHNOLOGY SERVICE (ICTS)  
SCHOOLS DIVISION SUPERINTENDENTS  
SCHOOL HEADS OF IMPLEMENTING UNIT SECONDARY SCHOOLS  
ALL OTHERS CONCERNED

**ATTENTION :** Regional Chiefs of Administrative and Finance Divisions  
Chief of Personnel Division, BHROD  
Officer-In-Charge, Solutions Development Division (SDD), ICTS  
Heads of Regional Payroll Services Unit

**FROM :** ANNALYN M. SEVILLA  
Undersecretary for Finance

**SUBJECT :** MODIFICATION ON THE PAYSLIP MESSAGE FOR MARCH 2023  
PAYROLL

**DATE :** March 8, 2023



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION

March 16, 2023

**To: Schools Division Superintendents  
School Heads of Implementing Units-Secondary Schools  
All Others Concerned**

For information and guidance.

**ESTELA P. LEON- CARIÑO Edd, CESO III**  
Director IV/ Regional Director

For the Regional Director:

**ATTY. SEBASTIAN G. TAYABAN**  
Chief Administrative Officer-Finance  
Officer-In-Charge



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TO : **REGIONAL DIRECTORS**  
**DIRECTOR OF BUREAU OF HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT (BHROD)**  
**DIRECTOR OF INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE (ICTS)**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**SCHOOL HEADS OF IMPLEMENTING UNIT SECONDARY SCHOOLS**  
**ALL OTHERS CONCERNED**

ATTENTION : Regional Chiefs of Administrative and Finance Divisions  
Chief of Personnel Division, BHROD  
Officer-In-Charge, Solutions Development Division (SDD), ICTS  
Heads of Regional Payroll Services Unit

FROM : **ANNALYN M. SEVILLA**  
Undersecretary for Finance

SUBJECT : **MODIFICATION ON THE PAYSLIP MESSAGE FOR MARCH 2023 PAYROLL**

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1. For the proper guidance of all concerned, the APDS Codes 0121 A and B are automatically cancelled as of payroll period for March 2023 pursuant to paragraph 7.a of DepEd Order No. 05, s. 2023, entitled "*Status on the Accreditation of the Manila Teachers' Savings and Loan Association, Inc. under the Automatic Payroll Deduction System Program*" which states:

*"As a result of the revocation of its BSP license as an NSSLA, MTSLAI lost all its privileges to do business as an NSSLA under RA 8367.<sup>2</sup> By virtue thereof, and under the APDS Program, the MTSLAI is not allowed to grant new business, e.g., mutual aid system membership and new loans beginning November 25, 2022, and in relation to this:*

- a. For the mutual aid system membership dues and/or contributions, collection of deductions already incorporated in the APDS as of the date of revocation shall continue for the next three months or**

X-----X

***until requested for stoppage by the concerned employees, whichever comes earlier. Thereafter, the corresponding APDS Codes and Sub-Codes, if any, are automatically cancelled.***

2. Following the above directive, the three (3) month period for the collection of mutual aid system contributions under APDS Codes 0121 A (savings) and 0121 B (death aid benefit) started in December 2022 and ended in February 2023. This is consistent with paragraph 4.c stated in Memorandum OUF No. 2023-0132 dated February 20, 2023.

3. Thus, to avoid confusion on the foregoing, the message to be reflected in the payslip of all concerned DepEd personnel as previously specified in paragraph 4.d of said Memorandum OUF No. 2023-0132 shall be restated as follows:

***"APDS Codes 0121 A and B are no longer effective for the March 2023 payroll month and onwards, in view of the revocation by BSP of the MTSLAI license to operate as NSSLA. Please directly communicate with MTSLAI branch for any queries/claims on refund of your contributions, if any, to the association.***

*For loans, however, the contractual obligations to pay a sum of money between the borrower/DepEd personnel and MTSLAI, despite the supervening events are separate matters between them, and DepEd is not a party to said loans or contracts. Thus, MTSLAI may continue to enforce its loans or contracts with and collect directly from borrowers/DepEd personnel/debtor, outside APDS. "*

4. The Information and Communications Technology Service - Solutions Development Division is hereby directed to make necessary adjustments to the payroll program and email the same to the payroll processors nationwide.

5. Please be guided accordingly.

  
**ANNALYN M. SEVILLA**  
Undersecretary for Finance

**Copy Furnished:**

1. Undersecretary for Human Resource and Organizational Development, **Gloria Jumamil-Mercado**
2. Undersecretary for Legal and Legislative Affairs, **Jose Arturo C. De Castro, J.D., LL.M., J.S.D**

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