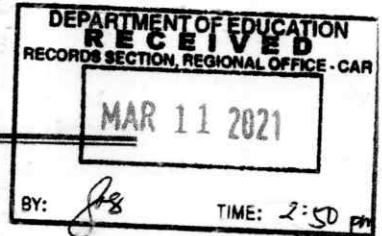




Republic of the Philippines  
**COUNCIL FOR THE WELFARE OF CHILDREN**

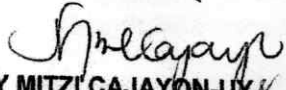



**MEMORANDUM**

**TO :** ALL COUNCIL FOR THE WELFARE OF CHILDREN (CWC) PARTNERS  
**FROM :** THE CWC EXECUTIVE DIRECTOR  
**SUBJECT :** CALL FOR NOMINATION: CHILD REPRESENTATIVE TO THE COUNCIL BOARD  
**DATE :** 03 MARCH 2021

1. The Council for the Welfare of Children is pleased to announce that **submission of nomination for Child Representative to the CWC Board is now open.**
2. Attached for your reference and guidance are the following:
  1. Call for Nomination
  2. Process of Nomination and Selection
  3. Criteria for Nomination
  4. Application Form
3. For any questions or clarifications you may coordinate with the Policy and Planning through email address [ppd@cdc.gov.ph](mailto:ppd@cdc.gov.ph).

Thank you.

  
**MARY MITZI CAJAYON-LUY**  
Undersecretary/Executive Director V

  
Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region


By: \_\_\_\_\_ Date: \_\_\_\_\_

March 15, 2021

**To :** Schools Division Superintendents  
All Division

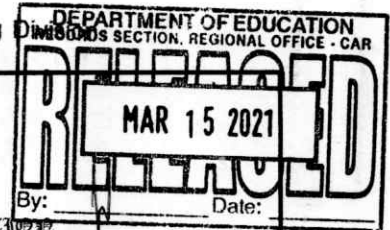
**For information, guidance & appropriate action.**

For the Regional Director:

  
**EDGARDO T. ALOS**  
Chief Administrative Officer  
Administrative Division *ofc*

**ESTELA L. CARIÑO EdD, CESO III**  
Regional Director

ESSD/EHM/jbb





Republic of the Philippines  
**COUNCIL FOR THE WELFARE OF CHILDREN**

**CALL FOR NOMINATION**

***CHILD REPRESENTATIVE TO THE COUNCIL BOARD***

Presidential Decree 603 also known as the Child and Youth Welfare Code was signed by President Ferdinand E. Marcos in 1974 creating the Council for the Welfare of Children (CWC) to coordinate the implementation and enforcement of all laws, formulate, monitor and evaluate policies, programs, and measures on children.

In 1987, Executive Order 233 was signed by President Corazon C. Aquino to redefine CWC's role and organizational structure, enlarging the membership, and to continue as an attached agency of the Department of Social Welfare and Development.

Section 3 of Executive Order 233 provides that the CWC Board shall be composed of seven (7) line agencies, three (3) coordinating agencies and three (3) private individuals concerned with the welfare of children and youth with no dual roles as a government employee and with at least one (1) being an active member of a legitimate youth organization.

In accordance to Article II, Section 13 of the Philippine Constitution, the State recognizes the vital role of the youth in nation-building and shall promote and protect their physical, moral, spiritual, intellectual, and social well-being.

In this light, the Council for the Welfare of Children is pleased to announce that **nominations for child representative to the Council Board are now being accepted**. Nominations may be submitted, together with the documentary requirements mentioned in the attached criteria and process of nomination, to the CWC Secretariat through email address [ppd@cwcc.gov.ph](mailto:ppd@cwcc.gov.ph) **on or before 15 March 2020** using the attached Nomination Form.

Attached also are the copies of Presidential Decree 603 of 1974 and Executive Order 233 of 1987, for your reference.

  
**MARY MITZI CAJAYON-UY**  
Executive Director V/Undersecretary  
Council for the Welfare of Children



Republic of the Philippines  
**COUNCIL FOR THE WELFARE OF CHILDREN**

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**PROCESS FOR NOMINATION AND SELECTION  
CHILD REPRESENTATIVE TO THE COUNCIL BOARD**

1. A call for nomination shall be disseminated by the Council for the Welfare of Children as the Secretariat to the Council Board.
2. CWC partner government agencies and civil society organizations (or nominating agency) shall submit their nominees to the Council Board Secretariat based on the set criteria.
3. The child nominee with the help of his/her organization or nominating agency shall be required to submit the following initial documentary requirements to the Council Board Secretariat, through email address [ppd@cwcc.gov.ph](mailto:ppd@cwcc.gov.ph):
  - a. Endorsement Letter – from the Nominating Agency of Organization where the child is a member of;
  - b. Application Form – to be filled up by the Child Nominee;
  - c. Organization's Constitution and Bylaws;
  - d. Organization's Proof of Accomplishment for the past 2 years; and
  - e. Sworn written approval from parent/guardian of the child nominee, allowing the child to participate in the activities of the Board and its member/partner agencies
4. The CWC Secretariat shall conduct a pre-screening and validation of submitted requirements, for shortlisting. Shortlisted Child nominees will be scheduled for a brief and semi structured dialogue, to get to know them more.
5. Over-all result will be presented to the Technical Management Group (TMG) members for their comments and recommendations. Upon the endorsement of the TMG, the Secretariat will forward the final result of the selection to the Council Board.
6. The child representative shall be appointed by the President upon the recommendation of the Chair of the Council Board. The Council Board has the right to recommend the revocation of the representation of the child in cases of conflict of interest and shall instruct for a "Call for Nomination".



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**COUNCIL FOR THE WELFARE OF CHILDREN**

**CRITERIA FOR NOMINATION\*  
CHILD REPRESENTATIVE TO THE COUNCIL BOARD**

The Nominee shall have the following qualifications:

**A. Child Nominee:**

- Must be 15 years old (at the time of nomination)
- Filipino Citizen
- Mentally and physically fit
- With good moral character
- An active member of a recognized children's organization for one (1) year
- Has the ability to raise ideas and opinions on issues and concerns affecting the children
- Has accomplishment/contribution to his or her organization
- Has been involved in various child-focused activities/advocacies of the organization
- Must possess basic to general understanding of children – situation, issues and concerns, and current programs/projects/activities
- Has various exposure in community-level initiatives

**B. Organization:**

- Must have at least two (2) years of good track record of operation working on different child-focused activities.
- National/Regional organization working on different child rights advocacy, programs, and activities
- Should be in continuous operation for at least 3 years
- Must have constitution and bylaws
- Must be an accredited NGO/CSO of the DSWD or is a SEC registered organization
- Child representative may select one adviser from his/her organization which will be the CWC' partner in guiding the child during his/her term.

Membership in Organization:

Name of Organization: \_\_\_\_\_

Date of Membership: \_\_\_\_\_

Position/Designation: \_\_\_\_\_

Significant Contributions: \_\_\_\_\_

\*Based on the Revised Membership of Children to the CWC Board Guidelines approved by the Council Board on its 2<sup>nd</sup> regular meeting last 05 August 2020

No. 10 Apo Street, Sta. Mesa Heights, Brgy. Sta. Teresita, Quezon City 1114, Philippines  
Tel. No. (+632) 8461-6553 ; 8461-6620 ; 8374-3552 ; 8366-1910

Website: [www.cwc.gov.ph](http://www.cwc.gov.ph) Email: [cwc@cwc.gov.ph](mailto:cwc@cwc.gov.ph) Facebook: [CWCgovph](https://www.facebook.com/CWCgovph)



Republic of the Philippines  
**COUNCIL FOR THE WELFARE OF CHILDREN**

**APPLICATION FORM – Child Representative to the CWC Board**



**I. Personal Information:**

Full Name: \_\_\_\_\_ Sex: \_\_\_\_\_  
Area of Residence: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
Mother Language/Tongue: \_\_\_\_\_ Nationality: \_\_\_\_\_  
Name of Parent/Guardian: \_\_\_\_\_  
Occupation: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**II. Educational Background:**

High School: \_\_\_\_\_  
*(Name of School)*  
Period of Attendance: \_\_\_\_\_ - \_\_\_\_\_  
*Start End*  
Honors Received: \_\_\_\_\_  
*(Academic and Non-Academic, may use another sheet if needed)*

Elementary: \_\_\_\_\_  
*(Name of School)*  
Period of Attendance: \_\_\_\_\_ - \_\_\_\_\_  
*Start End*  
Honors Received: \_\_\_\_\_  
*(Academic and Non-Academic, may use another sheet if needed)*

**III. Membership in Organization:**

Name of Organization: \_\_\_\_\_  
Date of Membership: \_\_\_\_\_ No. of Years: \_\_\_\_\_  
Position/Distinction: \_\_\_\_\_  
Significant Contributions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV. Character Reference:**

Name: \_\_\_\_\_ Organization: \_\_\_\_\_  
Position: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
  
Name: \_\_\_\_\_ Organization: \_\_\_\_\_  
Position: \_\_\_\_\_ Contact Number: \_\_\_\_\_

I hereby certify that all declared information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Name and Signature