



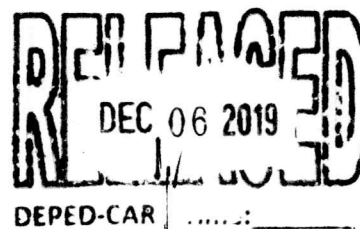
Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
Wangal, La Trinidad, Benguet



**REGIONAL MEMORANDUM**

To: **Schools Divisions Superintendents  
Division Engineers/Senior Technical Assistant**

From: **May B. Eclar, Ph.D., CESO V**  
Regional Director



Subject: **DEPED-DPWH JOINT REGIONAL COORDINATION AND CONSULTATIVE  
MEETING ON BASIC EDUCATION FACILITIES FUND FOR REGION II AND CAR**

DATE: December 3, 2019

1. Region CAR and Region II will have its 3<sup>rd</sup> JOINT DEPED-DPWH Coordination and Consultative Meeting on Basic Education Facilities Fund (BEFF) and other Infrastructure Programs on December 11-13, 2019 at Highlander Hotel and Resort, Solano Nueva Vizcaya.
2. The objectives of the Meeting includes the discussion of the following:
  - Updates on the status of School Building Program per region by DPWH
  - Monitoring Guidelines and Procedures
  - Other matters and issues.
3. Participants to the meeting are:
  1. Regional Directors
  2. Schools Division Superintendents
  3. Regional/ Division Engineers
  4. Senior Technical Assistant I, II & III
  5. DPWH Regional School Building Program Focal Persons
  6. District Engineers
4. DepEd engineers are advised to bring data on BEFF ONGOING AND ABANDONED PROJECTS for consolidation and presentation on the said activity.
5. Traveling expenses and per diems shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. For information and strict compliance.



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Date/Time	Activity	Resource Person	Expected Output
DAY 0	Arrival and settling in of RO2 DepEd Project Engineers		
DAY 1	<b>COORDINATION MEETING OF DEPED ENGINEERS WITH ESSD &amp; EFD</b>		
8:00-9:30	Registration		
8:30-12:00	Local Project site visit	All DepEd Engineers	project site visit conducted, implementation process observed
12:00 - 1:00	LUNCH BREAK		
1:00-3:30	Presentation/Submission of Updated Report of all projects under BEFF and other sources including issues and concerns encountered/SDO Presentation of findings/observation and recommendations	All DepEd Engineers	implementation observation/findings consolidated
3:30 - 5:00	Planning for CY 2020 implementation		project/program implementation strategized
1:00-5:00	<b>ARRIVAL AND REGISTRATION DEPED OFFICIALS AND DPWH DELEGATES</b>		
DAY 2	<b>JOINT DEPED-DPWH RO 2 &amp; CAR REGIONAL COORDINATION AND CONSULTATIVE MEETING</b>		
8:00-9:00	Registration	All Participants	
	National Anthem		
	Prayer	ENGR NOEL A. MACASADDUG DPE, Cagayan	
	Presentation of Participants	LAURENTE B. COLUMNA Engr III - DepEd RO2	
9:00-9:00	Welcome/Opening Remarks	HOST SDO	
	MESSAGES	DPWH REGIONAL DIRECTORS Regions II and CAR	
		DEPED REGIONAL DIRECTORS Regions II and CAR	
		ANNABELLE R. PANGAN Chief, EFD	
	<b>CONFERENCE PROPER</b>		
9:00-9:30	Overview of the Consultative Conference	Engr. JASON S. ALMONTE Area Manager, Regions II & CAR	
9:30-12:00	Project Status Updates; Region CAR Region 02	DPWH-Regional SBP Coordinator/ DepEd Project Engineer	Updated project Status
12:00-1:00	<b>LUNCH BREAK</b>		
1:00-2:30	Discussion of Project Issues/Concerns Memorandum of Agreement	All Participants	bottlenecks, issues/concerns discussed with action recommendation
2:30-3:00	Discussion on Booking-up of Completed School Buildings	DepEd Regional Accountant	
3:00-3:30	Planning for 2020 BEFF implementation	All Participants	implementation Timeline consolidated
3:30-4:00	Insights and Challenges	JOSELITO L. NARAG Chief, ESSD	
4:00-5:00	Closing		



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Time	Day 0	Day 1	Day 2
8:00-9:30		Field visit on project identified by SDO Nvizcaya	Preliminaries
9:30-10:00			Overview of the Consultative Conference
10:00-12:00			Project Status Updates Region CAR Region 02
12:00-12:30		LUNCH	
1:00-2:00		Presentation/Submission of Status Report per SDO Presentation, Discussion resolution to observations/findings during field visit	Discussion, Recommendation, Resolution of various implementation issues on BEFF
2:00-3:00	Arrival and Registration of DepEd Engineers	Planning for 2020 implementation	Discussion on Booking up of completed school buildings
3:00-4:00			Planning for 2020 BEFF implementation
4:00-5:00			Arrival and Registration of DepEd Officials and DPWH Delegates Insights and Challenges Closing program