

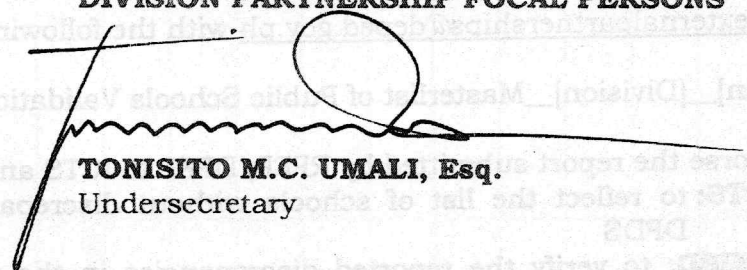


Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
TANGGAPAN NG PANGALAWANG KALIHIM

MEMORANDUM  
OU-LAPP No. 109, s.2020

FOR : **CONCERNED REGIONAL DIRECTORS**  
**CONCERNED SCHOOLS DIVISION/CITY SUPERINTENDENTS**

ATTENTION : **REGIONAL PARTNERSHIP FOCAL PERSONS**  
**DIVISION PARTNERSHIP FOCAL PERSONS**

FROM :   
**TONISITO M.C. UMALI, Esq.**  
Undersecretary

SUBJECT : **DEPED PARTNERSHIPS DATABASE SYSTEM (DPDS)**  
**SCHOOL ACCOUNTS**

DATE : February 24, 2020

The DepEd Partnerships Database System (DPDS), which consolidates partnership engagements in all levels of governance, is linked to the Enhanced Basic Education Information System (EBEIS) as data source on the list of existing public schools nationwide. However, an initial review of the DPDS implementation reveals some discrepancies on the list of schools reflected in the EBEIS which affects the Accounts registered in the DPDS. As an effort from the External Partnerships Service (EPS) to minimize this concern, the list of schools will undergo hereunder process of validation:

1. External Partnerships Service (EPS) will forward to the Regional Partnership Focal Persons the Masterlist of Public Schools specifically on the data needed in the DPDS, to include:
  - Region/Division
  - Name of School
  - School ID
  - Offering Classification
2. The Masterlist of Public Schools will be shared/disseminated by the Regional Partnerships Focal Person (RFPF) to the concerned Division Partnership Focal Person (DPFP) for verification in coordination with their respective Planning Officer.

3. The **DPFP** through the RFPF will report to EPS the discrepancies (if any) on the data based on the following:

- Correct Name of School and School ID
- Schools in the master list that are **NOT ACTIVE** (Template No. 1)
- Schools in the master list that **DO NOT EXIST** (Template No. 2)
- Schools **NOT** reflected in the master list but are **ACTIVE** (Template No. 3)

*(Note: The report shall be noted by the concerned Planning Officer and should be approved by the Regional Director/Schools Division Superintendent. The Planning Officer shall also attach proof or justification on the reported discrepancies.)*

The reports shall be submitted through the following:

EXTERNAL PARTNERSHIPS SERVICE  
117 Mabini Building, DepEd Complex  
Meralco Avenue, Pasig City

or email at [externalpartnerships@deped.gov.ph](mailto:externalpartnerships@deped.gov.ph) with the following subject:

[Region]\_\_[Division]\_\_Masterlist of Public Schools Validation

4. EPS will endorse the report submitted by RFPF/DPFP to ICTS and EMISD.




- **ICTS:** to reflect the list of schools without discrepancies in the DPDS
- **EMISD:** to verify the reported discrepancies in the masterlist of public schools. The result of the verification will be endorsed to EPS and ICTS for consideration/appropriate action.

5. Only the list of schools validated by EMISD will be given a DPDS Account

- EMISD shall issue a certification for the list of schools **NOT** reflected in the masterlist but are **ACTIVE** before the ICTS enroll said schools in the DPDS.

6. ICTS shall only update the list of school in the DPDS every Beginning of School Year (BoSY).

For your compliance. Thank you very much.

	Republic of the Philippines DEPARTMENT OF EDUCATION CORDILLERA ADMINISTRATIVE REGION Wangal, La Trinidad, Benguet	
		March 4, 2020
To :	Schools Division Superintendents All Division	
	For information, guidance & appropriate action.	
	 MAY B. ECLAR, Ph.D., CESO V Regional Director	
ESSD/CTG/jbb		

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