



Republic of the Philippines  
**Department of Education**  
PROJECT MANAGEMENT SERVICE

Office of the Director

**MEMORANDUM**

FOR:

**ESTELA L. CARINO**

Regional Director  
DepEd Cordillera Administrative Region

**BENILDA M. DAYTACA**

Schools Division Superintendent  
DepEd SDO – Abra

**AMADOR D. GARCIA, SR.**

Schools Division Superintendent  
DepEd SDO – Kalinga

**SALUSTIANO T. JIMENEZ**

Regional Director  
DepEd Region VII

**BIANITO A. DAGATAN**

Schools Division Superintendent  
DepEd SDO – Bohol

**RUTH L. FUENTES**

Regional Director  
DepEd Region IX

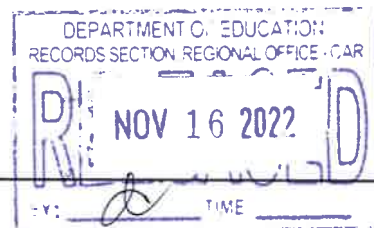
**JEANELYN A. ALEMAN**

Schools Division Superintendent  
DepEd SDO – Zamboanga Sibugay

FROM:

**MILAGROS T. TALINIO**

Director IV  
Project Management Service



Director  
Project M



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region

November 15, 2022

To: Schools Division Superintendent - Abra  
Schools Division Superintendent - Kalinga

For dissemination, guidance, and appropriate action.

**ESTELA P. LEON-CARINO EdD, CESO III**  
Director IV/ Regional Director

For the Regional Director:

**FLORANTE E. VERGARA**  
Assistant Regional Director

ictu/jby/rbc





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**Department of Education**  
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DepEd SDO – Zamboanga Sibugay

FROM:

**MILAGROS T. TALINIO**

Director IV  
Project Management Service

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**Director Milagros T. Talinio**  
**Project Management Service**

M-206 Mabini Building, DepEd Complex, Meralco Avenue, Pasig City

Telephone No. (02) 8631-0595, (02) 8631-6926 ; Email: [milagros.talinio@deped.gov.ph](mailto:milagros.talinio@deped.gov.ph)

**SUBJECT:****Teacher Support Workshop (Round 3) for the Edtech Solutions for Last Mile Schools in COVID-19 Project****DATE:**November 8, 2022

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1. This pertains to the subject project which is assisted by the Asian Development Bank (ADB) through grants. As you may know, the project aims to support the operationalization of the Basic Education Learning Continuity Plan (BE-LCP) by providing access to facilities and resources that enable students to continue learning through distance education amidst the COVID-19 pandemic. It also covers the provision for capacity building and learning resources for schools and teachers to aid them in teaching delivery under technology-enabled blended learning modalities.

With the conclusion of the second round of the Teacher Support Workshop series and field visits, this Office, on behalf of DepEd Central Office and Technical Assistance Team of the project, expresses its gratitude to the three (3) recipient schools division offices (Kalinga, Bohol, and Zamboanga Sibugay) and their selected Last Mile Schools (LMSs) which actively participated in the said activities. Through this undertaking, teachers and Information and Communications Technology (ICT) coordinators of the treatment schools were successfully oriented on how to develop their own assignments and track student progress on *Moodle*, as well as follow-up on their experience with the platform.

2. As the result of the second round of orientation activities were encouraging, a third round of face-to-face support workshops will be initiated from November to December 2022 in the four (4) recipient SDOs (Abra, Kalinga, Zamboanga Sibugay and Bohol). The activities will focus on capacitating the Information and Technology Officers (ITO) and Education Program Supervisors (EPS) of each school division on the use of *Moodle* and EdTech infrastructure so that they can provide direct and informed support to the schools. Other technical issues to be covered include demonstrating how the Digitized Learning Materials (DLMs) can be integrated in the classrooms; and explaining how to upload and make available learning materials in the *Moodle* environment.
3. The indicative schedules, expected participants, and administrative reminders for the workshops are in Attachment 1.
4. Transportation and incidental costs to be incurred by the SDO or schools shall be charged against local funds of the SDOs, subject to existing accounting and auditing rules and regulations.
5. For concerns and additional information, your staff may contact:

Office of the Undersecretary for Legislative Affairs and Partnerships

Attention : Project Management Division - Project Management Service  
Email Add : [pms.pmd@deped.gov.ph](mailto:pms.pmd@deped.gov.ph)  
Tel. No. : (02) 8631-8380

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**Director Milagros T. Talinio**  
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Attention : Jun Rusell C. Aquino  
Email Add : [jun.aquino@deped.gov.ph](mailto:jun.aquino@deped.gov.ph)

Attention : Kathlyn Nica P. Vidanes  
Email Add : [kathlyn.vidanes@deped.gov.ph](mailto:kathlyn.vidanes@deped.gov.ph)

6. Thank you very much.

Encl: As stated

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**Director Milagros T. Talinio**  
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Telephone No. (02) 8631-0595, (02) 8631-6926 ; Email: [milagros.talinio@deped.gov.ph](mailto:milagros.talinio@deped.gov.ph)

### Indicative Schedule for the 3rd Round of Teacher Support Workshops

EdTech Solutions for Last Mile Schools in COVID-19

#### Reminders for the attendees:

1. The SDO shall provide a room which has data projection facilities where the workshop with the ITO and EPSs will be conducted.
2. The attendees are required to have with them a personal computer.
3. For its part, schools need to ensure that there is a single laptop or desktop that can access the Wi-Fi LAN for every two participants.
4. Since Wireless Network adapter are nonexistent to some desktop units, it is recommended to bring along a Wi-Fi dongle for connectivity.
5. It is also suggested for the personal computers to have a *Google Chrome* browser installed instead of *Internet Explorer* for ease in *Moodle* navigation.

#### **SDO Abra**

Date and time	Location	Activities	Expected Participants
<b>November 14, 2022 (Monday)</b>			
9:00AM-12:00NN	SDO Abra	<ul style="list-style-type: none"> <li>• Courtesy Call</li> <li>• Workshop with the ICT Coordinator and EPS from SDO Abra on the use of <i>Moodle</i> and EdTech infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Information and Technology Officer - Mr. Marlou Borja</li> <li>• Education Program Supervisor in English - Ms. Adelaida Bogayao</li> <li>• Education Program Supervisor in Math - Mr. Mijurodel Rifareal</li> <li>• Education Program Supervisor in Science - Mr. Bhenjo Agaloos</li> </ul>
2:00PM-5:30PM	Langiden National High School	<ul style="list-style-type: none"> <li>• Demonstrate how the DLMs can be integrated and</li> </ul>	<ul style="list-style-type: none"> <li>• School Heads</li> <li>• ICT Coordinators</li> </ul>

		utilized in the classroom; • Demonstrate how to upload learning materials in the Moodle environment; and • Troubleshoot EdTech issues, if there is any.	• Grade 7-10 English, Mathematics, and Science teachers
<b>November 15, 2022 (Tuesday)</b>			
10:00AM-2:30PM <i>*12:00NN-1:00PM as a lunch break*</i>	Abas High School (with teachers of Boliney NHS)	(See Langiden NHS Activities)	(See Langiden NHS Expected Participants)
<b>November 16, 2022 (Wednesday)</b>			
10:00AM-2:30PM	Quidaoen National High School (with teachers of Naglibacan IS and Caganayan NHS)	(See Langiden NHS Activities)	(See Langiden NHS Expected Participants)
<b>November 17, 2022 (Thursday)</b>			
9:00AM-2:30PM	Luzong National High School (with teachers of Supo NHS)	(See Langiden NHS Activities)	(See Langiden NHS Expected Participants)
<b>November 18, 2022 (Friday)</b>			
8:00AM-1:30PM	Baay National High School	(See Langiden NHS Activities)	(See Langiden NHS Expected Participants)

**SDO Kalinga**

Date and time	Location	Activities	Expected Participants
<b>November 22, 2022 (Tuesday)</b>			
8:00AM-9:00AM	SDO Kalinga	Courtesy Call	
10:00AM-1:30PM	Camalog National High School	<ul style="list-style-type: none"> <li>• Demonstrate how the DLMs can be integrated and utilized in the classroom;</li> <li>• Demonstrate how to upload learning materials in the <i>Moodle</i> environment; and</li> <li>• Troubleshoot EdTech issues, if there is any.</li> </ul>	<ul style="list-style-type: none"> <li>• School Heads</li> <li>• ICT Coordinators</li> <li>• Grade 7-10 English, Mathematics, and Science teachers</li> </ul>
<b>November 23, 2022 (Wednesday)</b>			
9:00AM-11:00AM	SDO Kalinga	Workshop with the ICT Coordinator and EPS from SDO Abra on the use of <i>Moodle</i> and EdTech infrastructure	<ul style="list-style-type: none"> <li>• Information and Technology Officer - Ms. Michelle Alagoy</li> <li>• Education Program Supervisor in English - Ms. Maribel L. Viernes</li> <li>• Education Program Supervisor in Math - Mr. Silverio W. Tawatao</li> <li>• Education Program Supervisor in Science - Ms. Michelle Joan B. Balicao</li> </ul>

12:00NN-3:00PM	Santor NHS	(See Camalog NHS Activities)	(See Camalog NHS Participants)
<b>November 24, 2022 (Thursday)</b>			
10:00AM-3:00PM	Talocloc Gen. Comp. NHS	(See Camalog NHS Activities)	(See Camalog NHS Participants)
<b>November 25, 2022 (Friday)</b>			
9:00AM-2:00PM	Bangad NHS (with teachers from Batong Buhay NHS joining)	(See Camalog NHS Activities)	(See Camalog NHS Participants)

**SDO Zamboanga Sibugay**

Date and time	Location	Activities	Expected Participants
<b>November 28, 2022 (Monday)</b>			
9:00AM-12:00NN	SDO Zamboanga Sibugay	<ul style="list-style-type: none"> <li>Courtesy Call</li> <li>Workshop with the ICT Coordinator and EPS from SDO Abra on the use of <i>Moodle</i> and EdTech infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>Information and Technology Officer - Mr. Jeckyl Cadungog</li> <li>Education Program Supervisor in English - Ms. Estrelita Peña</li> <li>Education Program Supervisor in Math - Ms. Gina Lihao</li> <li>Education Program Supervisor in Science - Ms. Jenny Dosil</li> </ul>
2:00PM-5:30PM	Bacalan NHS	<ul style="list-style-type: none"> <li>Demonstrate how the DLMs can be integrated and utilized in the classroom;</li> </ul>	<ul style="list-style-type: none"> <li>School Heads</li> <li>ICT Coordinators</li> <li>Grade 7-10 English, Mathematics, and Science teachers</li> </ul>

		<ul style="list-style-type: none"> <li>• Demonstrate how to upload learning materials in the <i>Moodle</i> environment; and</li> <li>• Troubleshoot EdTech issues, if there is any.</li> </ul>	
<b>November 29, 2022 (Tuesday)</b>			
10:00AM-2:30PM  *12:00NN-1:00PM as a lunch break*	Sta. Fe NHS	(See Bacalan NHS Activities)	(See Bacalan NHS Expected Participants)

**SDO Bohol**

Date and time	Location	Activities	Expected Participants
<b>December 6, 2022 (Tuesday)</b>			
8:30AM-12:00NN	SDO Bohol	<ul style="list-style-type: none"> <li>• Courtesy Call</li> <li>• Workshop with the ICT Coordinator and EPS from SDO Abra on the use of <i>Moodle</i> and EdTech infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Information and Technology Officer - Ms. Dinah Florence Talan</li> <li>• Education Program Supervisor in English - Dr. Pablito Villalon</li> <li>• Education Program Supervisor in Math - Dr. Felix Galacio</li> <li>• Education Program Supervisor in Science - Dr. Generosa Castillo</li> </ul>
1:00PM-4:30PM	Cambansag High School (with Danahaw Integrated School)	<ul style="list-style-type: none"> <li>• Demonstrate how the DLMs can be integrated and utilized in the classroom;</li> </ul>	<ul style="list-style-type: none"> <li>• School Heads</li> <li>• ICT Coordinators</li> <li>• Grade 7-10 English,</li> </ul>

	teachers)	<ul style="list-style-type: none"> <li>• Demonstrate how to upload learning materials in the <i>Moodle</i> environment; and</li> <li>• Troubleshoot EdTech issues, if there is any.</li> </ul>	Mathematics, and Science teachers
<b>December 7, 2022 (Wednesday)</b>			
9:00AM-3:00PM	San Jose Integrated School teachers (with Sto. Rosario National High School)	(See Cambansag NHS Activities)	(See Cambansag NHS Expected Participants)
<b>December 8, 2022 (Thursday)</b>			
9:00AM-2:00PM	Calabacita High School	(See Cambansag NHS Activities)	(See Cambansag NHS Expected Participants)