



Civil Service Commission Cordillera Administrative Region

RMC No. 16 s. 2021

REGIONAL MEMORANDUM CIRCULAR

FOR : ALL HEADS OF REGIONAL OFFICES OF NATIONAL GOVERNMENT AGENCIES, GOVERNMENT OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, LOCAL GOVERNMENT UNITS, AND STATE UNIVERSITIES AND COLLEGES IN THE CORDILLERA ADMINISTRATIVE REGION

SUBJECT : Submission of the Public Service Continuity Plan (PSCP)

Pursuant to CSC Memorandum Circular No. 2, s. 2021 dated 4 March 2021, all government agencies are enjoined to develop their own Public Service Continuity Plan (PSCP) in line with the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 33 s. 2018. The PSCP is an all-hazard plan that encapsulates strategies or mechanisms to be adopted by the agency to ensure its continuous delivery of services to the public amidst any disruption.

The submission of the agency PSCP on or before March 31, 2021 is enjoined even as a draft but preferably final, to the Office of Civil Defense (OCD) - Capacity Building & Training Service (CBTS) addressed to Usec. Ricardo B. Jalad (OCD, Administrator) through cbts@ocd.gov.ph.

Agencies in the Cordillera Administrative Region without PSCP yet may communicate and seek technical assistance from the PSCP Regional Focal Person Mr. Ferdinand A. Tamulto through the email addresses car@ocd.gov.ph/civildefense car@yahoo.com or telephone numbers (074) 444-5298/ 304-2256.

For your guidance, the PSCP Guidebook can be downloaded through the DRRM Knowledge Center through this link: https://drrmkc.ocd.gov.ph/

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ATTY. MARILYN E. TALDO Director IV

26 March 2021

PSED/TBB/rex

Official stamp and signature block containing: DEPARTMENT OF EDUCATION RECORDS SECTION, REGIONAL OFFICE CAR, RECEIVED MAR 30 2021, Republic of the Philippines Department of Education Cordillera Administrative Region, ESTELA LEON-CARIÑO EdD, CESO III, Director IV/Regional Director, and date March 30, 2021.

To: Schools Division Superintendents

For information and guidance.

Bawat Kawani, Lingkod Bayani