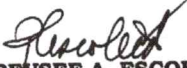




Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
GOVERNANCE AND FIELD OPERATIONS

**MEMORANDUM**

To : **Undersecretaries  
Assistant Secretaries  
Bureau/Center/Service Directors  
Regional Directors  
Schools Division Superintendents**

From :   
**Atty. REVSEE A. ESCOBEDO**  
Undersecretary *A*

Subject: **Online Career Executive Service Performance Evaluation System  
(CESPES) for 2<sup>nd</sup> Semester of CY 2022 through the Online CESPES**

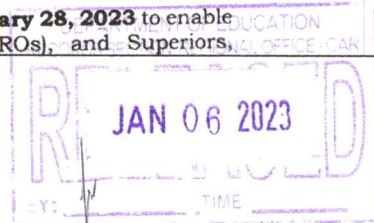
Date : December 28, 2022

This has reference to the Career Executive Service Board (CESB) Resolution No. 1445 entitled "Revised Guidelines on Strengthening Performance Accountability through the Enhanced Career Executive Service Performance Evaluation System (CESPES)", which prescribed the specific policies, rules and standards for the conduct of periodic performance evaluation of all incumbents of CES positions.

The online CESPES shall open from **January 01, 2023 to February 28, 2023** to enable the designated HR/CESPES coordinators, Ratee-Officials (ROs), and Superiors.



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION



January 5, 2023

To: **Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned**

For information, guidance, and immediate compliance.

  
**ESTELA P. LEON- CARIÑO EdD, CESO III**  
Director IV/ Regional Director *C*

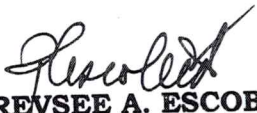


Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY  
GOVERNANCE AND FIELD OPERATIONS

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**MEMORANDUM**

To : **Undersecretaries**  
**Assistant Secretaries**  
**Bureau/Center/Service Directors**  
**Regional Directors**  
**Schools Division Superintendents**

From :   
**Atty. REVSEE A. ESCOBEDO**  
Undersecretary *A*

Subject: **Online Career Executive Service Performance Evaluation System (CESPES) for 2<sup>nd</sup> Semester of CY 2022 through the Online CESPES**

Date : December 28, 2022

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This has reference to the Career Executive Service Board (CESB) Resolution No. 1445 entitled "Revised Guidelines on Strengthening Performance Accountability through the Enhanced Career Executive Service Performance Evaluation System (CESPES)", which prescribed the specific policies, rules and standards for the conduct of periodic performance evaluation of all incumbents of CES positions.

The online CESPES shall open from **January 01, 2023 to February 28, 2023** to enable the designated HR/CESPES coordinators, Ratee-Officials (ROs), and Superiors, Subordinates and Peers to accomplish the Ratee Information Sheets, Performance Commitment Review Forms and rate the ROs respectively, for the period of July to December 2022.

In this connection, all third level officials, including those serving in an OIC capacity, are requested to submit the **CESPES Form No. 001 [Ratee Information Sheet (RIS)]** to their respective Regional and Central Office HR Coordinators on/or before **February 13, 2023**.

The CESB Online CESPES Portal can also be accessed directly through a mobile device through this link: <http://103.131.95.86/cespes2017>.

Inquiries regarding the Online CESPES implementation in your respective areas may be addressed to your respective HR Coordinators or you may contact the Performance Management and Assistance Division of the CESB at telephone numbers (02) 951-4986, 951-4981 to 85 locals 110, 111 and 126.

Thank you.

**CONFIDENTIAL**

Republic of the Philippines  
**CAREER EXECUTIVE SERVICE BOARD**  
No. 3 Marcelino St., Holy Spirit Drive, Diliman, Quezon City  
Tel. Nos. 951-4981 local 110, 111 & 126; 951-4986

**CAREER EXECUTIVE SERVICE PERFORMANCE EVALUATION SYSTEM**  
**RATEE INFORMATION SHEET**

**CESPES FORM No. 001**  
Performance Rating Period \_\_\_\_\_

<b>NAME OF RATEE:</b>	
<b>POSITION TITLE/DESCRIPTION:</b> (Item 1 of DBM-CSC Form No. 1) Regional Director	
<b>Agency/Department:</b> (Item 7 of DBM-CSC Form No. 1)	<b>Work Station:</b> (Item 8 of DBM-CSC Form No. 1)

<b>REPORTING RELATIONSHIP</b>		
<b>REPORTING TO (Superior Rates):</b>		
<b>NAME</b>	<b>POSITION</b>	<b>E-MAIL ADDRESS</b>
1.		
<b>DIRECT REPORTS (Subordinate Raters)</b>		
<b>NAME</b> (Use additional sheets, if necessary)	<b>POSITION</b>	<b>E-MAIL ADDRESS</b>
1.		
2.		
3.		
4.		
5.		
<b>PEERS</b> (Use additional sheets, if necessary)	<b>POSITION</b>	<b>E-MAIL ADDRESS</b>
1.		
2.		
3.		
4.		
5.		
<b>FUNCTIONS OF THE POSITION</b> (Item 20 of DBM-CSC Form No. 1,		
<b>FUNCTIONS OF THE ORGANIZATIONAL UNIT</b> (Item 19 of DBM-CSC Form No. 1,		
<b>DELIVERY UNIT</b>		

**PREPARED BY:**

**VERIFIED FOR ONLINE ENCODING BY:**

\_\_\_\_\_  
**NAME OVER SIGNATURE OF RATEE-OFFICIAL**  
DATE: \_\_\_\_\_

\_\_\_\_\_  
**NAME OVER SIGNATURE OF CESPES COORDINATOR**  
DATE: \_\_\_\_\_