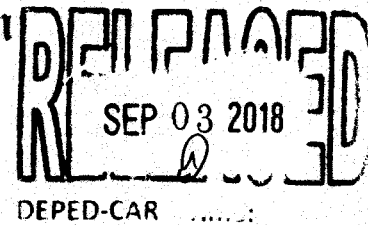




Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim



**MEMORANDUM**

09 August 2018

27

For: **All Regional Directors  
Schools Division Superintendents  
Chiefs of Educational Support Services Division (ESSD)  
Chiefs of School Governance and Operations Division (SGOD)  
All Regional and Division Engineers  
All DepEd Project Engineers  
All Others Concerned**

Subject: **PROCEDURAL GUIDELINES FOR THE VALIDATION ON THE REPAIR OF ONE (1) CLASSROOM TO BE CONVERTED AS DENTAL/MEDICAL CLINIC**

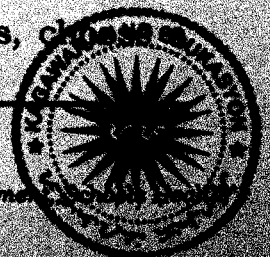
Under the National Expenditure Program (NEP) for 2019, a specific fund for the implementation of the Oral Health Program of the government was provided under the proposed 2019 budget of the department. The objective of the said fund includes controlling Oral Health Risk among the young people. Included in this particular line item in the NEP is the repair or refurbishment of one (1) existing classroom per school to be converted as dental clinics.

As such, DepEd will be rehabilitating a classroom into a School Clinic to have not just dental services but medical and other health services. Hereunder are the guidelines in choosing classrooms to be converted as School (dental/medical) Clinics in 2,101 Central Elementary Schools nationwide:

1. Validation shall be done jointly by the Division Health Officer and the Division Engineer in coordination with the School Principal (attached is the list of schools).
2. For schools with existing School (dental/medical) Clinics, refurbishment maybe made by supplying water for dental chair and other facilities. Other works may include painting, additional power outlet, lighting, floor tiles and lavatory.
3. For schools with no existing School (dental/medical) Clinics, check...

**Office of the Undersecretary for Administration**

*(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)*  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207

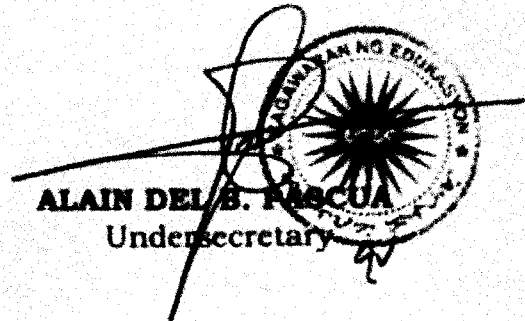





classroom that is in good condition (complete with doors, windows, roofing). The classroom may be divided into dental, medical and waiting area. Provision of water supply for dental chair, painting, additional outlets, lighting, floor tiles and lavatory may be included in the estimates. Standard Program of Works (POW) is attached for reference.

4. Given that the size of existing classroom in the schools varies, option for a 7m x 9m, 7m x 8m and 6m x 8m classroom lay-out may be considered to maximize the fund (see attached sample layout). Likewise, standard costings were provided in the given attachments.

The deadline for the submission of the proposed list of schools and the Program of Works (POW) is on September 30, 2018.

For strict compliance. Thank you.

  
**ALAIN DEL B. PASCUA**  
Underscretary

	Republic of the Philippines DEPARTMENT OF EDUCATION CORDILLERA ADMINISTRATIVE REGION Wangal, La Trinidad, Benguet	
		August 30, 2018
To :	Schools Division Superintendent All Divisions	
	For information and appropriate action.	
		 MAY B. ECLAR, Ph.D. CESO V Regional Director
ESSD/ABG/64		