



Republic of Philippines
Department of Education
OFFICE OF THE ASSISTANT SECRETARY
FOR PROCUREMENT AND ADMINISTRATION

RELEASED
FEB 27 2020
for

MEMORANDUM

FOR : **REGIONAL DIRECTORS**
Regions I-XII, Caraga, CAR, & NCR

DEPED-CAR

**BARMM MINISTER OF BASIC, HIGHER AND TECHNICAL
EDUCATION**

FROM : *for* **RIZALINO JOSE T. ROSALES**
Director IV

SUBJECT : **FINAL ORIENTATION ON SCHOOL -BASED FEEDING
PROGRAM-MILK COMPONENT (SBFP-MILK) FOR
PROGRAM COORDINATORS**

DATE : **February 24, 2020**

This has reference to the conduct of the **Orientation of Program Implementers on the Milk Component of the School-Based Feeding Program (SBFP) on March 2 to 6, 2020.**



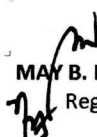
Below are the scheduled dates per Region:

Batch/Date	Regions	Check -In Dates	Check-Out Dates
Batch 1 March 1-3, 2020	Regions I,II,III and CAR	March 1,2pm /Lunch	March 3, after breakfast
Batch 2 March 2-4, 2020	Regions IV-A, IV-B, V and NCR	March 2, 2pm /Lunch	March 4, after breakfast
Batch 3 March 3-5, 2020	Regions VI, VII,VIII and IX	March 3, 2pm /Lunch	March 5, after breakfast
Batch 4 March 4-6, 2020	Regions X, XI,XII CARAGA and BARMM	March 4- 2pm /Lunch	March 6, after breakfast

It is requested that the participants be advised on the following:

1. **For Batch 1 and 2**, the venue is at **BSA Towers, Ortigas City, Metro Manila**; for **Batch 3 and 4**, the venue is at **DepEd, Ecotech Training Center, Cebu City**.
2. Participants shall include; Regional Finance Officer /Accountant and SBFP Focal Person/Nutritionist Dietitian **(2) per Region**; Division Finance Officer/Accountant, SGOD Chief and SBFP-Milk Focal Person **(3) per SDO**;
3. Participants are requested to coordinate with their local National Dairy Authority (NDA) or Philippine Carabao (PCC) Island representatives to ensure attendance to the orientation.
4. Participants are requested to bring their SBFP-Milk Feeding Component List of Schools using the given template.
5. Participants are expected to arrive before lunch of their assigned schedule in time for the Opening Program.
6. Registration of participants shall start at 1:30 pm (lunch will be served), and hotel check-in is at 2:00pm while check-out date will be on the following day. Please refer to the table of scheduled dates for per region stated above.
7. Funds for travelling expenses shall be downloaded to the Regional Offices. It is requested that the RO/SDO will augment any fund shortages that may occur, subject to the usual accounting and auditing rules and regulations.

For further details, **Ms. Mei-Ling V. Duhig**, Health Education and Promotion Officer III and **Mr. Ferdie M. Nuñez**, Technical Assisstant II of School Health Division may be contacted at Tel. No. (02) 632-9935 and/or cp no.0923-8715146.

	Republic of the Philippines DEPARTMENT OF EDUCATION CORDILLERA ADMINISTRATIVE REGION Wangal, La Trinidad, Benguet	
February 27, 2020		
To : Schools Division Superintendents All Divisions		
For information and appropriate action.		
 MAY B. ECLAR, Ph.D., CESO V Regional Director		
ESSD/ABG/mbas		