



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION

Wangal, La Trinidad, Benguet, 2601
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MEMORANDUM

TO : Schools Division Superintendents

FROM : *MAY B. ECLAR* **MAY B. ECLAR, Ph.D., CESO V**
C-Regional Director

SUBJECT : **SUBMISSION OF THE COMPLETE DOCUMENTS OF ATHLETES, ASSISTANT COACHES AND CHAPERONES FOR THE 2018 PALARONG PAMBANSA**

DATE : 05 March 2018

RELEASED
MAR 07 2018
DEPED-CAR Time: _____

The 2018 Palarong Pambansa will be hosted by the City of Vigan, Ilocos Sur Province, Region 1 on April 15-21, 2018 after the successful conduct of the 2018 Cordillera Administrative Region Athletic Association (CARAA) Meet in the Province of Abra.

In this regard, it is requested that complete documents of all athletes, coaches, assistant coaches and chaperones who were recommended and selected for the Palarong Pambansa shall be submitted to this Office, C/o Education Support Services Division on or before March 15, 2018.

The pertinent documents which should be in A4 size bond paper are the following:

1. Gallery of athletes
2. AR-1 – Athlete Record
3. Certificate of Live Birth-issued by the Philippine Statistics Authority (original and photocopy)
4. Affidavit duly notarized
5. Certificate of Employment
6. Personal Data Sheet with ID picture and duly subscribed and sworn to (long bond paper)
7. Certificate of Enrolment
8. Certificate of Completion
9. Form 137-A, Student Permanent Record or Progress Report
10. Dental Health Record with ID picture
11. Medical Certificate
12. Medical Certificate for Arnis, Boxing, Taekwondo, Wrestling & Wushu)
13. Parental Consent, verified by Teacher-Adviser and School Head/Registrar, and provide information under remarks when necessary
14. Sworn Statement
15. Special Power of Attorney of Guardianship
16. Certificate of trainings, accreditations, seminars and recognitions

For information and strict compliance.

ESSD/ctg

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