

Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 09-1118-0034

MEMORANDUM

20 November 2018

For: **Regional Directors**
Schools Division Superintendents

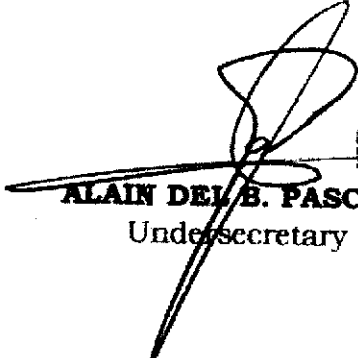
Subject: **DESIGNATION OF YOUTH FORMATION FOCAL PERSON IN**
REGION AND DIVISION OFFICES

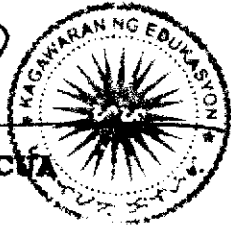
Pursuant to DepEd Order No. 52, Series of 2015 (New Organizational Structures of Central, Regional and Schools Division Offices of the Department of Education) and DepEd Order No. 19, Series of 2016 (Guidelines on the Organizational Structures and Staffing Patterns of Stand-Alone and Integrated Public Senior High Schools), the Bureau of Learner Support Services (BLSS) through the Youth Formation Division (YFD) would like to request the region and division offices to **officially designate a Youth Formation Focal Person.**

The designation will be given to permanent PDO IV and PDO I employees for the region and division offices respectively.

Attached is the template to be accomplished duly signed by the Regional Director for the regional offices and Schools Division Superintendent for the division level, **deadline of submission will be on 26 November 2018.**

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/ School Buildings)
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Attachment 2:

DIVISION YOUTH FORMATION FOCAL PERSON

PERSONAL INFORMATION

Division: _____

Region: _____

Name: _____

Position: _____ Mobile Number: _____

Email Address: _____

Office Phone Number: _____

Office Fax Number: _____

Certified correct:

Signature Over Printed Name
SCHOOLS DIVISION SUPERINTENDENT