



INTER-AGENCY ENERGY EFFICIENCY AND CONSERVATION COMMITTEE (IAEECC)

TO : ALL CONCERNED GOVERNMENT AGENCIES
FROM : THE ENERGY SECRETARY AND IAEECC CHAIRPERSON
SUBJECT : MANDATORY IMPLEMENTATION OF ENERGY EFFICIENCY AND CONSERVATION PROGRAMS, AND THE STRICT OBSERVANCE OF THE GEMP GUIDELINES

APR 01 2022

In the 7 March 2022 Talk to the People, the Economic Development Cluster (EDC) outlined the need for a collective strategy which includes energy conservation to ensure sufficient supply of petroleum products amid the uncertainty brought about by the Russia-Ukraine conflict.

To mitigate the impacts of the Russia-Ukraine crisis, and to ensure ample electricity during the 2022 hot dry season particularly during the National and Local Elections in May, the mandatory implementation of energy efficiency and conservation measures to realize at least 10% savings, and the strict implementation of GEMP Guidelines are enjoined.

The following are steps to be immediately undertaken to be reported to the IAEECC thru the Department of Energy, on or before by 31 March 2022:

- Designation of the Energy Efficiency and Conservation Officer (EEC Officer) and/or EEC Focal Person
• Monthly submission of Electricity and Fuel Consumption Reports through the GEMP Online System
• Report on the observance of the energy conservation practices must be approved by the head of the government entity:
o Turning off the lights and computers during lunch breaks (except in offices where "No Noon Break" policy is implemented) and after office hours, and whenever not in use
o Adjusting their air-conditioning unit thermostat to not lower than 24 degrees Celsius
o Recommending the implementation of 8 hours straight office operation (no flexi-time arrangement), whenever practical and applicable
o Activate sleep settings on office equipment
o Keep doors of airconditioned spaces closed to maintain ambient temperature.

To validate compliance, the DOE Energy Audit Team will be conducting random spot checks and will issue energy ratings.

Signature of Alfonso G. Cusi
ALFONSO G. CUSI
Secretary, Department of Energy
Chairperson, IAEECC



DEPARTMENT OF EDUCATION
REGIONAL OFFICE - CAR
APR 06 2022

Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION

April 6, 2022

To: Assistant Regional Director
Schools Division Superintendents
All Others Concerned

For information, dissemination, and compliance.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/ Regional Director

Annex A

Energy Efficiency and Conservation (EEC) Checklist

Institutionalization of EEC

	Designation of an EEC Officer/Focal Person
	Issuance of relevant office policies on EEC

Fuel-Saving Measures

	Government Entity has a mechanic/ outsourced services for regularly checking the official service vehicles and schedules preventive maintenance
	Tires of vehicles are properly inflated
	Engine properly tuned
	Vehicle air filters are replaced regularly
	The vehicle's wheels are aligned regularly
	Drivers are aware of fuel conservation measures
	Engine idling is avoided while waiting and/or parking
	Vehicles are driven at a steady speed
	Vehicles are accelerated smoothly and moderately
	Vehicle warm-ups do not exceed one (1) minute
	Scheduling of daily trips to avoid unnecessary short trips**

Electricity-Saving Measures

	Thermostat of air-conditioning units (ACUs) are set at 24 °C
	Operating hours of ACUs are limited to 8 hours straight (7AM to 3PM or 8AM to 4PM)
	LED lamps are used for lighting systems in all areas
	Regular elevator use is limited to only 3.5 hours a day during opening, lunchtime, and closing of offices. Persons with disabilities (PWDs) and senior citizens shall be allowed to use the elevator throughout the day.**
	Ensure that elevators are turned off after office hours and during weekends/holidays except for facilities providing critical services**

Other EEC Measures:

*Place an "X" mark for measures adopted by the government office

**Facilities that are exempted from these measures include: Hospitals, Military Installations, Health Facilities, Utilities, Emergency Services; Correctional Facilities, Laboratories, Ports, Transportation Terminals, Airports, Data Centers, Facilities of the Bangko Sentral, Facilities holding Important Functions of Government relevant to Judicial and Legislative concerns.

Prepared by:

(Signature over Printed Name of the
EEC Officer/EEC Focal Person)

Position: _____
Government Entity/Office: _____
Email Address: _____

Approved by:

(Signature over Printed Name of the
Head of Government Entity)

Position: _____
Government Entity/Office: _____
Email Address: _____