



Republic of the Philippines
Department of Education
 OFFICE OF THE SECRETARY

MEMORANDUM

TO : REGIONAL DIRECTORS

FROM: *Sara Zimmerman Duterte*
SARA Z. DUTERTE
Vice President of the Philippines
Secretary of the Department of Education



SUBJECT: **CLARIFICATION AND REITERATION OF THE GUIDELINES ON APPOINTMENTS AND MOVEMENTS OF THIRD LEVEL OFFICIALS**

DATE: September 21, 2022

The Department of Education adheres to the principles of merit and fitness, thus, appointments of third level officials such as Bureau and Service Directors, Regional Directors (RDs), Assistant Regional Directors (ARDs), School Division Superintendents (SDSs), and Assistant Schools Division Superintendents (ASDSs), shall undergo the pertinent recruitment and screening process as stipulated in DepEd Memorandum No. 7 s. 2017, entitled: *Reconstituting the National Search Committee (NSC) and Creating a Screening Committee for Third Level Positions*. In addition to the selection criteria set by the NSC - performance, professional experience, and outstanding accomplishments - the Department prioritizes candidates who are Career Executive Service (CES) Officers and those who have CES eligibility as conferred by the Career Executive Service Board (CESB).

In 1994, the CESB issued Memorandum Circular No. 21, s. 1994, placing the positions of SDSs and ASDs within the career executive service. Consequently, the power to appoint persons to CES positions was transferred from the Department of Education, Culture and Sports (DECS) to the President.

Hence, on this premise that the President holds the authority to exercise his appointing power, the Office of the Secretary **will not be accepting nominations and/or recommendations coming from the local government officials** and that the RDs are hereby mandated to refrain from recommending third level appointments and movements due to political influence, favor, and accommodation.

In addition, in terms of the movements of third level officials, the prerogative to designate the appointees to stations was vested to the Department, pursuant to DECS Order No. 75, s. 1996. Attention is also invited to DepEd Order No. 16 s. 2019, entitled: *Amendment to DECS Order No. 7 s. 1999 (Policies on Selection/Appointment and*



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION

October 26, 2022

To: Schools Division Superintendents
All Others Concerned

For information and guidance.

ESTELA P. LEON- CARIÑO Edd, CESO III
 Director IV/ Regional Director

For the Regional Director:

Florante E. Vergara
FLORANTE E. VERGARA
 Director III/ Assistant Regional Director

ADMIN/MAB/eaar/arf



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Transfer/ Reassignment of DECS Regional Officials), which provides that there shall be a simultaneous transfer/reassignment of RDs, ARDs, SDSs and ASDSs once every three (3) years.

For guidance and strict compliance. /