

### Republic of the Philippines

# Department of Education OFFICE OF THE DIRECTOR





MEMORANDUM OM-ProcMS.OD-2021-103 December 07, 2021

TO

4

All Regional Directors

School Division Superintendents Concerned

FROM

ATTY. MARCELO H. BRAGADO, UR.

Director IV

Subject

Reminder on the Compliance to the submission of Procurement-related documents relative to the Grant of

Performance-Based (PBB) for FY 2021

With reference to Memorandum Circular 2021-1 dated 03 June 2021, Guidelines on the Grant of the PBB FY 2021 and Memorandum Circular 2021-2, Supplemental Guidelines on the Grant of the PBB for FY 2021 dated 25 October 2021 under Executive Order No. 80, S. 2012 and Executive Order No. 201, S. 2016, all Procuring Entities are directed to comply with the requirements relative to procurement, specified below:

Procurement Documents	Requirements	Deadline of Submission
Certificate of Compliance	Submit Certificate of Compliance that the agency conducted Early Procurement Activities for at least 50% of the Total Value of the FY 2022 Procurement Projects to the GPPB-TSO.  Note: Early Procurement Activities should be conducted in FY 2021.	On or before 31 January of the fiscal year

Depa Room 510 Republic of the Philippines
Department of Education
CORDILLER ADMINISTRATIVE REGION

DEC 16 2021

DEPARTMENT OF EDUCATION
RECORDS SECTION REGIONAL OFFICE - CAR

December 16, 2021

To : Schools Division Superintendents
All Others Concerned

For information, guidance and immediate compliance.

FOR THE REGIONAL DIRECTOR:

CORNELIA D. ADACI-DULNUAN
Supervising Administrative Officer
Administrative Division

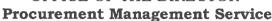
Admin/CDAD/EAA/jenny



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## Department of Education







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School Division Superintendents Concerned

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Procurement Documents	Requirements	Deadline of Submission
Certificate of	Submit Certificate of	On or before 31
Compliance	Compliance that the	January of the fiscal
-	agency conducted Early	year
	<b>Procurement Activities</b>	
	for at least 50% of the	
	Total Value of the <b>FY</b>	
	2022 Procurement	
	<b>Projects</b> to the GPPB-	
	TSO.	
	Note: Early Procurement	
	Activities should be	
	conducted in FY 2021.	

Procurement Documents	Requirements	Deadline of Submission
FY 2021 APP-non CSE	Submit <b>FY 2021 APP-non CSE</b> to GPPB-TSO.	March 31, 2021
Results of APCPI system for FY 2020 Procurement Transactions	Submit Results of the APCPI system for FY 2020 Procurement Transactions to GPPB- TSO	June 30, 2021
FY 2022 APP-CSE	Submit the <b>FY 2022 APP- CSE</b> thru the PhilGEPS Virtual Store	August 31, 2021
Indicative FY 2022 APP-non CSE	Posting of <b>Indicative FY 2022 APP-non CSE</b> in the agency's Transparency Seal webpage	September 30, 2021
Maintain / update the agency Transparency Seal (TS)	Maintain / update the agency Transparency Seal (TS) under Section 96 of the General Provisions of the FY 2021 General Appropriations Act (GAA). The TS page should be accessible by clicking the TS logo on the home page.	October 01, 2021
Update procurement requirements in the PhilGEPS	<b>Update</b> all procurement requirements for transactions above 1 million from January 1, 2021 to December 31, 2021 in the <b>PhilGEPS</b> .	January 29, 2022

You may refer to AO25 IATF and their website <a href="https://www.rbpms.dap.edu.ph/policies-issuances/">https://www.rbpms.dap.edu.ph/policies-issuances/</a> for quick reference on the implementation timeline of FY 2021 PBB. For other inquiries/clarifications, you may also contact the listed offices below:

Name of Office	Contact Number/s	Email Addresses
GPPB-Technical	(02) 7900-6741 to 44	For APP:
Support Office (TSO)		
		app@gppb.gov.ph;
		PMR:
		pmr@gppb.gov.ph;

	49	
		APCPI:
		apcpi@gppb.gov.ph
		Other concerns: monitoring@gppb.gov.ph
PhilGEPS	(02) 8640-6906 up to 09	agency@ps-philgeps.gov.ph
Marketing and Sales Division	(02) 8689-7750 local 4019	appcse.helpdesk@ps- philgeps.gov.ph
AO 25 Secretariat	(02) 8400-1490, 8400-1469, 8400- 1582	ao25secretariat@dap.edu.ph
	Text Hotline: 0920 498-9121 (Smart)	
DepEd -	(02) 86337232	For APP:
Procurement Management Services (Office of		appmonitoring@deped.gov.ph
the Director)		PMR:
		pmrmonitoring@deped.gov.ph
		APCPI:
		apcpimonitoring@deped.gov.ph
		Other concerns:
		procms.od@deped.gov.ph

For strict and immediate compliance.

#### Encl.

 ${\bf Memorandum~Circular~2021\text{--}1~dated~June~03,~2021}$ 

Memorandum Circular 2021-2 dated October 25, 2021