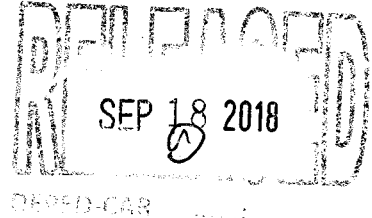




Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim



**MEMORANDUM**  
06 September 2018

For: **Regional Directors**  
**Schools Division Superintendents**  
**Regional/Division Bids and Awards Committee**  
**Regional/Division Engineers**  
**DepEd Project Engineers**

Subject: **CONDUCT OF PRE-IMPLEMENTATION WORKSHOP FOR  
THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION  
FACILITIES FUNDS (BEFF)**

The Education Facilities Division (EFD) of the Central Office will conduct a series of **Two (2) – Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF)**. This will be conducted in four (4) clusters as follows:

Cluster	Regions	Inclusive Dates (including travel time)	Venue
1	IX, X, XI, XII and CARAGA	October 2-5, 2018	Ritz Hotel, Davao City
2	VI, VII and VIII	October 9-12, 2018	EON Centennial Resort Hotel and Waterpark, Iloilo City
3	I, II, III and CAR	October 22-25, 2018	Great Eastern Hotel, Quezon City
4	IV-A, IV-B, V and NCR	October 24-27, 2018	Great Eastern Hotel, Quezon City

**Office of the Undersecretary for Administration**

Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Emergency Preparedness, Youth Formation, Bagao Teachers' Camp, Polytechnic Facilities, School Facilities,  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +63263376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

RELEASED  
 SEP 18 2018  
 DEPED-CAR

The objectives of this activity are as follows:

1. To orient the participants in the projects involved in the 2019 BEFF and the Cash Budgeting System that will be implemented starting 2019;
2. To update the participants on the necessary Procurement and Contract Management processes under RA9184 for Goods and Infrastructure Projects;
3. To determine readiness of the different procurement entities in the conduct of procurement for all BEFF projects.

The participants to this activity are the BAC Chairperson, BAC Vice Chairperson, 1 Secretariat and DepEd Engineers/Architects (Plantilla and Contract of Service) of the Regional and Division Offices. Only the participants identified herein shall be provided with accommodations.

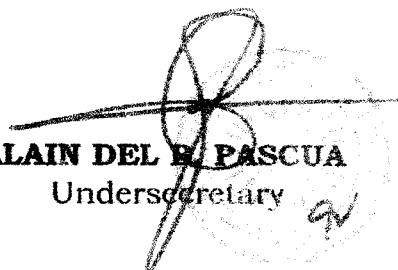
Accommodations will be provided to the participants in the following manner:


Cluster	Check In Date/Time	Check Out Date/Time
1	October 2, 2018 2:00 PM onwards	October 5, 2018 12:00 NN
2	October 9, 2018 2:00 PM onwards	October 12, 2018 12:00 NN
3	October 22, 2018 2:00 PM onwards	October 25, 2018 12:00 NN
4	October 25, 2018 2:00 PM onwards	October 27, 2018 12:00 NN

Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.


Attached is a copy of the Program of Activities for your reference.

For strict attendance of all concerned.

  
**ALAIN DEL B. PASCUA**  
 Underscretary




Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 CORDILLERA ADMINISTRATIVE REGION  
 Wangal, La Trinidad, Benguet



September 17, 2018

To : **Schools Division Superintendent**  
**All Divisions**

**For information and compliance.**

  
**MAY B. ECLAR, Ph.D., CESO V**  
 Regional Director

ESSON/BGMA

**BEFF 2019 Pre-Implementation Workshop**  
**Cluster 3 (Northern Luzon Area- Regions 1,2,3, CAR)**  
**October 22-25, 2018**  
**Great Eastern Hotel, Quezon City**

<b>Date/Time</b>	<b>Activity</b>	<b>Resource Person</b>
<b>October 22, 2018 (Day 0)</b>		
2:00 PM onwards	Arrival of Participants and Secretariat	EFD Secretariat
5:00 PM to 6:00 PM	Registration of Participants	EFD Secretariat
6:00 PM	Dinner	
<b>October 23, 2018 (Day 1)</b>		
<b>Opening Program</b>		
8:00-8:30 AM	Invocation/National Anthem	<b>EFD Facilitator</b>
	Welcome Remarks	<b>Dir. Wilfredo Cabral</b> OIC Regional Director, NCR
	Message	<b>Usec. Alain Del B. Pascua</b> Undersecretary for Administration
<b>Session Proper</b>		
8:30-9:00 AM	Objectives of the Conference and 2019 BEFF Projects	<b>Engr. Annabelle R. Pangan</b> Chief, Education Facilities Division
9:00-10:30 AM	BEFF Performance Report and the Impact of the Cash Budgeting System in the Implementation of 2019 BEFF Projects	<b>Undersecretary Annalyn Sevilla</b> Undersecretary for Budget and Procurement and Performance Monitoring
10:30 – 11: 15AM	Strategic Directions on Procurement	<b>Assistant Secretary Ramon Abcede</b> Assistant Secretary for Budget and Procurement
11:15-12:00 NN	Open Forum	<b>Facilitator</b>
12:00 -1:30 PM	Lunch Break	
1:30-3:00 PM	General Procurement Processes for Goods and Infrastructure Projects using RA1984	<b>Mr. Adonis Barraquias</b> Chief, BAC Secretariat DepEd Procurement Service
3:00-4:00 PM	Contract Implementation Procedures Using RA 9184 (For Infrastructure and Goods)	<b>Engr. Luis Purisima Jr.</b> Assistant Chief, Education Facilities Division
4:00-4:30 PM	Standards Implementation Forms	<b>Engr. Nehru Sarmiento</b> Engineer IV, Education Facilities Division
4:30-5:00 PM	Open Forum	<b>Facilitator</b>
<b>October 24, 2018 (Day 2)</b>		
7:00-8:00 AM	Breakfast	
8:00-8:30 AM	Briefing for Workshop 1	
8:30-10:00 AM	<b>Workshop 1: Procurement Readiness Assessment</b>	<b>Group Discussion by Region</b>
10:00 -10:15 AM	<b>AM Snack</b>	
10:15-12:00 NN	<b>Presentation of WS1 Outputs and Plenary Discussions</b>	

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Date/Time	Activity	Resource Person
12:00-1:00 PM	Lunch Break	
1:00-1:30 PM	Briefing for Workshop 2	
1:30-3:00 PM	Workshop 2: Preparation and Finalization of Procurement Timelines	Discussions by Division
3:00 -4:00 PM	Presentation of WS2 Outputs and Plenary Discussions	
4:00-5:00 PM	Wrap Up and Closing Program	Facilitator
<b>October 25, 2018 (Day 3)</b>		
6:00 -10:00 AM	Breakfast	
6:00AM-12:00 NN	Checkout of Participants	

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