


TO : Regional Directors
 Schools Division Superintendents
 Public Elementary and Secondary Schools Heads
 All Other Concerned

FROM : 
 JESUS L.R. MATEO
 Assistant Secretary

SUBJECT : Revised deadlines for the 2016 Principals' Test

DATE : June 15, 2016

With reference to the DepEd Memorandum No. 80, s. 2016 dated May 17, 2016 on the conduct of 2016 Principals' Test , please be informed of the following changes:

ORIGINAL	REVISED	
June 20, 2016	SAME	Step 1: Securing of the five (5) documents
May 16 to June 18	May 16 to July 2	Step 2: Online application and submission of requirements via email
June 20	July 4	Step 3: Submission of the list of eligible applicants from SDO personnel section to RO-QAD
June 20 to July 8	July 4 to July 15	Step 4: Validation and submission of the list of qualified applicants in the Regional Office to the National Technical Working Group (NTWG)
July 15, 2016	SAME	NTWG will announce the number of test takers per SDO and proceed for payment
July 8 to 29	July 18 to August 5	Step 5: a. Pay the Registration fee - PhP 500.00 b. Submit 2 pieces 2 x 2 ID pictures with name tag (with signature of applicant at the back) to the SDO personnel
August 5	August 8	Step 6: SDO Personnel submit the 2 x 2 ID pictures to RO-QAD
July 30 to August 31	August 7 to August 31	Issuance of Official Receipt by the RO Cashier to the SDO (Official Receipt shall serve as the Examination Permit)
November 6, 2016	SAME	EXAMINATION DAY

NEAP/PDD

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Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 Wangal, La Trinidad, Benguet



June 17, 2016

To: Schools Division Superintendent
 All Divisions

For information and appropriate action.

BEATRIZ G. TORNO, Ph.D., CESO IV
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director