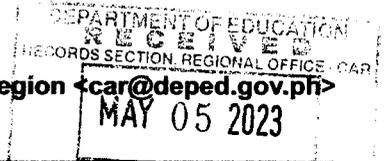




DepEd Cordillera Administrative Region <car@deped.gov.ph>



PhilGEPS Buyers Training Phase 1 version 1.5 [Face-to-Face Training]

csentin@e-blackboards.com <csentin@e-blackboards.com>

Fri, May 5, 2023 at 2:58 PM

To: car@deped.gov.ph, pau.depedcar@gmail.com, abra@deped.gov.ph, abragovernorofc@gmail.com, apayao@deped.gov.ph, ronald.castillo@deped.gov.ph, deped_apayao@yahoo.com, benguet@deped.gov.ph, sdo.benguet@deped.gov.ph, mariecarolyn.verano@deped.gov.ph, depedlagawe@yahoo.com, kalinga@deped.gov.ph, gloria.buyaao@deped.gov.ph, mt.province@deped.gov.ph, bdaytaca@yahoo.com, depedbaguioicity@gmail.com, federico.martin@deped.gov.ph, tabuk.city@deped.gov.ph, mercy.madella@deped.gov.ph

Attention: Schools and District Offices under Divisions Offices

Good day!

We would like to seek the assistance and support of your agency BAC Members, Secretariat and Technical Working Group who still have not undergone the PhilGEPS Training to attend the **PhilGEPS Training Phase 1 version 1.5** and all other succeeding trainings for the system developments on the PhilGEPS so you can re-visit and familiarize yourself again with the use of the PhilGEPS and keep pace with the systems upgrade.

Please see attached files for the invitation letter & forms.
Kindly acknowledge receipt.

For inquiries and/or clarification, you may reply in this email or you can contact us by Tel no. at (02) 7002-3207 or mobile no. 09924718093

We hope to see you soon in one of our trainings!

Best Regards,

Mr. Christopher Sentin
Area Training Coordinator



e-Blackboards Learning and Solutions, Inc.

5th flr. Sentra Kapitolyo Building, #59 West Capitol Drive Corner Stella Mans, Kapitolyo Pasig City
Tel. No. (02) 7214724/ 6618850 Vat Reg. TIN: 009-514-616-000

2 attachments

Letter for DEPED.pdf
105K

Confirmation Form.pdf
368K

May 05, 2023



e-Blackboards
Learning and Solutions, Inc.

Attention: Schools and District Offices under Division Offices

Dear Sir/Madam;

Section 3 © of RA 9184, and its 2016 Revised IRR mandate that all procurement shall be governed by the principle, among others, of having streamlined procurement process that will uniformly apply to all government procurement and shall be simple and made adaptable to advances in modern technology in order to achieve and ensure efficient and effective methods. Section 8.1.1. of the same IRR provides that the PHILGEPS shall serve as the primary and definitive source of information on government procurement, and provides that PHILGEPS will continue its modernized efforts to expand its functionalities so that Government may have a fully electronic government procurement system with full functionalities at each stage. This will be realized through the Modernized PhilGEPS, which as of this time, is still on pilot implementation with full implementation expected within this year.

Given that, and in order to respond to the procurement training needs of government entities, E-BLACKBOARDS LEARNING and SOLUTIONS, Inc. (EBLSI), continues to offer the basic Version 1.5 PHILGEPS training, to allow Buyer agencies to create and post bid notices as well as Award notifications, and be compliant with the implementation of RA 9184 provisions, while awaiting full implementation of the MPHILGEPS.

EBLSI offers ONLINE and FACE-TO-FACE training classes on the use of PHILGEPS Version 1.5. Online classes, utilize platforms that mirror the usual 2-days sessions conducted face-to-face, and are facilitated and anchored by Certified PHILGEPS Trainers from different entities nationwide, and complemented by the PHILGEPS Learning Management System for tutorial guidance and system use.

Face-to-face training classes in Metro Manila and neighboring regions are held at the EBLSI Training Facility at the 5/F, Sentro Kapitolyo Bldg., West Capitol Dr., corner Stella Mariz St., Brgy. Kapitolyo, Pasig City. This will be on a first confirmed-first served basis, with limited capacity. We are currently checking out the availability of training facilities all over the country, for all other regions and will provide advisories for its availability then. For inquiries and reservations, please visit our website: <https://e-blackboards.com>; your gateway for training enrollment and registration.

Below are the schedules for the month, which will be on a first confirmed-first served basis:

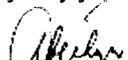
TENTATIVE SCHEDULES FOR THE MONTH OF JUNE 2023				
JUNE 2023	<input type="checkbox"/>	JUNE 7-8, 2023	<input type="checkbox"/>	JUNE 14-15, 2023
	<input type="checkbox"/>	JUNE 21-22, 2023	<input type="checkbox"/>	JUNE 28-29, 2023

Hence, if your agency **BAC members, Secretariat and Technical Working Group** require PHILGEPS Training for Version 1.5, enroll now! You are most welcome!

Please contact us by email at csentin@e-blackboards.com; or by **telefax at (02) 7002-3207** or you may get in touch via mobile phone number **09924718093**.

We hope to see you soon in one of our trainings!

Very truly yours,


ELIZABETH M. PEREZ
Founder & CEO



PhilGEPS Buyers Training Program of Activities

Buyer Training

Day 1

- 1.0 Overview
- 2.0 How to Disable Pop-Ups
- 3.0 Splash Page
- 4.0 My GEPS
 - 4.1 Login Page
 - 4.2 My Notices
 - 4.2.1. View Bid Notices
 - 4.2.2. Create a Bid Notice - Single or 2-Stage Bidding
 - 4.2.3. Public Bidding / Shopping / Limited Source / Direct Contracting / Negotiated Procurement
 - 4.2.4. How to Include Line Items
 - 4.2.5. To Add Line Items to Frequently Used List
 - 4.2.6. To Save a Notice Template
 - 4.2.7. Attach An Associated Component
 - 4.2.8. View A Bid Notice Abstract
 - 4.2.9. Edit A Bid Notice
 - 4.2.10. Delete A Bid Notice
 - 4.2.11. Post A Bid Notice
 - 4.2.12. Change Status from Pending to In Preparation
 - 4.2.13. Create A Bid Supplement
 - 4.2.14. Add Supplier to the Document Request List
- 5.0 My Organization
 - 5.1. Organization Profile
 - 5.2. Sub-Organization List
 - 5.3 Organization Contact List
 - 5.4. Organization History
 - 5.5. Accredited Suppliers
 - 5.6. Blacklisted Suppliers
- 6.0 My Profile
 - 6.1. View Own Profile
 - 6.2. Update Own Profile
 - 6.3. Change Password
 - 6.4. Activity

Day 2

- 7.1 Award Creation
- 7.2 Create A Bidder's List
- 7.3 How To Shortlist Suppliers
- 7.3. Create A Bid Notice - 2nd Stage Bidding
- 7.4. Create An Award Notice
- 7.5. Upload Associated Document
- 7.6 Cancel/Postpone/Fail a Bid Notice
- 7.7 Repeat Order
- 7.8 View Detail Tracking Report
- 7.9 Award Notice List
- 7.10 MP
- 8.0 Pending Task
- 9.0 Opportunities
 - 9.1. Open Opportunities
 - 9.2. Former Opportunities
 - 9.3. Award Notices
- 10.1 Directory
 - 10.1. Buyer Directory
 - 10.2. Supplier Directory

Open Forum

Distribution of Certificates

Efficient, Effective and Responsive Learning Solutions

 (02) 7002-3207

 csentin@e-blackboards.com

 www.e-blackboards.com



e-Blackboards Learning and Solutions inc.

5th Flr. Sentro Kapitolyo Bldg, #59 W. Capitol Dr. cor Stella Maris St., Barangay Kapitolyo, Pasig Ctiy

ATTENTION:

IMPORTANT INFORMATION: (Please Read Carefully)

Once your attendance is confirmed, please do the following steps to progress in your application for
PhilGEPS Face-to-Face Buyers Training:

1. Your Confirmation Code is: **FACE TO FACE 2023**
2. Your Training Coordinator is: **MR. CHRISTOPHER SENTIN**
Contact No: 09924718093; Tel no: (02) 7002-3207
Email: csentin@e-blackboards.com
3. Please fill-out and sign the following forms and email to EBLSI for your RESERVATION:
 - Confirmation Form
 - Statement of Account (SOA)
4. Deposit payment only to **E-BLACKBOARDS LEARNING AND SOLUTIONS INC.** bank accounts:
Registration Fee: **P2,750.00/participants** (inclusive of VAT, official receipt, certificates, AM & PM snack and lunch)
 - 4a. Bank #1 and Branch: **Land Bank-Ortigas Center-Pearl Drive (No Bank Transaction Charges)**
 - Account Name: **E-BLACKBOARDS LEARNING AND SOLUTIONS INC.**
 - Account Number: **3731-0048-96**
 - Deposit to any Land Bank Branch
 - 4b. Bank #2 and Branch: **Security Bank- Pasig-Shaw Blvd. Branch (No Bank Transaction Charges)**
 - Account Name: **E-BLACKBOARDS LEARNING AND SOLUTIONS INC.**
 - Account Number: **0000 007822 013**
 - Deposit to any Security Bank Branch

We only accept Cheque or Cash Deposit to any of our Landbank, Security Bank or East West Bank Account

OFFICIAL RECEIPT will be issued in exchange of original copy of deposit slip

NOTE: If your payment is "Bank to Bank Payment" (Advice to Debit Account – ADA), we suggest to transact it to our Land Bank account.

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 csentin@e-blackboards.com

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5th Flr. Sentro Kapitolyo Bldg, #59 W. Capitol Dr. cor Stella Maris St., Barangay Kapitolyo, Pasig Ctiy

-
5. EMAIL the following in order to reserve slots for the training:
- Duly filled out Confirmation form
 - Signed Statement of Account and attach your deposit slip (at least 5 working days before your training schedule)
 - Email: csentin@e-blackboards.com
 - Tel no: (02) 7002-3207
 - Please SUBMIT the original copy of Deposit Slip upon registration

Note: ** Schedule and venue may be changed depending on the number of participants confirmed. It will be confirmed 5-7 days before the training.

**** Please do not buy plane/bus/ferry tickets and hotel unless your reservation and schedule are confirmed to avoid unnecessary expenses.**

PLEASE TAKE NOTE THAT SLOTS WILL BE GIVEN ON A FIRST COME-FIRST SERVE BASIS

6. A map of the training venue will be sent to your agency 3-4 days before the training.
7. Participant/s must have BASIC COMPUTER knowledge
8. Participant/s must be FULLY VACCINATED. Vaccination Card will be presented upon registration.
9. Participant/s must wear facemask throughout the duration of the training.
10. Temperature will be checked upon entry of the venue. Participants with high temperature will not be allowed to enter.

Schedule may be changed depending on the number of participants confirmed

TIME: 8:00AM – 5:00 PM

TENTATIVE SCHEDULE for the month of JUNE 2023		
	SCHEDULE	SLOTS AVAILABLE
<input type="checkbox"/>	JUNE 7-8, 2023	50 slots
<input type="checkbox"/>	JUNE 14-15, 2023	50 slots
<input type="checkbox"/>	JUNE 21-22, 2023	50 slots
<input type="checkbox"/>	JUNE 28-29, 2023	50 slots

Venue: EBSI Training Center, 5th Floor Sentro Kapitolyo Building, #59 West Capitol Drive cor. Stella Maris, Barangay Kapitolyo, Pasig City

Efficient, Effective and Responsive Learning Solutions

 (02) 7002-3207

 csentin@e-blackboards.com

 www.e-blackboards.com



e-Blackboards Learning and Solutions inc.

5th Flr. Sentro Kapitolyo Bldg, #59 W. Capitol Dr. cor Stella Maris St., Barangay Kapitolyo, Pasig Ctiy

CONFIRMATION CODE: F2F NCR 2023

ATTENTION: CHRISTOPHER SENTIN

DATE: _____

CONTACT NUMBER: (02) 7002-3207/ 09924718093

MESSAGE: Please fill-out the form below (**READABLE AND CORRECT NAME spelling of participants**) and email to **csentin@e-blackboards.com** or call to National Training Secretariat at (02) 7002-3207

CONFIRMATION FORM **(PhilGEPS Training for Government Entities)**

(Please take note that Confirmation/Reservation is on First Come First Serve Basis)

Government Entity:					
Address:				Region:	
Type of Organization : <input type="checkbox"/> NGA <input type="checkbox"/> GFI <input type="checkbox"/> GOCC <input type="checkbox"/> SUC <input type="checkbox"/> LGU <input type="checkbox"/> Others					
Contact Person:			Tel. No.	Mobile No.	Fax No.
Participants Details:					
First Name	Middle Initial	Last Name	Tel. No	Mobile No	Position
Email Address:				Food Restrictions:	

Please reserve me/us on this training schedule:

Date	Time	No. of Slot Reserve
	8:00 AM – 5:00 PM	

Note:

1. Any rescheduling/cancellation of slot/s should be made **at least 5 working days** before the training schedule.
2. There is a **LATE CANCELLATION/RESCHEDULING and NON ATTENDANCE CHARGE of P1,375 (inclusive of VAT)** per participant to cover costs.

Requested by:

Signature over printed name

Efficient, Effective and Responsive Learning Solutions

☎ (02) 7002-3207

✉ csentin@e-blackboards.com

🌐 www.e-blackboards.com

