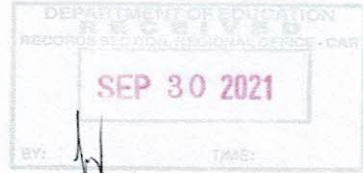




Civil Service Commission Cordillera Administrative Region

29 September 2021

Dir. ESTELA LEON-CARIÑO, EdD, CESO III
Director IV
Department of Education
Cordillera Administrative Region
Wangal, La Trinidad, Benguet



Dear Dir. Cariño:

This refers to your Letter dated September 20, 2021 requesting the assistance or inputs of this Office on the proposed guidelines or regulations which will allow Senior High School graduates to avail of the Civil Service Eligibility requirements in order to qualify them for employment.

The admission requirements set by the Commission for one to be able to apply for the Career Service Examinations (Professional and Sub-professional Levels) are as follows:

- 1. Filipino Citizen, at least 18 years old, and of good moral character;
2. Has no criminal record, or has not been convicted by final judgment of an offense or crime involving moral turpitude;
3. Has not been dishonorably discharged from military service, or dismissed for cause from any civilian position in the government; and
4. Has not taken the same level of career service examination within three (3) months from the last examination taken.

It may be noted from the foregoing that there is no specific education requirement. As such, Senior High School graduates or even those who have not completed any elementary or high school education are qualified to take the said examinations provided they met the aforementioned requirements.

Currently, the Commission is revisiting the CSC Qualification Standards Manual and among the proposals being considered is the inclusion of Senior High School as appropriate education for specific positions.

Should you have further clarifications regarding the matter, you may coordinate with Ms. Josefina S. Tamondong, Director II, CSC Field Office-Benguet.

Thank you very much.

Very truly yours,

[Handwritten signature of Taldo Marilyn Eclipse]

Digitally signed by Taldo Marilyn Eclipse
Date: 2021.09.29 18:16:29 +08'00'

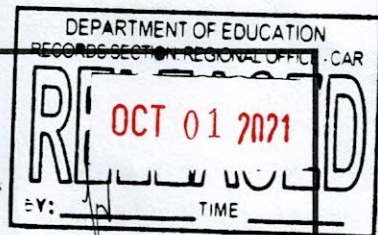
ATTY. MARILYN E. TALDO
Director IV

PSED/TBB/rex

Bawat k

116 Wagner Road, Military Cut-Off, 2600 Baguio City

(074) 443-5981 / (074) 443-9282



October 1, 2021

To : Schools Division Superintendents
All Others Concerned

For information, guidance and compliance.

FOR THE REGIONAL DIRECTOR:

[Handwritten signature of Edgardo T. Alos]
EDGARDO T. ALOS
Chief Administrative Officer
Administrative Division

Admin/ETA/EAA/jenny

Civil Service Commission Cordillera Administrative Region

29 September 2021

Dir. ESTELA LEON-CARIÑO, EdD, CESO III

Director IV
Department of Education
Cordillera Administrative Region
Wangal, La Trinidad, Benguet



Dear Dir. Cariño:

This refers to your Letter dated September 20, 2021 requesting the assistance or inputs of this Office on the proposed guidelines or regulations which will allow Senior High School graduates to avail of the Civil Service Eligibility requirements in order to qualify them for employment.

The admission requirements set by the Commission for one to be able to apply for the Career Service Examinations (*Professional and Sub-professional Levels*) are as follows:

1. *Filipino Citizen, at least 18 years old, and of good moral character;*
2. *Has no criminal record, or has not been convicted by final judgment of an offense or crime involving moral turpitude;*
3. *Has not been dishonorably discharged from military service, or dismissed for cause from any civilian position in the government; and*
4. *Has not taken the same level of career service examination within three (3) months from the last examination taken.*

It may be noted from the foregoing that there is no specific education requirement. As such, Senior High School graduates or even those who have not completed any elementary or high school education are qualified to take the said examinations provided they met the aforementioned requirements.

Currently, the Commission is revisiting the CSC Qualification Standards Manual and among the proposals being considered is the inclusion of Senior High School as appropriate education for specific positions.

Should you have further clarifications regarding the matter, you may coordinate with Ms. Josefina S. Tamondong, Director II, CSC Field Office-Benguet.

Thank you very much.

Very truly yours,

Digitally signed by
Taldo Marilyn Eclipse
Date: 2021.09.29
18:16:29 +08'00'

ATTY. MARILYN E. TALDO

Director IV

PSED/TBB/rex